

OLYMPIA SCHOOL DISTRICT No. 111
Job Category: Classified – Unrepresented
Posting Dates: August 15, 2019 – Open Until Filled

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested district employees may submit a transfer request by calling the District Personnel Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Chemical Dependency Counselor	7.5 hpd/189 Days	Olympia
<p><i>Demonstrated experience providing direct counseling services, adolescent screening/assessment, and intervention and referral services for the purpose of addressing and resolving chemical use/abuse or dependency issues, co-occurring conditions, developing plans for services, making recommendations and providing direct communication with school personnel and parents for the purpose of coordinating services and providing information. Required CDP licensure in the State of Washington.</i></p> <p>Salary Range Level VI - \$28.24 - \$34.35 per hour</p>		

JOB PURPOSE: The job of Chemical Dependency Counselor: is done for the purpose of providing adolescent assessment, intervention, treatment and referral services applicable to the Olympia School District Student Assistance and Treatment Program for youth ages 12 – 19.

ESSENTIAL JOB FUNCTIONS:

- Provides adolescent assessments, treatment, interventions, and referral services applicable to the Olympia School District Student Assistance and Treatment Program and state regulations.
- Coordinates services with community organizations (schools, juvenile justice, mental health, and other treatment programs) for the purpose of facilitating and supporting continuity of care.
- Provides individual and group counseling for the purpose of addressing and resolving chemical abuse or dependency problems.
- Consults with school personnel and parents for the purpose of providing information, developing plans for services, and making recommendations.
- Prepares, maintains, and submits all necessary documentation required by District policy, state requirements (individual client files, evaluations, reviews, treatment plans, progress notes, etc.).
- Ensures compliance with all rules and regulations of the Olympia School District, the Olympia School District Student Assistance and Treatment Program, and federal and state requirements and confidentiality laws.

JOB REQUIREMENTS AND QUALIFICATIONS:

- State licensed Chemical Dependency Counselor (CDP)
- Prior experience working with at risk youth and their families in a treatment setting.
- Prior experience conducting biopsychosocial chemical dependency assessments and diagnosis and applying assessment instruments.
- Ability to work independently and schedule meetings, activities, and events, being flexible under time constraints, and work flexible hours when necessary.

- Organization skills necessary for preparing and maintaining accurate records/files in compliance with District and state requirement, regulations, and laws.
- Criminal Justice Fingerprint Clearance

Application Procedure for out of district candidates:

Out-of-district applicants please apply through EdJobsNW at <https://edjobsnw.org>

If you share our commitment to provide challenging opportunities for all students to be successful, we'd like to hear from you!

Olympia School District 111 Bethel St. NE, Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity:

Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Scott Niemann, 360-596-6193, sniemann@osd.wednet.edu; Autumn Lara, 360-596-8534, alara@osd.wednet.edu; Title IX Coordinator: Scott Niemann/Autumn Lara, 360-596-6193, sniemann@osd.wednet.edu; and 504 Coordinator: Ken Turcotte, [360-596-7542](tel:360-596-7542), klturcotte@osd.wednet.edu. Address: Knox Administrative Center, 111 Bethel St NE, Olympia, WA 98506.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.