
INSTRUCTIONAL RESOURCES

Textbooks will be selected in the manner described in Policy 2020 and Procedure 2020P. Materials to be included in a library/media center shall be selected as outlined.

SUGGESTIONS FOR ACQUISITION:

Suggestions may originate from students and teachers. Those suggestions are considered by the library/media staff member who weighs requests, evaluates materials and selects those which fulfill the needs of the instructional program.

CRITERIA FOR SELECTION:

Selection of materials is a continuous process. New materials become available daily. The factors to be employed in selection are:

- A. Needs of the school, curriculum and/or individual student. (The program should provide for a wide range of materials on appropriate levels of difficulty with a diversity of appeal and presentation of a variety of viewpoints);
- B. Artistic and literary quality;
- C. Reliability and breadth of information with particular concern for the contributions (current and historical) of both sexes and members of the several specific religious, ethnic, political and cultural groups;
- D. Accents on sex, profanity, obscenity, and violence subjected to a stern test of literary merit and reality; and
- E. Professional reviews. (The teacher-librarian employs professional reviewing materials, the judgments of other professionals--teachers and librarians— to aid in the selection process. Professional reviewing materials include:
 - 1. Current reviews - *Library Journal*, *School Library Journal*, *Booklist*, *Hornbook*, *English Journal*, *Choice*, *Library Media Connection*, *KLIATT*, *AAAS Science Books and Films* and other professional and commercial periodicals which review materials objectively.
 - 2. Published lists of appropriate materials - H.W. Wilson Core Collections catalogs, *ALA Basic Book Collection* series, *AAAS Best Science Books lists*; materials suggested by the National Councils of Teachers of English and Social Studies; and materials suggested by other professional publications that evaluate material.)

COMPLAINTS OR CONCERNS ABOUT MATERIALS:

Complaints and/or concerns about the use and/or availability of specific materials should be directed to the principal.



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