

# Cabinet Notes

January 7, 2016 - 8:30 am



PRESENT: Kari, Aaron, Susan, Nancy, Dick, Jennifer, Marc

Absent: Scott

## 1. Jeff Carpenter - Policy Review

## 2. Board Agenda Review

### BOARD AGENDA, Tuesday, January 19 - Centennial at 6:30 PM

		READING	PRESENTER	TIME
	School Board recognition at start of meeting		Susan	20
	Focus on Centennial		Shannon	30
4	School Improvement Plans	2	Nancy	10
4	Tech Fair Update		Marc	5
8	Levy and Bond Information Update		Susan/Dick	5
	Executive Session for Personnel Issues			

*Presenters please note: Agenda form is due by January 8; materials for Packet by January 12*

### BOARD AGENDA, Monday, February 1 - Knox at 6:30

		READING	PRESENTER	TIME
	Achievement Gap		Dick and Nancy	30
	Policy Update	1	Jeff	15

*Presenters please note: Agenda form is due by January 22; materials for Packet by January 26*

## 3. Department Updates - 30 minutes

- Communications - Susan
  - i. Technology Fair communications plan
  - ii. Kindergarten registration communication plan
  - iii. Media coverage; gasoline spill, levy funding cliff, transgender law and legislature, King 5 and opening of legislative session speech by Avanti HS queen and bond/levy/mailer
  - iv. Upcoming parent group leaders meetings
  - v. Election/school parent groups/staff/and community meetings continue/flier distribution/website election page with school specific fliers
  - vi. CHS parking communication/working with Kurt Cross
  - vii. Dates to be aware of: March 1 and May 17 parent group leader meetings; May 26 ice-cream social
- Technology - Marc
  - i. Intrusion alarms should be set
  - ii. Online registration - Susan will meet with principals this month
  - iii. Tech Fair
  - iv. e-mail Transition - Decision

- v. Testing and computers - moving, wireless, etc
- SPED and Student Support - Kari
  - i. Referrals
  - ii. Restraint and Isolation
  - iii. Staffing updates
  - iv. Counseling services
- Human Resources-Aaron
  - i. Investigation update
  - ii. Bargaining update-- OEA, OEAPA, OTPAA, OEAAA (coaches)
  - iii. What Every Employee Must Know-- GA meeting
  - iv. BLC's-- Pioneer & McKenny
  - v. Personnel Update
- T&L - Scott & Nancy
  - i. Humanities program
  - ii. HiCap 4-5 program
  - iii. Options for MS (March 1, 6:30 at Marshall and March 10, 6:30 at Washington)
  - iv. Data Solutions
  - v. Sexting - Officer Kim Seig, Jan 26, 6:30 at Knox
- Operations - Jennifer
  - i.

4. District Camera Training for Cabinet

5. Removal of former employees and grads from Communication systems

6. Phone System - where are we on email and voice mail

**UPCOMING MEETINGS AND EVENTS 2015-2016**

Date	Time	Event	Notes
JAN 12	8:30	GA	<b>7:45 Operations</b> <b>8:30 Teaching/Learning:</b> Building Threat Assessments <b>9:00 Both:</b> Welcome Back-Dick Introduce Alan-Jennifer PDC Rules and Top 5 things you need to know- Dick and Susan 10 min Levy Cliff - Jennifer 10 min Enrollment - Jennifer 10 min What we have learned from recent lawsuits - Jennifer 10 min What every employee must be told - Aaron 10 min Hiring process - Dick 5 min
JAN 23	10:00 am	TECH FAIR	OHS Commons
JAN 26	8:30	TILT	PLC work
FEB 9	8:30	GA	
FEB 20	10:00	Kindergarten Roundup	Capital High School - set up starts at 8:30
FEB 23	8:30	TILT	
MAR 10	7:30 am	HAVE A HEART	FOR KIDS BREAKFAST - Red Lion Hotel
MAR 15	8:30	GA	
MAR 29	8:30	TILT	

APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

**STUDY SESSIONS - 2015-2016** *(Board Room Scheduled)*

Date	Time	Topic(s)	Facilitator	Notes
JAN 11	6:30	<b>PBIS Pilot Schools - Tier Interventions, Behavior Techs (n and s at Garfield)</b>		
FEB 8	6:30	<b>Levy funding cliff</b>	Jennifer/Dick	yikes
FEB 29	6:30			
MAR 14	6:30	<b>Joint Meeting w/Griffin</b>		
APR 11	6:30			
MAY 9	6:30	<b>Special Education functional program/curriculum?</b>		
JUN 13	6:30			

**KNOX STAFF UPDATES - 2015-2016** *(Board Room Scheduled)* **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
JAN 5	9:00		
FEB 2	9:00 (303)		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 7	9:00		

**GRADUATIONS - 2016**

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	