

Olympia School District

Cabinet Notes

August 15, 2013

Board Agenda Review for Aug. 26 Meeting at Roosevelt: Madison Elementary Update by Team; ORLA Value Engineering Report by Tim B.; Ingersoll Stadium Policy Outline and Next Steps by Jeff C.; Safety and Security Policy 1st Reading by Jennifer P.

Board Agenda Review for Sept. 9 at Knox: Enrollment Update by Jennifer P.; Opening of School Update by Nancy F.; HR Hiring Report by Joe B.; Madison Elementary Update by Team; Security Policy 2nd Reading by Jennifer P.; Ingersoll Stadium Policy 1st Reading by Jeff C.; Unrepresented Staff Compensation Policy 1st Reading by Joe B.

Madison Update: All engaged in a discussion regarding the impending move of Madison Elementary students and staff. There are many logistical issues to solve. It appears staff will begin packing for the move next week. It is hoped the final locations will be settled on by Tuesday, August 20th. Updates will continue to staff and community members.

Retreat Recap: Feedback from the Administrative Retreat was generally positive. Dick shared that first day feedback ranged from good to very good on the ten surveyed items. Similar feedback supported day two efforts. Finally, principals voiced satisfaction with the TPEP training on day three. It was generally felt the retreat had a clear focus and worthwhile learning activities.

New State Laws/ Rules: Dick reported on the new requirements regarding mandatory educational plans for expelled or long term suspended students. This will result in some changes to the already produced Student Rights and Responsibilities handbook. This will come as an insert. Nancy F. will work with Jeff C. and Darlene F. on this issue. Dick also reported on the new laws around TPEP; board adoption of an instructional model, posting on website, and HR responsibilities. Nancy will ask Pam to research WSSDA policy and Joe will begin contacting the state with our information.

Mentoring: Based upon staff feedback from the district survey, Dick will convene a "Think Tank" on a staff mentoring/induction program. The development of a comprehensive mentoring program will be one of the district's goals this year.

First Day Schedule: Nancy will develop a first day of school schedule for Cabinet so all schools will be visited and supported.

Tech Audit: The district will host a technology audit from an outside of district professional in late September. Nancy is making plans for this work.

Volunteers: The district is researching WSSDA policy on the use of volunteers. Nancy is following up on this issue; how we process and background check volunteers in our schools.