
**REGIONAL, STATE & NATIONAL MEETINGS—
TRAVEL & EXPENSE REIMBURSEMENT**

The Superintendent shall have the authority to authorize reimbursement of expenses incurred by an employee in attending regional, state and national meetings. Authorization is dependent upon the Superintendent's judgment that the employee's attendance will be of benefit to the District. Authorization for reimbursement must be obtained prior to attendance at any such meeting.

The Superintendent shall develop procedures and regulations covering the types of expenses to be reimbursed and the method for submission and payment of claims.



<i>POLICY ADOPTED</i>	<i>May 8, 1970</i>
<i>REVISED</i>	<i>April 14, 1980</i>
<i>RE-ADOPTED</i>	<i>January 13, 1986</i>
<i>RE-ADOPTED</i>	<i>February 12, 1996</i>
<i>REVISED</i>	