

# OLYMPIA SCHOOL DISTRICT NO. 111

**Job Category: Certificated**

**Posting Dates: July 21 – August 1, 2008**

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

<b>Position</b>	<b>Hours/FTE</b>	<b>Location</b>
<b>This position is for the 2008-2009 school year</b>		
<b>Teacher – CTE Careers in Education</b>	<b>.2 FTE/Leave Replacement</b>	<b>Olympia</b>
<b>Qualifications:</b> <i>CTE Family and Consumer Science Certification is required/or ability to get certified in the Careers in Education CTE Certification. Demonstrated ability to work with staff and community in a personable, friendly, supportive and organized manner. Experience and/or training in lab setting. Versed in variety of integrated language arts teaching techniques with emphasis in writing skills. Evidence of strong standards of discipline. Evidence of ability to work in a team approach to instruction and inclusion. Willingness to coach or direct other school activities desired.</i>		
OEA Salary Schedule		

## **JOB TITLE: Teacher – High School**

**Job Purpose Statement/s:** The job of "Teacher - High School" is done for the purpose/s of developing students' academic skills through academic courses of study and implementing District approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of students; providing a safe and optimal learning environment, and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

### **Essential Job Functions:**

- \* **Advises** parents and/or legal guardians of student progress for the purpose of supporting teacher's expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment.
- \* **Assesses** student for the purpose of providing feedback to students, parents and administration regarding students' progress, expectations, goals, etc.
- \* **Assists** other teachers for the purpose of implementing curriculum.
- \* **Collaborates** with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum.
- \* **Demonstrates** methods required to perform assignments and/or skills (e.g. lab experiments, athletic techniques, etc.) for the purpose of providing the students with the necessary skills to perform the tasks safely and/or accurately.
- \* **Directs** instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and addressing the needs of individual students.
- \* **Instructs** students for the purpose of improving their success in academics through a defined course of study.
- \* **Monitors** student activities (e.g. classroom, lunch, grounds, etc.) for the purpose of providing a safe and optimal learning environment.
- \* **Prepares** teaching materials and reports (e.g. grades, attendance, anecdotal records, etc.) for the purpose of implementing lesson plans and providing documentation of teacher and student progress.
- \* **Reports** incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to Education Code, district and/or school policies.

## Other Job Functions:

- \* **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- \* **Participates** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.
- \* **Participate** in the growth of an effective school climate that creates a learning environment sensitive to diverse socioeconomic groups.
- \* **Facilitate**, plan, organize and implement flexible classroom and leadership curriculum in a community based environment.
- \* **Promote** and model an environment that fosters high expectations, performance, respect and dignity of all students .
- \* **Demonstrate** ability to further integrate technologies available, such as grading software through continuing professional development.
- \* **Work** cooperatively, energetically, and productively within a CTE Department., while fostering parental involvement.
- \* **Lead** and/or participate in CTE Advisory Board meetings and local Tech Prep meetings.
- \* **Energetic**, motivated, positive individual focused on CTE Careers in Education Program to prepare students with employable skills.

## Job Requirements - Qualifications:

- \* **Experience Required:** Prior job related experience.
- \* **Skills, Knowledge and/or Abilities Required:**

*Skills* to motivate students communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance.

*Knowledge* of age appropriate teaching methods, state curriculum framework, education code, appropriate instructional subjects.

*Abilities* to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parents, other school personnel, meet schedule and deadlines. Significant physical abilities include lifting/carrying, reaching/handling, talking/hearing conversations, and near/far visual acuity/depth perception/accommodation/ field of vision.
- \* **Licenses, Certifications, Bonding, and/or Testing Required:** Teaching Credential for appropriate level of instruction and/or subjects; Criminal Justice Fingerprint Clearance.

### Application Procedure for out of district candidates

Apply through Public Schools Personnel Cooperative @ [www.teachinginwashington.com](http://www.teachinginwashington.com)

*If you share our commitment to provide challenging opportunities  
For all students to be successful, we'd like to hear from you!*

Olympia School District 1113 Legion Way SE Olympia, WA 98501  
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

**Equal Employment Opportunity:** The Olympia School District No. 111, does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status, or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures and personnel practices as required by state and federal laws. Experience and expertise in working with individuals from diverse backgrounds are desirable in applicants for all district positions. Inquiries or complaints regarding compliance with these laws should be directed to Affirmative Action Officer, Beth Scouler, Olympia School District No. 111, 1113 Legion Way S.E., Olympia, Washington 98501 (360) 596-6185. Complaint forms are available from the Affirmative Action Officer for concerns in the regulated areas of Affirmative Action, Title IX (Education Amendments of 1972) and Section 504 (Vocational Rehabilitation Act of 1973). The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.