

**FIELD TRIPS AND EXCURSIONS**

The Board recognizes that field trips when used as a device for teaching and learning integral to the curriculum are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom. Field trips which take students out of the state, or are planned to keep students out of the district overnight, must be approved in advance by the Board. Outdoor education resident school plans shall be presented to the Board for annual approval. The Superintendent has the authority to approve all other field trips.

The Superintendent shall develop procedures for the operation of a field trip or an outdoor education activity that shall insure that the safety of the student shall be protected and that parent permission is obtained before the student leaves the school. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness. Private vehicles may be used to transport students if approval is obtained in advance from the principal.

**STUDENT TRAVEL – STUDY TOURS**

Many organizations outside the District sponsor travel-study tour opportunities for groups of students accompanied by teachers. While recognizing the many beneficial learning experiences available through such programs, the District takes no position approving or disapproving organizations offering such services or student participation in such programs.

Students shall not be excused from school attendance nor staff members excused from their regularly-assigned duties to participate in such tours.

Any staff member promoting or organizing travel-study tour opportunities is acting as a private individual, and/or as an agent of a private tour organizer, and does not represent the District. The District specifically disclaims any involvement with, or responsibilities for, the operation of such travel.

**TRAVEL FOR ACADEMIC TEAMS PARTICIPATING IN NATIONAL CONTESTS**

The Board recognizes the potential benefit from student participation in academic teams that take part in competitions at the local, state and national levels. The Board is interested in assisting with the expenses for teams eligible to participate in national competitions as a result of having won state and/or regional competitions. The Board will therefore consider matching allocations made by the Student Body Government from the Associated Student Body (ASB) general funds if requests are received prior to travel. For the purpose of the application of this policy, the term “ASB general funds” is meant to indicate funds which are generated by general activities of the ASB as contrasted to those funds raised by a specific activity group or its supporters.



<i>CROSS REFERENCES</i>	<i>Board Policy 6625</i>	<i>Transportation of Students</i>
	<i>Board Policy 3520</i>	<i>Student Fees, Fines &amp; Charges</i>
<i>LEGAL REFERENCES</i>	<i>RCW 28A.330.100(5)</i>	<i>Additional Powers of Board</i>
	<i>RCW 67.20.020</i>	<i>Parks — Contracts for Cooperation</i>
	<i>RCW 180-87-090</i>	<i>Improper Remunerative Conduct</i>



<i>POLICY ADOPTED</i>	<i>March 10, 1980</i>
<i>RE-ADOPTED</i>	<i>January 12, 1987</i>
<i>REVISED</i>	<i>June 27, 1995</i>
<i>RENUMBERED</i>	<i>May 12, 2003</i>
<i>REVISED</i>	<i>January 24, 2005</i>