

Olympia School District

Cabinet Notes

August 22, 2013

Board Agenda Review for Aug. 26 Meeting at Roosevelt: Madison Elementary Update by Team; Ingersoll Stadium Policy Outline and Next Steps by Jeff C.; Security Cameras Policy 1st Reading by Jennifer P.; Unrepresented Employee Compensation Policy by Joe B.; Staff Evaluation Policy 1st Reading by Dick C. Please note that prior to the meeting there will be a 5:30pm mtg. for Madison Elementary parents.

Board Agenda Review for Sept. 9 at Knox: Enrollment Update by Jennifer P.; Opening of School Update by Nancy F.; HR Hiring Report by Joe B.; Madison Elementary Update by Team; Security Cameras Policy 2nd Reading by Jennifer P.; Ingersoll Stadium Policy 1st Reading by Jeff C.; Unrepresented Staff Compensation Policy 1st Reading by Joe B.; ORLA Value Engineering Report by Tim B. Staff Evaluation Policy 2nd Reading by Dick C.

Madison Update: All engaged in a discussion regarding the impending move of Madison Elementary students and staff. There are many logistical issues to solve. Staff have begun packing for the move next week. Updates will continue to staff and community members. A separate meeting will be held after today's Cabinet with a larger team.

First Day Schedule: Nancy will develop a first day of school schedule for Cabinet so all schools will be visited and supported.

Tech Lab: All reported happiness with the new Tech. Lab at Knox. It is already being heavily used with more effective training practices. Kudos to Terri K. for making this happen.

Retreat Loose Ends: Dick will write a draft letter to parents outlining the need for principals to spend increased time in the classrooms, thereby lessening time for drop in's on certain days. Nancy will follow up with principals to determine best days and times. Dick will also write a TPEP and Common Core message for all staff. Debbi will follow up with a video for OSD 180 on TPEP and Common Core. Rebecca and Debbi will collaborate on this effort.

Common Name Badge Design: Cabinet settled on a common design for the district name badge. There were many considerations. Ultimately, it was determined that a common badge district wide was the most effective design because of itinerants and multiple staff (cert. and classified) who visit buildings. It was also determined that only one side would be used because badges refuse to cooperate at all times....darn those badges. Two sided badges with two different designs, one reflecting the district and one reflecting the schools, was deemed confusing for all, but especially

police and emergency responders should an incident occur. New badges will be required every year so we believe the process will improve as we move forward.

ORLA Groundbreaking-Rebecca J. is planning with Tim B.; tentatively for Sept. 9.

Board Goals and Reports: Dick C. reviewed feedback from the Board of Directors at their annual retreat. Every goal focused upon instruction. Cabinet differentiated their desires by goals and reports. Dick will seek feedback from the Board on some of the topics for further clarification.

Study Sessions Ahead: 9/30-Tech. Levy; 10/21-Tech Levy; 11/18-High School Graduation...numbers, how interventions occur, early warning, etc.; 12/9 Data Dashboard/Effectiveness of Alternative Programs; 2/3-Successful Intervention Programs

Directory Signage at Knox: It was suggested that Knox develop some signage so visitors know which way to turn when they come in the doors. We could also name spaces rather than number rooms because the numeration does not appear to follow an order. More to come. Joe B. suggested some hanging signs from ceiling tile he has seen used effectively.