

OLYMPIA SCHOOL DISTRICT NO. 111
Job Category: Unrepresented - Classified
Posting Dates: June 13, 2019 - Open Until Filled

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested district employees may submit a transfer request by calling the District Personnel Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Sign Language Interpreter 2 Open Positions	6.5 hpd/180 Days	Capital High School and Lincoln ES
The Olympia School District is committed to increasing the diversity of staff in our schools. Candidates who can contribute to this goal are encouraged to apply and to identify their strengths and experiences in this area.		
Salary Range - \$22.45 - \$27.73 per hour		

JOB TITLE: Sign Language Interpreter/Classroom Assistant

Purpose Statement/s: The job of "Sign Language Interpreter/Classroom Assistant- is to provide support for students with hearing impairment.

Essential Job Functions:

- **Work as** integral part of the classroom team.
- **Support** student in acquiring sign language vocabulary, following oral/signed directions, and participating in all school related activities. Interpreting/communicating of the classroom instruction and materials for students, helping students to understand lessons and communicate to staff and students.
- **Assists** teachers and parents for the purpose of implementing lesson plans and/or developing students' daily living and behavioral skills.
- **Adapts** classroom work/homework under the direction of the teacher for the purpose of providing a method to support and/or reinforce classroom objectives. Work closely with classroom and special education teacher.
- **Participates** in various meetings for the purpose of sharing information regarding students progress or needs and/or improving one's skills/knowledge.

Other Job Functions:

- **Maintains** classroom equipment, students' files/records as pertains to special education files/records for the purpose of ensuring a safe and appropriate learning environment.
- **Monitors** individual students, classroom, and school activities for the purpose of maintaining a safe and positive learning environment.
- **Assisting** other personnel as needed may be required for the purpose of supporting them in the completion of their work activities.
- **Confers** with teachers, parents and/or appropriate community agency personnel for the purpose of assisting in evaluation of students' progress and/or implementing students' objectives.

Job Requirements - Qualifications:

- **Experience Required:** Prior job related experience is helpful, paid or volunteer, with school age children.
- **Skills, Knowledge and/or Abilities Required:**

Abilities to understand and address students with special needs, understand and carry out oral and written instructions, maintain confidentiality of student records, meet schedules and deadlines, read/interpret/apply rules, regulations, policies, rapidly learn methods and materials used in a variety of instructional situations. Significant physical abilities include lifting, stooping/crouching, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/field of vision.

Knowledge of the principles of child development, instructional processes

Knowledge of or willingness to receive training on behavior intervention techniques, developmental delays, fetal alcohol syndrome, etc.

- **Education Required:** High School diploma or equivalent. **EIPA at level 3.5 or better or RID Certification and passing the EIPA written test in K-12 settings.**
- **Follow the** Language Interpreter and Translator Code of Professional Conduct (WAC 388-03-050)
- **Licenses, Certifications, Bonding, and/or Testing Required:** Criminal Justice Fingerprint Clearance.
- **Other:** First Aid and Cardiopulmonary Resuscitation Certificates may be required.

Application Procedure for out of district candidates

Apply through Ed Jobs NW @ <https://edjobsnw.org>

*If you share our commitment to provide challenging opportunities
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity: Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Scott Niemann, 360-596-6193, sniemann@osd.wednet.edu; Nancy Faaren, 360-596-8534, nfaaren@osd.wednet.edu; Title IX Coordinator: Steve Rood/Nancy Faaren, 360-596-6109, srood@osd.wednet.edu; and 504 Coordinator: Ken Turcotte, 360-596-7542, kturcotte@osd.wednet.edu. Address: Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. **Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.**