

# Cabinet Notes

December 17, 2015 - 8:30 am



PRESENT: Scott, Susan, Marc, Kari, Nancy, Jennifer

Absent: Dick, Aaron

## 1. Board Agenda Review

### BOARD AGENDA, Monday, January 4 - Knox at Noon

	READING	PRESENTER	TIME
Abbreviated meeting for routine business only (vouchers, payroll reports, Policy 3246, etc.)			
On consent:			
Policy 3246, Use of Reasonable Force	2	Skylar/Kari	5

*Presenters please note: Agenda form is due by December 11; materials for Packet by December 18*

### BOARD AGENDA, Tuesday, January 19 - Centennial at 6:30 PM

	READING	PRESENTER	TIME
School Board recognition at start of meeting		Susan	20
Focus on Centennial		Shannon	30
School Improvement Plans	2	Nancy	30
Tech Fair Update		Marc	5
Levy and Bond Information Update		Susan/Dick	10

*Presenters please note: Agenda form is due by January 8; materials for Packet by January 12*

## 2. Department Updates - 30 minutes

- Communications - Susan
  - i. School Board Recognition Month
  - ii. Technology Fair
  - iii. School Board Election
  - iv. Feb. election/bond mailer
  - v. Org chart
  - vi. School Performance Reports/SIP
  - vii. PBIS video
  - viii. Kindergarten Roundup
  - ix. Annual Report February
- Technology - Marc
  - i. Tech Fair
  - ii. IPVS
  - iii. Classroom Audio
  - iv. ChromeBook order
  - v. Online Registration going live
  - vi. Email Decision
- SPED and Student Support - Kari
  - i. Staffing

- ii. Transition luncheon
- iii. Professional development plans
- iv. Programs for special education services

○ Human Resources-Aaron (*absent*)

- i.

○ T&L - Scott & Nancy

- i. Middle School Standards-Based Grading
- ii. ELA Materials Review Update
- iii. Presenter fees for PD
- iv. Secondary Science Collaboration
- v. Math Update
- vi. ELA PD

○ Operations - Jennifer

- i.

3. 2016-2017 Calendar - Nancy

4. We would like to have district camera training for our cabinet in January

**UPCOMING MEETINGS AND EVENTS 2015-2016**

Date	Time	Event	Notes
JAN 12	8:30	GA	<b>8:30 Teaching/Learning:</b> On-line Registration (Susan Straka); <b>9:00 Both:</b> Process for 'What Every Employee Must be Told' (Aaron); Emergency Supplies (Jennifer); Introduce Alan (Jennifer); Safety Discussion (Dick); Systems Documentation (Jennifer)
JAN 26	8:30	TILT	PLC work
FEB 9	8:30	GA	
FEB 20	10:00	Kindergarten Roundup	Capital High School - set up starts at 8:30
FEB 23	8:30	TILT	
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

**STUDY SESSIONS - 2015-2016** (*Board Room Scheduled*)

Date	Time	Topic(s)	Facilitator	Notes
JAN 11	6:30	<b>PBIS Pilot Schools - Tier Interventions, Behavior Techs</b>		
FEB 8	6:30	<b>Levy funding cliff</b>	Jennifer/Dick	yikes
FEB 29	6:30			
MAR 14	6:30	<b>Joint Meeting w/Griffin</b>		
APR 11	6:30			
MAY 9	6:30			
JUN 13	6:30			

**KNOX STAFF UPDATES - 2015-2016** (*Board Room Scheduled*) **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
JAN 5	9:00		

FEB 2	9:00 (303)		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 7	9:00		

**GRADUATIONS - 2016**

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	