

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Administrative

Posting Dates: July 27, 2017 – Open Until Filled

The Olympia School District Human Resources Office is now accepting applications from current employees for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date. Out-of-district applicants please apply through Public Schools Personnel Cooperative @ www.teachinginwashington.com

Position	Hours/FTE	Location
Director of Teaching & Learning	1.0 FTE/One-Year Only Interim Position	Teaching & Learning
<i>Best to apply by August 10, 2017</i>		
<i>Salary Range – will be determined upon hire</i>		

Primary Purpose:

Provide leadership for instructional programs of the district. Assist in the effective and efficient operation of the Teaching and Learning Department, which includes curriculum and staff development.

Position Summary:

The Director of Teaching and Learning is responsible for overseeing and coordinating the development, revision and implementation of curricula, and instructional practices in the elementary schools. This position also oversees certificated staff professional development for the district (K-12), and supervises Mentors and T & L Coaches.

Responsibilities:

- Works with District staff to plan, schedule, and present trainings aligned to District plans, goals, and objectives for teachers and principals.
- Works closely with instructional coaches, teachers, and principals to analyze data to guide and inform instruction and supports within the schools.
- Supervise and provide leadership to T & L Instructional Coaches and District Mentors.
- Collaborates with elementary school administrators, teachers, and other experts to identify needs and to seek feedback to improve curriculum.
- Establish and maintain internal and external relationships conducive to achieving District objectives.
- Assist with Professional Learning Communities (PLC).
- Serve as lead facilitator for elementary school learning walks.
- Provide support as a liaison between Teaching & Learning and the Technology department and be an active participant on the Technology Advisory Committee.

- Other responsibilities as assigned.

Qualifications:

- Administrative credentials and valid certification as a teacher.
- Ability to analyze situations, challenges and data to assess opportunities for growth and positive results.
- Ability to communicate well verbally and in writing.
- Experience working independently and collaboratively in problem solving and finding creative solutions to challenges.
- Knowledge of current theories in curriculum, instruction, and assessment.
- Ability to organize and delegate to accomplish goals.
- Preference of previous experience as a school-based administrator and direct experience in curriculum planning and development.

In District Application Procedure for interested candidates:

Persons interested in the position should submit a letter of interest, a resume, plus 3 letters of professional recommendation to:

Lauri Klancke, Executive Director of Teaching and Learning
1113 Legion Way SE, Olympia, WA 98501
Voice: (360) 596-8551 / Fax: (360) 596-8581
lklancke@osd.wednet.edu

Application Procedure for out of district candidates

Apply through Public Schools Personnel Cooperative @ www.teachinginwashington.com

*If you share our commitment to provide challenging opportunities
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity: The Olympia School District No. 111, does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status, or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures and personnel practices as required by state and federal laws. Experience and expertise in working with individuals from diverse backgrounds are desirable in applicants for all district positions. Inquiries or complaints regarding compliance with these laws should be directed to Affirmative Action Officer, Scott Niemann, Olympia School District No. 111, 1113 Legion Way S.E., Olympia, Washington 98501 (360) 596-6185. Complaint forms are available from the Affirmative Action Officer for concerns in the regulated areas of Affirmative Action, Title IX (Education Amendments of 1972) and Section 504 (Vocational Rehabilitation Act of 1973).

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.