



Olympia School District

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Memorandum of Understanding

Between the Olympia School District
And the Olympia Education Association

This MOU replaces current language in Article IV, Section 6, 5b (page 29) with the language below:

In order to provide the necessary time required for documenting progress towards IEP goals, preparing the IEP documents, meeting with the team to plan for or conduct the IEP meeting, and scheduling the IEP meeting, special education teachers, social service providers, SLPs, OT/PTs, vision specialists, will work an additional three (3) days per year. Compensation for these days shall be the per diem rate of the employee.

If the member exceeds three (3) work days in the above mentioned work, he/she may submit the form in Appendix U prior to the work being completed for approval by administration to compensate for time beyond three (3) days. No payment will be made if the Appendix U form is not submitted prior to the work being completed. If an exceptional amount of time is needed for a member to complete required IEP paperwork and/or attend meetings, additional time can be approved. Should any additional time not be approved, the member may request a meeting with the Executive Director of Student Support and the OEA President. Approved additional time will be paid by time slip at the per diem rate of the employee.

The Special Education staff member required to prepare state mandated portfolios will keep a log of their time spent outside the regular workday preparing such portfolio(s) and submit time slips for per diem pay to compensate for the extra time. Teachers providing extended school year services will be paid at their per diem rate.

	12-18-18/		12.18.18
For the Association	Date	For the District	Date

Board of Directors: Frank Wilson ▪ Joellen Wilhelm ▪ Leslie Huff ▪ Hilary Seidel ▪ Scott Clifforne ▪ Frank Wilson ▪ Anna McClatchey (Student Rep) ▪ Grant Erickson (Student Rep)
Patrick Murphy, Superintendent

*We envision a supportive environment that promotes trust, growth and achievement of the highest standards.
We build our capacity for success through leading-edge programs and operations based on continuous improvement.
We have 100 percent commitment to quality and excellence in all things.*

				Approved	

7/15/16 Q:Student Support/IEP Prep Hours/Log