

# OLYMPIA SCHOOL DISTRICT NO. 111

**Job Category: Certificated**

**Posting Dates: May 12 – 18, 2021**

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested district employees may submit a transfer request by calling the District Human Resources at 596-6185 prior to the deadline date.

<b>Position</b>	<b>Hours/FTE</b>	<b>Location</b>
<b>Registered Nurse</b>	<b>1.0 FTE/180 Days</b>	<b>Student Support</b>
<i>*2 Positions Available* These positions will begin employment in the 2021-22 school year.</i>		
<i>RN degree, prior experience in school nursing preferred. Demonstrated ability to work and communicate with school-age students presenting with a variety of health conditions; emergency situations; parents, building/district staff &amp; administration and community health-care providers. Skill required to maintain accurate records, complete health-care and emergency plans for medically fragile students and supervision of LPN's. ESA certification, OSD training required prior to first day of employment.</i>		
<i>Verifiable years of experience working outside the field of education will be granted for salary placement.</i>		
<i>The Olympia School District is committed to increasing the diversity of staff in our schools. Candidates who can contribute to this goal are encouraged to apply and to identify their strengths and experiences in this area.</i>		
Salary: OEA Salary Schedule		

**Job Purpose Statement/s:** The job of "School Nurse – RN" is done for the purpose/s of meeting the individual health needs of students; incorporating health care plans directed by physicians; complying with the laws relating to student health, including parental and guardian consent; providing appropriate care for ill, medically fragile and/or injured students; providing health information and serving as a resource to teachers, staff, and administrators; and identifying health problems for referral for proper treatment.

**Essential Job Functions:**

- \* **Administers** first aid, medication and specialized medical treatment for the purpose of providing appropriate care for ill, medically fragile and/or injured children.
- \* **Assesses** situations involving students' safety, abuse (physical, sexual, drug) and other health related issues for the purpose of identifying problems, referring for proper treatment and complying with legal requirements.
- \* **Collaborates** with parents, students, health care providers, and/or other agencies for the purpose of promoting needed treatment, securing information and complying with legal requirements.
- \* **Conducts** programs (i.e. health screening, education, etc.) for the purpose of complying with the law.
- \* **Develops** health care plans for the purpose of addressing students' health needs and implementing health care directions from parents and/or physicians.
- \* **Directs** health clerks for the purpose of providing an effective school health program.
- \* **Maintains** health care plans, medical emergency cards, records (e.g. mandated screening, etc.) for the purpose of providing information required by legal and professional standards.

- \* **Prepares** documentation (e.g. student health history, current health status, etc.) for the purpose of providing written support and/or conveying information.
- \* **Provides** training on various health related subjects (e.g. CPR, disaster preparedness, child abuse, health education, etc.) for the purpose of acting as a resource to students, teachers, and other school personnel on such issues.
- \* **Refers** students requiring further medical attention for the purpose of providing needed medical/dental treatment, counseling, etc.
- \* **Reports** incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining student's personal safety, a positive learning environment and adhering to Education Code, district and/or school policies.
- \* **Reports** students with contagious diseases to local public health authorities for the purpose of minimizing infection and complying with the law.

**Other Job Functions:**

- \* **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.

**Job Requirements - Qualifications:**

- \* **Experience Required:** Prior job related experience.
- \* **Skills, Knowledge and/or Abilities Required:**

*Skills* to operate required health screening equipment and administer health screening tests, maintain records, communicate effectively.

*Knowledge* of health diagnostic and evaluative techniques, health care practices, health rules and regulations, record keeping requirements and child development patterns.

*Abilities* to sit for prolonged periods, administer to medical needs, respond appropriately to medical emergencies, work independently. Significant physical abilities include lifting/carrying, reaching/handling/ fingering, talking/hearing conversation and other sounds, near/far visual acuity.

- \* **Licenses, Certifications, Bonding, and/or Testing Required:** B.S. in Nursing, Washington State E.S.A. in Nursing with minimum of Initial Endorsement, Registered Nurse, Criminal Justice Fingerprint Clearance, Valid Driver's License and proof of insurability.

**Application Procedure for out of district candidates:**

Apply through Ed Jobs NW at <https://edjobsnw.org>

*If you share our commitment to provide challenging opportunities for all students to be successful, we'd like to hear from you!*

Olympia School District 111 Bethel St. NE Olympia, WA 98506  
 (360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

**Equal Employment Opportunity:**

Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity,

disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Title IX Officer – Michael Hart, (360) 596-8545, [mhart@osd.wednet.edu](mailto:mhart@osd.wednet.edu); Executive Director of Elementary Education – Autumn Lara, (360) 596-8534, [alara@osd.wednet.edu](mailto:alara@osd.wednet.edu); Section 504 and ADA Coordinator (Students) – Ken Turcotte, (360) 596-7530, [klturcotte@osd.wednet.edu](mailto:klturcotte@osd.wednet.edu); ADA Coordinator (Staff) – Starla Hoff, (360) 596-6185, [shoff@osd.wednet.edu](mailto:shoff@osd.wednet.edu); Affirmative Action Officer and Civil Rights Compliance Coordinator – Scott Niemann, (360) 596-6185, [sniemann@osd.wednet.edu](mailto:sniemann@osd.wednet.edu). Address: Knox Administrative Center, 111 Bethel St NE, Olympia, WA 98506.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.