

# Cabinet Notes

March 23, 2017 - 8:30 a.m. - Room 201-B



PRESENT:

ABSENT:

## 1. Board Agenda Review

**BOARD AGENDA, Monday, March 27 - Jefferson Middle School at 6:30**

**BOARD PACKET MATERIALS ARE DUE NO LATER THAN NOON TUESDAY, MARCH 21**

		READING	PRESENTER	TIME
P	Focus on Jefferson		Michael C	30
P	OSD Elementary and Secondary Teacher of the Year		Scott/Susan	20
P	Public School Volunteer Proclamation April 17-21		Dick/Susan	5
8	Asset Preservation Program Update		Alan T	10
8	Legislative Update		Jennifer	5
	Executive Session for Appeal to Board re HIB		Dick/Board	

**BOARD AGENDA, Monday, April 17 - Knox**

**BOARD PACKET MATERIALS ARE DUE NO LATER THAN NOON TUESDAY, APRIL 11**

		READING	PRESENTER	TIME
P	Entertainment Explosion will present check			10
	Listening Tour Boundary Results		Dick	
	2017-2018 Calendar	1	Nancy	10

*2nd Board Meeting in May: DII wrap-up and vision planning for upcoming technology initiative; Marc and Team; 30 minutes*

## 2. Superintendent Search

## 3. Para Staff Development

## 4. Department Updates - 30 minutes

- Communications - Susan
  - i. Website
  - ii. Title I
  - iii. Parent Leadership Group April 25
  - iv. WASA award
- Technology - Marc (absent)
  - i.
- SPED and Student Support - Kari
  - i. Staffing updates
  - ii. SPELT
  - iii. Program placements
- Human Resources - Scott
  - i. Job Fairs
  - ii. Staff challenges

- **Operations - Jennifer**
  - i. Cover cost of bilingual seal. Need a budget code and an in-touch button at high school for seal of biliteracy test and certification.
  - ii. City conversation on Early Learning, March 30, 3-5 at Harbor House
  - iii. Paraeducator staff development
  - iv. Budget request form
- **Superintendent - Dick**
  - i.
- **Teaching and Learning - Nancy and Lauri**
  - i. CTE
  - ii. Seal of Biliteracy
  - iii. Haven House
  - iv. Math Intervention Materials and PD
  - v. LAP/Title I
  - vi. Professional Development Survey

#### UPCOMING MEETINGS & EVENTS - 2016-2017

Date	Time	Topic(s)
APRIL 13	7-9 am	Readers are Leaders Benefit Breakfast @ SPSCC, Lacey; Susan, Dick (MC), Diane, Scott, Nancy, Lauri, Kari, Eileen Thomson, Pam Barker
APRIL 15		Tacoma Rainiers
April 25	11:30-1 pm	Parent Leaders at Knox (Student Stores Nutrition, Class Size/Legislative Update)

#### STUDY SESSIONS - 2016-2017 *(Board Room Scheduled)*

Date	Time	Topic(s)	Notes
APR 10	6:30	Budget, SpEd budget/MS Athletic Budget	Kari and Jennifer Justin, Jeff and MS principals
MAY 8	6:30	Configuration of New Mini Buildings / Budget	Kurt and Jennifer
MAY 22	6:30	Staff Awards	OHS Commons

#### KNOX STAFF UPDATES - 2016-2017 *(Board Room Scheduled)*

Date	Time	Topic(s)	Notes
APR 18	9:00	website update	Susan and team
MAY 16	9:00	summer hours	
JUN 13	12:00	Year End BBQ & Staff Update	

#### GRADUATIONS - 2017

Date	Time	Event	Notes
June 8	6:00	Avanti	
June 9	7:00	Transition Program	
June 15	6:00	ORLA	
June --	5:30	GRuBuation	
June 14	7:00	OHS	
June 13	7:00	CHS	



