

# Cabinet Notes

August 18, 2016 - 8:30 am - Room 307



**PRESENT:** Dick, Jennifer, Lauri, Scott, Nancy, Marc

**ABSENT:** Susan, Kari

## 1. Board Agenda Review

### BOARD AGENDA, Monday, September 12 - Knox at 6:30

	READING	PRESENTER	TIME
Beginning of the Year> Opening Day Roundup		Nancy	15
PLC Conference Share Outs		Principals	30
Enrollment Report Including Hot Spots		Jennifer	15

### BOARD AGENDA, Monday, September 26 - Knox at 6:30

	READING	PRESENTER	TIME
HR Update		Scott	15
Mini Building Update		Jennifer, Alan and Kurt	30
Enrollment Update, Including Contengincy Spending		Jennifer	5

## 2. Department Updates - 30 minutes

- Communications - Susan (absent)
  - i.
  
- Technology - Marc
  - i. Tech PD - What counts
  - ii. FERPA - Data Sharing Agreement, Public Records
  - iii. NSOE - 430+
  - iv. DII Institute Aug 25-26 at Marshall
  - v. Policy/Procedure 5912 Update
  - vi. Master Scheduling
  
- SPED and Student Support - Kari (absent)
  - i.
  
- Human Resources - Scott
  - i. NeoGov Survey/ESD
  - ii. Hiring Challenges
  - iii. OLY security position - True Time - Time and a half - paid at job classification rate
  - iv. Personnel Issues
  - v. Contracts
  - vi. Department Reorganization

- vii. New Employee Orientation
- viii. ULP Update
  
- o **Operations - Jennifer**
  - i. Principal Training
  - ii. September 1, Secretary Training
  - iii. Plugging Through Capital: Architects for the Olympian; Mini-Building City Meeting Next Week (23/25)
  - iv. Affordable Care Act: Last minute change in advice allows us to put some changes on hold...
  
- o **Teaching and Learning - Nancy and Lauri**
  - i. Materials - we are swimming: Bridges, Wonders, middle school math
  - ii. Many Trainings for new adoptions and new teachers
  - iii. PLC for Teaching and Learning Team
  - iv. Split options at the elementary schools
  - v. First days
  - vi. Principal News:

**UPCOMING MEETINGS & EVENTS - 2016-2017**

Date	Time	Topic(s)	
AUG 31	8:00	All-Teacher Kickoff at OHS	8-9 Breakfast and Vendor and Benefits Fair for Certs 9 Program for OEA 9:30-11 Benefits Fair for Classified Staff

**STUDY SESSIONS - 2016-2017** *(Board Room Scheduled)*

Date	Time	Topic(s)	Notes
SEP 19	5:30-7:00	Joint Meeting w/City Council	@ City Hall SRO thanks
OCT 10			
OCT 31			
NOV 14			
DEC 5			
JAN 30			
FEB 13			
MAR 13	6:00	Joint Meeting Griffin Board	@ Griffin
APR 10			
MAY 8			
MAY 22	6:30	Staff Awards	OHS Commons

**KNOX STAFF UPDATES - 2016-2017** *(Board Room Scheduled)*

Date	Time	Topic(s)	Notes
SEP 9	2:30	ROOT BEER FLOAT KICK-OFF and Safety Tips from Marc, Travel Procedures (Justin/Tricia)	Scott, do you want to start WEEMBT for Knox?
OCT 4	9:00		
NOV 8	9:00		
DEC 14	12:00	Holiday Luncheon	
JAN 10	9:00		
FEB 14	9:00		
MAR 14	9:00		

<b>APR 18</b>	<b>9:00</b>		
<b>MAY 16</b>	<b>9:00</b>		
<b>JUN 13</b>	<b>12:00</b>	<b>Year End BBQ &amp; Staff Update</b>	

**GRADUATIONS - 2017**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Notes</b>
<b>June 8</b>	<b>6:00</b>	<b>Avanti</b>	
<b>June 9</b>	<b>7:00</b>	<b>Transition Program</b>	
<b>June 15</b>	<b>6:00</b>	<b>ORLA</b>	
<b>June --</b>	<b>5:30</b>	<b>GRuBuation</b>	
<b>June 14</b>	<b>7:00</b>	<b>OHS</b>	
<b>June 13</b>	<b>7:00</b>	<b>CHS</b>	