



2011-2012 SNOW PROCEDURES

STEP ONE 3:45 AM	OSD Transportation Supervisor and assistants drive the District and determine driving conditions.
STEP TWO 5:00 AM	OSD Transportation Supervisor confers with school transportation centers north and south of us to determine accumulation amounts, speed of storm, and direction.
STEP THREE 5:15 AM	OSD Transportation Supervisor confers with OSD Superintendent or designee about road conditions and makes recommendations relative to school closure or late start, including kindergarten and pre-school.
STEP FOUR 5:40 AM	OSD Superintendent or designee contacts the following for consultation: <ul style="list-style-type: none"> • North Thurston, John Bash: 360-736-7393 (HM), 412-4416 (Wk), 360-269-8224 (CELL) - OR - Erich Weight, Transportation Director: 412-4540 (Wk), 556-2691 (CELL) • Tumwater, Mike Kirby: 352-8261 (HM), 709-7001 (Wk), 915-2785 (CELL)
STEP FIVE 5:45 AM	OSD Superintendent or designee contacts the following for consultation: <ul style="list-style-type: none"> • Greg Woods, Griffin Supt: 412-0796 (HM), 866-4918 (Wk), 888-0647 (CELL) • Karen Lett, Griffin Transportation: 866-7287 (HM), 866-4544 (Wk), 791-9803 (CELL) • St. Michael's: Jack Nelson (253) 565-5581 (HM), 754-5131 (Wk), (253) 691-2878 (CELL) • Julie DeRuwe: 867-1271 (HM), 596-7805 (Wk), 951-9698 (CELL)
STEP SIX 5:50 AM	District websites are updated to reflect late start or closure.
STEP SEVEN 5:50 AM	OSD Superintendent or designee calls to advise local radio stations: <ul style="list-style-type: none"> • KGY 943-1242 • KXXO/MIXX 943-7184
STEP EIGHT	OSD Transportation Supervisor contacts Public Schools Emergency Communication System (www.psecs.wednet.edu), to alert all local media outlets.