

**CONSENT AGENDA**

The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.

Some examples of items that might be included on a consent agenda are:

- Approval of student travel.
- Authorization to enter into inter-district cooperative agreements.
- Approval of personnel reports.
- Approval of routine applications for funding.
- Approval of routine reports for the state or federal level.
- Approval of bids.
- Declaration of surplus property and/or materials.
- Approval for the payment of bills and payroll.
- Approval of collective bargaining agreements.
- Approval of instructional materials.

The Board will receive supporting information for items on the consent agenda. All consent agenda items approved shall appear in the minutes.

**COMMUNITY COMMENT**

Community comment may be limited to three (3) minutes per person as determined by the Board President. The Board President will encourage speakers not to repeat what has already been said.



*CROSS REFERENCE*                      *Policy 1420*                      *Construction of Agenda*



*PROCEDURE ESTABLISHED*              *June 28, 1994*  
*RENUMBERED*                              *May 12, 2003*