

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Certificated

Posting Dates: September 18 – 20, 2019

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

| Position | Hours/FTE | Location |
|---|-----------------------------|-----------------|
| Teacher – Certificated Support K-3 | .2 FTE/One-Year Only | McKenny |
| <i>Available between 9:00-9:40 am and 2:40-3:20 pm. This position will work as part of a team to provide interventions for students in reading/ELA.</i> | | |
| <i>The Olympia School District is committed to increasing the diversity of staff in our schools. Candidates who can contribute to this goal are encouraged to apply and to identify their strengths and experiences in this area.</i> | | |
| Salary: OEA Salary Schedule | | |

Job Purpose Statement/s: The job of "Teacher – Elementary" is done for the purpose/s of facilitating student success in academic and interpersonal skills through implementing District approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of students; providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

Essential Job Functions:

- * **Advises** parents and/or legal guardians of student progress for the purpose of supporting teacher’s expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment.
- * **Assesses** student for the purpose of providing feedback to students, parents and administration regarding students’ progress, expectations, goals, etc.
- * **Assists** other teachers for the purpose of implementing curriculum.
- * **Collaborates** with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum.
- * **Directs** instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and addressing the needs of individual students.
- * **Instructs** students for the purpose of improving their success in academic, interpersonal and daily living skills through a defined course of study.
- * **Monitors** student activities (e.g. classroom, lunch, grounds, etc.) for the purpose of providing a safe and optimal learning environment.
- * **Prepares** teaching materials and reports (e.g. grades, attendance, anecdotal records, etc.) for the purpose of implementing lesson plans and providing documentation of teacher and student progress.
- * **Reports** incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to Education Code, district and/or school policies.

Other Job Functions:

- * **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- * **Participates** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.

Job Requirements - Qualifications:

- * **Experience Required:** Prior job related experience.
- * **Skills, Knowledge and/or Abilities Required:**

Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance.

Knowledge of age appropriate teaching methods, state curriculum framework, education code.

Abilities to perform a variety of specialized tasks, maintain records, establish and maintain cooperative working relationships with students, parents, other school personnel, meet schedules and deadlines. Significant physical abilities may include lifting/carrying, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/color vision/field of vision, and standing/walking for varying periods of time.

- * **Licenses, Certifications, Bonding, and/or Testing Required:** Teaching Credential for level of instruction, Criminal Justice Fingerprint Clearance.

Application Procedure for out of district candidates

Out-of-district applicants please apply through EdJobsNW at <https://edjobsnw.org>

If you share our commitment to provide challenging opportunities for all students to be successful, we'd like to hear from you!

Olympia School District 111 Bethel St NE Olympia, WA 98506
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity:

Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Scott Niemann, 360-596-6193, sniemann@osd.wednet.edu; Autumn Lara, 360-596-8534, alara@osd.wednet.edu; Title IX Coordinator: Scott Niemann/Autumn Lara, 360-596-6193, sniemann@osd.wednet.edu; and 504 Coordinator: Ken Turcotte, [360-596-7542](tel:360-596-7542), klurcotte@osd.wednet.edu. Address: Knox Administrative Center, 111 Bethel St NE, Olympia, WA 98506.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.