

Olympia School District
STUDENT/FAMILY EMERGENCY RELEASE FORM

This form will be used in the event of a school emergency or natural disaster. Students will not be dismissed from school unless a parent/legal guardian or someone on this student's emergency release form comes for him/her. **ONLY ONE FORM PER FAMILY.**

Please list below all children within your family who attend this school.

STUDENT'S NAME	GRADE	TEACHER

Remember, adults must sign students out at the designated release station (this would be the office unless the building has been deemed structurally unsafe in which case signs will indicate the location of a release area). Students will be released only to those adults listed below and only at the student release station.

If circumstances warrant, the building principal or his/her designee, may give permission, based on judgment of particular situations, for specific students to be released or moved to an alternate location. On your battery-operated radio, tune in to the local radio station (KGY 1240 AM / KGY 96.9 FM) and listen for school closure information during power outages and other school closure or early dismissal information. During non-outages, you can listen to the radios station or visit the District's website at <http://kids.osd.wednet.edu> for details.

Parent/Legal Guardian		Parent/Legal Guardian	
Name		Name	
Work Phone		Work Phone	
Home Phone		Home Phone	
Cell		Cell	
Pager		Pager	

I hereby give my permission, that in the case of an emergency, my child(ren) may be released to any of the individuals listed below.

 Parent/Legal Guardian's Signature

It would be helpful if you included a contact who resides outside of the local area as well.

Emergency Contact Name	Address	Phone (include all possible numbers)
		Home: Work: Cell:
		Home: Work: Cell:
		Home: Work: Cell:
		Home: Work: Cell:
		Home: Work: Cell:

The following signature is required prior to releasing the student(s). The signature will be the parent, legal guardian or any of the authorized emergency contacts listed above.

 Signature of Emergency Contact Pickup

 Date of Emergency

 Time