

ADMINISTRATOR EVALUATION

The purpose of evaluation of supervisory and administrative staff is to foster continued growth in the effective performance of individual administrators, the administrative units of the District and the District as a whole. The Superintendent shall establish procedures to accomplish this purpose.

Each supervisory employee shall initiate a meeting with the immediate supervisor by October 1 of each year to establish the projects of emphasis to be pursued by the employee and/or the administrative unit during the current year.

The projects of emphasis and other aspects of the employee's professional performance shall serve as the focus of conferences throughout the year involving the employee and immediate supervisor. Each supervisory and administrative employee shall have the opportunity to meet, at least twice during each school year for a confidential conference with the immediate supervisor.

By June 15 of each year, each supervisor of an administrative employee shall meet with the employee in an annual conference and complete the Administrator Evaluation Report.



<i>POLICY ADOPTED</i>	<i>May 9, 1977</i>
<i>RE-ADOPTED</i>	<i>October 18, 1985</i>
<i>REVISED</i>	<i>August 14, 1995</i>
<i>RENUMBERED</i>	<i>May 12, 2003</i>