

Schedule Change Options

	Delete	Drop	Add	Edit Course (Adj. Term)	Change Section	Replace
WESPaC	<ul style="list-style-type: none"> Uses an effective date Removes any record of the course. Entity/Grading Info setting can prevent deleting course with grades. 	<ul style="list-style-type: none"> Uses an effective date Immediately removes the course from the schedule display regardless of the effective date entered. Information for the course can still be entered and reported on. The course can be activated. 	<ul style="list-style-type: none"> Uses an effective date Displays in the schedule immediately, regardless of the effective date entered. Student can be added to the full length of the course or just a subset (SM2 of a YR). 	<ul style="list-style-type: none"> No prompt for effective date (ever), change is immediate. The Student will remain in the schedule displays for the adjusted terms. Auto email still picks up class when choosing the Current Term Teachers option. 	<ul style="list-style-type: none"> Uses an effective date Drop/add in one process Same course different sections Same as drop course WESPaC (with the exception of posted grades). Moves all posted grades Same as Add Course WESPaC (with the exception of course length assignment) Once grades are posted to the section the student can't be enrolled in a different subset of the course. 	<ul style="list-style-type: none"> Uses an effective date Drop/Add in one process Can be same course different section or different course Same as drop course WESPaC Doesn't move posted grades Same as Add Course WESPaC Can use different subsets than the original course/section
Gradebook	<ul style="list-style-type: none"> Removes any record of the course. The delete will also remove any information from a Gradebook backup 	<ul style="list-style-type: none"> The student's status is changed to drop the morning of the effective date. To see the student in the Gradebook after the drop effective date the teacher will need to change their display options to see dropped students. The teacher can still enter/edit grades on the student. 	<ul style="list-style-type: none"> Student added to the Gradebook on the morning of the effective date. The "NEW" button will display if the added section is the same course as the dropped section. The "NEW" button will show on every new student if this option is selected in the district setup. 	<ul style="list-style-type: none"> Change of student status is immediate No New Button Student will only display during the scheduled terms (any grades given in a control set not included in the adjusted term will no longer display anywhere in the system) Student will have an "*" by name in roster indicating they are enrolled in a subset If a student is adjusted from a YR to S1Y class and has some assignments listed as Missing outside of the new adjusted term the teacher can not remove the missing status 	<ul style="list-style-type: none"> If there are any posted grades on the course that is dropped those grades will be moved to the new course. Same as Drop Course Secondary GradeBook Same as Add Course Secondary GradeBook. 	<ul style="list-style-type: none"> Posted grades will remain with the course/section they are earned. Same as Drop Course Secondary GradeBook Same as Add Course Secondary GradeBook.
Family Access	<ul style="list-style-type: none"> Removes any record of the course. 	<p>Schedule:</p> <ul style="list-style-type: none"> The drop arrow will display next to the course description immediately after the transaction is complete (it doesn't look at the effective date). Information will still show for the course. <p>Gradebook:</p> <ul style="list-style-type: none"> The drop arrow won't display until the morning of the effective date. If you click on the hyperlink for the class that is dropped it displays the effective date. 	<p>Schedule:</p> <ul style="list-style-type: none"> The added courses will show on the morning of the effective date, in both areas. <p>Gradebook:</p> <ul style="list-style-type: none"> The added courses will show on the morning of the effective date, in both areas. 	<p>Schedule:</p> <ul style="list-style-type: none"> shows in current term (if appropriate) only continues to display for the adjusted terms. <p>Gradebook:</p> <ul style="list-style-type: none"> Student will only display during the scheduled terms (any grades given in a control set not included in the adjusted term will no longer display anywhere in the system) If a student is adjusted from a YR to S1Y class and has some assignments listed as Missing outside of the new adjusted term Family Access will continue to show that assignment as missing. 	<ul style="list-style-type: none"> Same as Drop Course Family Access (with the exception of posted grades) If there are any posted grades on the course that is dropped those grades will be moved to the new course. Same as Add Course Family Access 	<ul style="list-style-type: none"> Posted grades will remain with the course/section they are earned. Same as Drop Course Family Access Same as Add Course Family Access

- It is recommended to set the Transaction Update Options to Prompt for Effective Date.
- The Add and Drop effective dates will impact attendance, class rosters in EA+ and access to the student in the Gradebook. SIM SCANS will also look at the effective dates. Scheduling reports don't look at effective dates (i.e. locator report)
- Unschedule** - unless there are Gradebook assignments or grades on the course it will remove the student from the GB (like a delete), after the process is completed the course will display as a request in WESPaC.