
**DISTRIBUTION OF MATERIALS TO STUDENTS AND PROMOTIONS BY
COMMUNITY ORGANIZATIONS**

Dissemination of the information does not reflect the District's endorsement or sponsorship of the activity. All materials distributed must contain the statement: "The Olympia School District does not sponsor this event and the district assumes no responsibility for it. In consideration of the privilege to distribute materials, the Olympia School District shall be held harmless from any cause of action filed in any court or administrative tribunal arising out of the distribution of these materials, including costs, attorney's fees and judgments or awards."

- 1) All requests by community and service organizations to have materials distributed or posted must be approved by the Superintendent or designee.
- 2) Promotions by commercial concerns are to be reviewed in accordance with Policy 4050.
- 3) Pupil lists are not to be made available to outside agencies except as provided in Policy 3231.
- 4) Approved materials will be labeled as:
 - a) For distribution in backpacks;
 - b) For countertops, only;
 - c) For posting.
- 5) Any materials approved for distribution to students through the schools must clearly identify the sponsoring agency.
- 6) All materials and activities must be consistent with Olympia School District policies and federal and state law. Materials or promotions will be prohibited in the District or in the schools if it:
 - a) Promotes the use of illicit drugs, alcohol, tobacco, or firearms;
 - b) Promotes hostility, disorder, or violence;
 - c) Contain language that is intimidating, demeaning, harassing or threatening on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, disability, marital or veteran status, including, but not limited to racial, sexual or ethnic;
 - d) Is libelous;
 - e) Promotes or disparages any religion;
 - f) Promotes or opposes any political candidate or ballot proposition;
 - g) Inhibits the functioning of any school;
 - h) Are obscene, rude or vulgar.
- 7) Each school has the discretion to further restrict the materials for their school community.



PROCEDURE ESTABLISHED *January 27, 2003*
RENUMBERED *May 12, 2003*
REVISED *August 8, 2011*