

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Teamsters

REVISED

Posting Dates: September 8 – 14, 2017

The Olympia School District Human Resources Office is now accepting applications from current employees for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Journeyman Bus - Diesel Mechanic	8.0 hpdc/Continuing	Transportation
<i>Position is for 12 months, 8 hours per day, Monday – Friday. (Scheduled will be assigned). Successful applicant will be required to pass a job specific medical evaluation within the first 90 days of assignment.</i>		
<i>Olympia School District will review applicants for this job opening, and will extend an offer of conditional employment to the successful, most qualified, applicant. A conditional job offer is contingent upon receipt of results of a satisfactory physical examination designed solely to determine if the successful applicant has the physical ability to perform the lifting, carrying, bending, climbing, sustained physical effort, and all other physical duties of the position being offered. The conditional job offer will be valid for 2 weeks; the district will provide instructions on where and how to obtain the required physical examination. The physical examination will be conducted at no cost to the successful applicant.</i>		
Salary: Teamsters Salary Schedule		

Job Purpose Statement/s: Perform journeyman level work in the repair, and maintenance of motor pool vehicles, school buses and other related vehicular equipment.

Reports To: Vehicle Maintenance Manager, Transportation Supervisor

Duties and Responsibilities:

This list of essential functions is not exhaustive and may be supplemented as necessary.

1. Diagnose and repair mechanical, electrical, and engine defects.
2. Overhaul and rebuild engines, transmissions, differentials, brake systems, and other major components by repair and replacement of parts.
3. Repair and rebuild generators, alternators, and all other electrical components utilizing testing devices and machine equipment as required.
4. Perform general tune-ups, utilizing diagnostic equipment
5. Make minor roadside repairs as required, assists with towing of disabled vehicles.
6. Repair and replace seats, glass, sheet metal, latches, and other body components and assemblies.

7. Change oil and filters, maintains anti-freeze levels and puts on snow chains, repairs tires, adjust brakes, lubricate chassis, wheel bearings, and other assemblies as required. Performs all required preventive maintenance and regular safety inspections.
8. Operates various shop equipment including but not limited to: battery chargers, gauges, torque wrenches, grinders, hoists, jacks, drills, welding machines both gas and electric.
9. Assist in cleaning and organization of the shop and parts room.
10. Complete vehicle maintenance forms and records; i.e. work orders, stock records, etc.
11. Drive various bus routes when needed.

Working Conditions:

Bus maintenance shop environment; may experience occasional interruptions; may be required to occasionally lift heavy engine, transmission, differential, or other components for repair and or replacement; may be required to work outdoors in inclement weather; may be required to meet inflexible deadlines; required to stand for long periods; confined to work area.

Minimum Qualifications:

Must hold a valid Washington State Driver's License. Must hold or have the ability to obtain all certificates and endorsements necessary to drive a school bus; must possess a set of mechanics hand tools and storage cabinet; must be in good physical condition; some heavy lifting is required; ability get along with co-workers.

Preferred Qualifications:

Five years verifiable experience performing journeyman level work in the repair, service, and maintenance of vehicles, preferably school buses and related equipment.

Completion of a recognized apprenticeship as an automotive/diesel mechanic.

Experience with engine diagnostic equipment.

Required Knowledge, Skills, and Abilities:

Knowledge of safe lifting procedures.

Ability to read, write, speak, and communicate effectively.

Ability to attend to detail and follow tasks through to completion.

Ability to work with minimal supervision.

Ability to troubleshoot problems.

Ability to remain flexible with changes to assignments or situations.

Knowledge of safety rules and procedures.

Ability to establish and maintain effective working relationships with co-workers.

Note: The successful candidate for this position must be fingerprinted. Employment is contingent upon clearance by The Washington State Patrol and the Federal Bureau of Investigation.

Application Procedure for out of district candidates

Apply through Public Schools Personnel Cooperative @ www.teachinginwashington.com

*If you share our commitment to provide challenging opportunities
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity: The Olympia School District No. 111, does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status, or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures and personnel practices as required by state and federal laws. Experience and expertise in working with individuals from diverse backgrounds are desirable in applicants for all district positions. Inquiries or complaints regarding compliance with these laws should be directed to Affirmative Action Officer, Scott Niemann, Olympia School District No. 111, 1113 Legion Way S.E., Olympia, Washington 98501 (360) 596-6185. Complaint forms are available from the Affirmative Action Officer for concerns in the regulated areas of Affirmative Action, Title IX (Education Amendments of 1972) and Section 504 (Vocational Rehabilitation Act of 1973).

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.