

# OLYMPIA SCHOOL DISTRICT NO. 111

**Job Category: Extra-Curricular**

**Posting Dates: August 10 - 14, 2017**

The Olympia School District Human Resources Office is now accepting applications for the following positions. If you are interested in this position, please contact **Steve Bellande – 360-596-8070**

Position	Location
<p data-bbox="89 514 479 598"><b>Assistant Coach – Football (1 of 2 Openings)</b></p> <p data-bbox="89 640 1518 850"><i>Prior experience coaching football at the high school or above level. Demonstrated ability to successfully work, teach and communicate with high school students, peer coaches, administration, parents and community members. Prior to first practice, First Aid/CPR/AED, Concussion, Sudden Cardiac Arrest, and “Heads-Up” Football training must be completed. Additional WIAA/OSD training requirements must be completed within three weeks of first practice.</i></p> <p data-bbox="89 892 925 934"><i>Salary: Extra Curricular Salary Schedule - \$4120.00 - \$4908.00</i></p>	<p data-bbox="1372 514 1518 556"><b>Capital</b></p>

**Purpose:** The job of Assistant Coach at the high school level is to assist in the education, leadership, supervision and organization of the assigned building interscholastic sport/activity.

**Essential Functions:**

- Provides leadership and organization for assigned sport/activity as directed by the Head Coach and building Athletic Director.
- Provides direction and ongoing supervision of athletes, managers and support personnel before/during/after practices/conditioning sessions, games, travel and other school-sanctioned events as assigned by the Head Coach and building Athletic Director.
- Maintains current knowledge of all national, state, league and District rules and regulations related to the assigned sport/activity, student participation and parent/community involvement.
- Reports in writing, to the Head Coach, any equipment and/or facility found to be in an unsafe condition.
- Teaches and emphasizes safety procedures and precautions to all athletes on a daily basis throughout the season.
- Completes annual evaluation process within established timelines.
- Immediately reports all injuries using the OSD *Accident Report Form* and established process and communicates with Head Coach regarding all injuries and return to play timelines.
- Monitors student compliance with provisions of the OSD Athletic Code (Policy 3202); OSD Student Rights and Responsibilities Policy 3200; Building/Team Rules and Regulations; and WIAA Rules and Regulations.
- Reports violations or suspected violations of established rules and regulations to the Head Coach and building Athletic Director within 24 hours of becoming aware of the violation or suspected violation.

**Other Functions:**

- Assists other personnel, as may be required, for the purpose of supporting them in completion of their work activities.
- Participates in various meetings (e.g. parent conferences, professional development, hearings, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.

### **Job Requirements--Qualifications:**

- **Experience:** Prior experience as an Assistant, Head or Approved Volunteer Coach in the designated sport/activity.
- **Licenses, Certifications, Bonding, and/or Testing:**  
Criminal Justice Fingerprint Clearance.  
Current First Aid/CPR Certification.  
Current WIAA/OSD-approved training in "Head Injuries/Concussions".  
Holds, at a minimum, WIAA "Continuous Training Level" status; WIAA "Experienced" or "Preferred" Coaching Standard is preferred.  
Successfully passed WIAA Rules tests and/or WIAA Officials test for specific sport.  
*For swim/diving coaches:* Red Cross Safety Training for Swim Coaches or Lifeguard Certification (U.S. Diving Safety Certification for Diving may be substituted for diving coaches) is required.  
*For Pole Vault coaches:* "Pole Vault Coaching Training" is required.  
Additional training as required by the Olympia School District.
- **Skills, Knowledge and/or Abilities:**  
Ability, by use of required skills, to motivate student athletes, communicate with individuals and groups from varied educational and cultural backgrounds; work cooperatively with other coaches, administrators, staff, and support personnel; organize and manage assigned aspects of the assigned sport/activity; and support District/building philosophy/goals and objectives for student activities.

Ability to stand and walk for prolonged periods of time; perform a variety of specialized and responsible tasks; maintain records; establish and maintain cooperative professional

### **Application Procedure for out of district candidates**

Apply through Public Schools Personnel Cooperative @ [www.teachinginwashington.com](http://www.teachinginwashington.com)

*If you share our commitment to provide challenging opportunities  
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501  
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

**Equal Employment Opportunity:** The Olympia School District No. 111, does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status, sexual orientation, or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures and personnel practices as required by state and federal laws. Experience and expertise in working with individuals from diverse backgrounds are desirable in applicants for all district positions. Inquiries or complaints regarding compliance with these laws should be directed to Affirmative Action Officer, Scott Niemann, Olympia School District No. 111, 1113 Legion Way S.E., Olympia, Washington 98501 (360) 596-6185. Complaint forms are available from the Affirmative Action Officer for concerns in the regulated areas of Affirmative Action, Title IX (Education Amendments of 1972) and Section 504 (Vocational Rehabilitation Act of 1973). The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.