

OLYMPIA SCHOOL DISTRICT NO. 111
Job Category: Extra-Curricular
Posting Dates: March 19, 2019 - Open Until Filled

The Olympia School District Human Resources Office is now accepting applications for the following positions. If you are interested in this position, please contact **Lindsay Welsh - 360-596-7000**

Position	Location
Assistant Cheer Coach	Olympia
<p>This is a one-year only position for the 2019-2020 school year.</p> <p><i>Prior experience coaching cheer at the high school or above level. Demonstrated ability to work effectively with high school students, peer coaches, administrators, parents and community members.</i></p> <p><i>Current First Aid/CPR/AED, Sudden Cardiac Arrest and Head Injury/Concussion training and certification must be completed prior to first day of practice. Prefer candidate has WIAA "Stunt Certification" or able to obtain it.</i></p> <p><i>Salary: Extra-Curricular Salary Schedule - \$1043.00 - \$1243.00</i></p>	

Purpose: The job of "Assistant Cheer Coach" at the high school level is done for the purpose of providing education, leadership, supervision and organization of the assigned building interscholastic team.

Essential Functions:

- Provide direct leadership and organization for all levels of the assigned sport/activity.
- Provides direct ongoing supervision of all athletes, managers and assistant coach's before/during/after all practices/conditioning sessions, games, travel and other school-sanctioned events.
- Develops appropriate objectives for the assigned sport/activity.
- Develops a written copy of duties and expectations, meets individually and as a group, and conducts required evaluations with/for all assistant coaches.
- Maintains current knowledge of all national, state, league and district rules and regulations related directly to the assigned sport/activity, student participation and parent/community involvement.
- Manages the sport/activity budget, equipment and supply inventory, orders all necessary equipment and ensures all equipment and facilities are maintained in a safe condition.
- Arranges for and manages all equipment repair and maintenance as required by manufacturer, insurance provider and district.
- Reports, verbally and in writing, to the building and district Athletic Director any equipment and/or facility found to be in an unsafe condition.
- Continually teaches and emphasizes safety procedures and precautions to all athletes and assistant coaches.
- Reports all injuries using the OSD *Accident Report Form* and established process.
- Assumes direct responsibility clearing all athletes who are returning to play after an injury through the building Athletic Director.
- Monitors student compliance with all provisions of the OSD Athletic Code (Policy 3000), OSD Student Rights and Responsibilities (Policy 3000), Building/Team Rules and Regulations, and WIAA Rules and Regulations.

- Immediately reports all violations or suspected violations of established rules and regulations to the building Athletic Director.
- Attends all league meetings directly related to the assigned sport/activity as directed and approved by the building Athletic Director.
- Organizes and conducts, in coordination with building Athletic Director, parent meetings prior to the season and provides ongoing parent communication throughout the season.
- Organizes awards and recognition for athletes/participants.
- Communicates results of each game/match to appropriate media.

Other Functions:

- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Participates in various meetings (e.g. parent conferences, professional development, hearings, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.

Job Requirements - Qualifications:

- **Experience Required:** Successful prior experience as head or assistant coach in designated sport/activity.
 - **Skills, Knowledge and/or Abilities Required:**
 - Skills required* to motivate student athletes, communicate with individuals and groups from varied educational and cultural backgrounds, direct and evaluate performance of assistant coaches and support personnel, organize and manage all aspects of assigned interscholastic sport/activity, and support district/building philosophy/goals and objectives for student activities.
 - Abilities* to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative professional working relationships with students, parents, other school personnel and meet schedule and established deadlines.
 - **Licenses, Certifications, Bonding, and/or Testing Required:**
 - Criminal Justice Fingerprint Clearance
 - Current First Aid/CPR certification
 - Holds, at a minimum, WIAA "Continuous Training Level" status. WIAA "Experienced" or "Preferred" Coaching Standard is preferred.
 - Successfully passed WIAA rules tests and/or WIAA officials test for specific sport.
- Copy of high school diploma or equivalent (GED) required at time of hire.**

Application Procedure for out of district candidates

Apply through EdJobsNW@ <https://edjobsnw.org>

*If you share our commitment to provide challenging opportunities
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity: Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to

individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Scott Niemann, 360-596-6193, sniemann@osd.wednet.edu; Nancy Faaren, 360-596-8534, nfaaren@osd.wednet.edu; Title IX Coordinator: Steve Rood/Nancy Faaren, 360-596-6109, srood@osd.wednet.edu; and 504 Coordinator: Ken Turcotte, 360-596-7542, kturcotte@osd.wednet.edu. Address: Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. **Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.**