

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Certificated

Posting Dates: May 25, 2017 – Open Until Filled

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Registered Nurse	1.0 FTE/Continuing	Knox
<i>RN degree, prior experience in school nursing preferred. Demonstrated ability to work and communicate with school-age students presenting with a variety of health conditions; emergency situations; parents, building/district staff & administration and community health-care providers. Skill required to maintain accurate records and data using computerized systems as well as traditional files and records. ESA certification, OSD trainings required prior to first day of employment.</i>		
Salary: OEA Salary Schedule		

Job Purpose Statement/s: The job of "School Nurse – RN" is done for the purpose/s of meeting the individual health needs of students; incorporating health care plans directed by physicians; complying with the laws relating to student health, including parental and guardian consent; providing appropriate care for ill, medically fragile and/or injured students; providing health information and serving as a resource to teachers, staff, and administrators; and identifying health problems for referral for proper treatment.

Essential Job Functions:

- * **Administers** first aid, medication and specialized medical treatment for the purpose of providing appropriate care for ill, medically fragile and/or injured children.
- * **Assesses** situations involving students' safety, abuse (physical, sexual, drug) and other health related issues for the purpose of identifying problems, referring for proper treatment and complying with legal requirements.
- * **Collaborates** with parents, students, health care providers, and/or other agencies for the purpose of promoting needed treatment, securing information and complying with legal requirements.
- * **Conducts** programs (i.e. health screening, education, etc.) for the purpose of complying with the law.
- * **Develops** health care plans for the purpose of addressing students' health needs and implementing health care directions from parents and/or physicians.
- * **Directs** health clerks for the purpose of providing an effective school health program.
- * **Maintains** health care plans, medical emergency cards, records (e.g. mandated screening, etc.) for the purpose of providing information required by legal and professional standards.
- * **Prepares** documentation (e.g. student health history, current health status, etc.) for the purpose of providing written support and/or conveying information.
- * **Provides** training on various health related subjects (e.g. CPR, disaster preparedness, child abuse, health education, etc.) for the purpose of acting as a resource to students, teachers, and other school personnel on such issues.
- * **Refers** students requiring further medical attention for the purpose of providing needed medical/dental treatment, counseling, etc.
- * **Reports** incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining students personal safety, a positive learning environment and adhering to Education Code, district and/or school policies.
- * **Reports** students with contagious diseases to local public health authorities for the purpose of minimizing infection and complying with the law.

Other Job Functions:

- * **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.

Job Requirements - Qualifications:

- * **Experience Required:** Prior job related experience.

- * **Skills, Knowledge and/or Abilities Required:**

Skills to operate required health screening equipment and administer health screening tests, maintain records, communicate effectively.

Knowledge of health diagnostic and evaluative techniques, health care practices, health rules and regulations, record keeping requirements and child development patterns.

Abilities to sit for prolonged periods, administer to medical needs, respond appropriately to medical emergencies, work independently. Significant physical abilities include lifting/carrying, reaching/handling/ fingering, talking/hearing conversation and other sounds, near/far visual acuity.

- **Licenses, Certifications, Bonding, and/or Testing Required:** B.S. in Nursing, Washington State E.S.A. in Nursing with minimum of Initial Endorsement, Registered Nurse, Criminal Justice Fingerprint Clearance, Valid Driver's License and proof of insurability.

Application Procedure for out of district candidates

Apply through Public Schools Personnel Cooperative @ <http://www.teachinginwashington.com>

*If you share our commitment to provide challenging opportunities
For all students to be successful, we'd like to hear from you!*

*The Olympia School District is an equal opportunity employer and encourages applications
from all persons regardless of race, gender, national origin, age, disability, or marital status.*

Olympia School District 1113 Legion Way SE Olympia, WA 98501
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity: The Olympia School District No. 111, does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status, or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures and personnel practices as required by state and federal laws. Experience and expertise in working with individuals from diverse backgrounds are desirable in applicants for all district positions. Inquiries or complaints regarding compliance with these laws should be directed to Affirmative Action Officer, Scott Niemann, Olympia School District No. 111, 1113 Legion Way S.E., Olympia, Washington 98501 (360) 596-6185. Complaint forms are available from the Affirmative Action Officer for concerns in the regulated areas of Affirmative Action, Title IX (Education Amendments of 1972) and Section 504 (Vocational Rehabilitation Act of 1973).

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.

