

**PROPOSED AGENDA AND CONSENT AGENDA**

The agenda will normally follow this order of business:

- Call to Order
- Pledge of Allegiance
- Approval of Minutes
- Presentations by Individuals or Groups
- Identification of Audience Members Who Wish to Speak to Agenda Items
- Community Comment
- Items to be Brought Up by Members of the Board
- Action on Consent Agenda
- Matters pertaining to:
  - 1) Directors
  - 2) Certificated personnel
  - 3) Classified personnel
  - 4) Pupils and school programs
  - 5) Use of buildings and grounds
  - 6) Construction
  - 7) Transportation
  - 8) Finance
  - 9) Items to be brought up by persons present
  - 10) Board Member comments
  - 11) Future agenda items
  - 12) Executive Session
  - 13) Action as a Result of Executive Session
  - 14) Adjournment

Any change in the order of, or additions to, the printed agenda may be made upon the request of a Director or the Superintendent if approved by the Directors present.

**CONSENT AGENDA**

The basic purpose of a consent agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the consent agenda, the item may be removed at the request of a board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the consent agenda are:

- 1) Authorization of Superintendent to sign claim forms in behalf of District
- 2) Approval of personnel actions (resignations, retirements, employments, discharges) during the month.
- 3) Approval of student travel.
- 4) Authorization to enter into inter-district cooperative agreements.
- 5) Approval of personnel reports.

- 6) Approval of routine applications for funding.
- 7) Approval of routine reports for the state or federal level.
- 8) Approval of bids.
- 9) Declaration of surplus property and/or materials.
- 10) Approval for the payment of bills and payroll.
- 11) Approval of collective bargaining agreements.
- 12) Approval of instructional materials.

The Board shall receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval, all consent agenda items shall appear in the minutes.



*PROCEDURE ESTABLISHED*      *June 28, 1994*  
*RENUMBERED*                      *May 12, 2003*  
*REVISED*                              *November 22, 2010*