

# Olympia School District

## Cabinet Notes

### April 17, 2014

**Board Agenda May 12 at Knox:** Staff Recognition Awards by Joe B.; Second reading of updates to policies 3200, 3201, 3202 and 3240 by Jeff Carpenter; Graduation Requirements Update and School-year Calendar by Nancy F.; Data Dashboard Update by Alice Burman; Budget Presentation by Dick C. and Jennifer P.

**Board Agenda May 27 at CHS:** Focus on Capital High School by Chris Woods; College/Career Readiness by Kim Reykdal and Jen Boelts; Budget by Dick C. and Jennifer P.

**Upcoming Study Sessions and Meetings:** Budget Update and Special Education/Student Transitions study session at 6:30 p.m. on April 28; Optional Programs study session at 6:30 p.m. on May 5; Special Board Meeting June 2 for Budget 1st Reading; Joint Meeting with the Olympia City Council (date TBD).

**Policy Updates:** Cabinet is reviewing a variety of district policies for updates. Debbi H. distributed a draft update to Policy 2336 (Required Observances). She also brought drafts of Policies 2029 and 2030 (Animals in the classroom for instruction).

**Roles and Responsibilities:** Cabinet reviewed a list of roles and responsibilities and which Cabinet members sponsor each item. The group has reviewed it for the past few weeks and finalized it today.

**Student Representative to the Board:** Cabinet engaged in a discussion about policies and protocol around the student representative to the board. Members supported the idea that student board members should live within district boundaries.

**Professional Development Budget:** Debbi H. updated Cabinet on the status of the professional development budget, including what we spent last year and the cost for some upcoming trainings. There was also a discussion about the new math adoption.

**August Training and Building Days:** Cabinet discussed Bridges training scheduled for Aug. 18 and 19. Paras will be involved on Aug. 20. The group also discussed the various types of training that will be offered before the 2014-15 school year and as the school year begins, and how to build the training calendar.

**GA Meeting April 22:** Jennifer will meet with operational staff at 8 a.m. Nancy will meet with principals at 8:30 a.m. The meeting with all GA members begins at 9 a.m.

**Staffing Issues. Cabinet discussed a variety of upcoming staffing issues:**

- CIO: The interview committee has completed its work and made recommendations. Dick and Nancy will interview finalists early next week.
- Director of Curriculum: Debbi H. will retire at the end of the school year. Cabinet members protested, but to no avail. The group discussed a timeline for recruiting for the position.
- Boston Harbor Principal: Dick C. has met with the Boston Harbor staff to get their thoughts on personal and professional characteristics they would like in a new principal. The position will be advertised shortly.

**Good Shepherd Location:** The group strategized around staffing at the new Good Shepherd location.