

Cabinet Agenda

January 14, 2016 - 9:15 am



PRESENT: Dick, Marc, Aaron, Susan, Kari, Nancy

Absent: Scott, Jennifer

1. Board Agenda Review

BOARD AGENDA, Tuesday, January 19 - Centennial at 6:30 PM

		READING	PRESENTER	TIME
	School Board recognition at start of meeting		Susan	20
	Focus on Centennial		Shannon	30
4	School Improvement Plans	2	Nancy	10
4	Tech Fair Update		Marc	5
8	Levy and Bond Information Update		Susan/Dick	5
	Executive Session for Personnel Issue to follow			

Presenters please note: Agenda form is due by January 8; materials for Packet by January 12

BOARD AGENDA, Monday, February 1 - Knox at 6:30

		READING	PRESENTER	TIME
	Achievement Gap		Dick and Nancy	30
	Policy Update	1	Jeff	15
	League alignment Update		Jeff	
	Tech Fair Report		Marc	15
	Levy and Bond		Dick	10

Presenters please note: Agenda form is due by January 22; materials for Packet by January 26

2. Department Updates - 30 minutes

- Communications - Susan
 - i. Requests for distribution of commercial materials in staff lounges
 - ii. Election information fact flier
 - iii. Learn All About Kindergarten Day and full-day K messaging
 - iv. Chickenpox communication
 - v. Next two parent group leader meetings scheduled March 1 and May 17
 - vi. Media updates/OHS this morning Olympian/King 5 election interest
- Technology - Marc
 - i. Tech Fair
 - ii. Email Transition
 - iii. Voicemail Email
 - iv. Online Testing

- SPED and Student Support - Kari
 - i. Staff
 - ii. Pack the Gym
 - iii. SpEd PTO-SLP focus and Bond Levy presentation
 - iv. Leadership retreat- Jan 22
 - v. Related service ideas
 - vi. New location for Dee Transition House

- Human Resources-Aaron
 - i. Early retirement incentive - MOU
 - ii. Personnel update
 - iii. Early release collaboration days & parameters of staff meetings
 - iv. Para work/duties on early release days

- T&L - Scott & Nancy
 - i. Threat Assessments
 - ii. LA adoption
 - iii. Kim Seig - Sexting on Tuesday, January 26 at 6:30
 - iv. National Board Recognition

- Operations - Jennifer
 - i. New faces in Business Operations. Tricia Kelly hired to fill the Budget Analyst and Exec. Assistant position vacated by Justin. Katie continues for a few more months in a temporary position as Tricia is transitioning very slowly.
 - ii. 7722 is a new Bat Phone at transportation. Please call this number for URGENT topics. Principals can always use this number. Secretaries too. But, Secretaries should not dial the number and put a parent on the line UNLESS it is an emergency or urgent.
 - iii. Alan Tyler is on-board and jumping in. Please remind him who you are as it will take him a while.
 - iv. On-line registration is a new opportunity and will require much policy deliberation. Please look for opportunities to have this discussion so that we can have many voices providing input as we move forward with this new tool.
 - v. Enrollment projections are nearly complete...but needs some small refinement. Should be next week.
 - vi. Safety Manger position is posted and open for a couple more weeks. Excited about the service he/she will be able to provide to schools (and excited about opportunity to be fully staffed).
 - vii. Auditors are here. They mostly work through Justin, but one of them may come looking for information. Take down the information that you need to provide, then consult Justin. Know they are on tight deadlines and will ask for information to be pulled quickly.
 - viii. Remember, All kindergarten across the district is full-day kindergarten in Fall 2016. Parents can choose to collect their child mid-way through the day, but we are not obligated to schedule curriculum around this child, nor are we required to transport the child. There will be parent concerns however, and we should think through these concerns and address them in a Q&A. Google doc shared with Cabinet and Elementary Principals.

3.

UPCOMING MEETINGS AND EVENTS 2015-2016

Date	Time	Event	Notes
JAN 23	10:00-3:00	TECH FAIR	OHS Commons
JAN 26	8:30	TILT	PLC work
FEB 9	8:30	GA	
FEB 20	10:00	Kindergarten Roundup	Capital High School - set up starts at 8:30

FEB 23	8:30	TILT	
MAR 10	7:30 am	HAVE A HEART	FOR KIDS BREAKFAST - Red Lion Hotel
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

STUDY SESSIONS - 2015-2016 *(Board Room Scheduled)*

Date	Time	Topic(s)	Facilitator	Notes
JAN 11	6:30	PBIS Pilot Schools - Tier Interventions, Behavior Techs (n and s at Garfield)		
FEB 8	6:30	Levy funding cliff threat assessment or safety?	Jennifer/Dick	yikes
FEB 29	6:30			
MAR 14	6:30	Joint Meeting w/Griffin		
APR 11	6:30			
MAY 9	6:30	Special Education functional program/curriculum?		
JUN 13	6:30			

KNOX STAFF UPDATES - 2015-2016 *(Board Room Scheduled)* **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
FEB 2	9:00 (303)		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 7	9:00		

GRADUATIONS - 2016

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	