

Cabinet Notes

October 15, 2015 - 9:00 am



PRESENT: Aaron, Dick, Scott, Susan, Kari, Jennifer

Absent: here in spirit Nancy

1. Board Agenda Review

BOARD AGENDA, Monday, October 19 - McLane ES - Executive Session re: Real Estate and Personnel at end of meeting

		READING	PRESENTER	TIME
P	Focus on McLane ES		Monica	30
2	Staffing Update		Aaron	10
8	Resolution 544, Collection for 2016 M & O Levy	1	Jennifer	10
8	Res 542, M&O Levy Re-Authorization	2	Jennifer	15
8	Res, 543, Construction Bond	2	Jennifer	15

Presenters please note: Agenda form is due by October 9; materials for Board packet by Oct 13

BOARD AGENDA, Monday, November 2 - Knox at 6:30 PM

		READING	PRESENTER	TIME
P	Entertainment Explosion <i>Really Big Shoe 10</i>		Scott S	10
P	Safety Award to Jennifer from ESD 113 - confirmed		Paul Chasco	10
1	Isolation/Restraint policy Updates	1	Skylar/Kari	15
4	CTE/Technology Report		Chris/Marc	45
8	Res 539, 2016-2021 Capital Facilities Plan	2	Jennifer	30
8	Resolution 544, Collection for 2016 M&O Levy	2	Jennifer	5

Presenters please note: Agenda form is due by October 23; materials for Packet by October 28

2. Department Updates - 30 minutes

- Communications - Susan
 - i. Olympian at CES
 - ii. NewsNotes comes out 10/16
 - iii. Community connections 10/23
 - iv. Interviews for Communication position next week
 - v. WASPRA conference, both Conor and Dianna going
 - vi. United Way starts Nov 2
 - vii. Talking points about recent updates and remodel items for principals when discussing bond
- Technology - Marc
 - i. Security cameras moving forward
 - ii.
- SPED and Student Support - Kari
 - i. Bus arrival and departure
 - ii. CCSS and Special Education
 - iii. Staffing> cert and para
 - iv. SPELT> meetings will start up the end of Oct or First of Nov.; still need an Elementary Principal
 - v. Counselors at Elementary level vs SSC model-- need problem solving
 - vi. 1:1 review of practice
 - vii. Project Search Welcome Reception 10/15 at 5:30> Dick, Eileen, Frank attending
 - viii. CHS Life Skills parent meeting 10/21 at 5:00-6:00
 - ix. SpEd PTO on 10/26 at 6:00
- Human Resources-Aaron

- i. AESOP: leave request approval by Principals-- discussion
- ii. Bargaining update-- OEAPA and CM &T
- iii. BLC's at GES and WMS
- iv. Kombachu-- tea
- v. Special Events Fund update
- vi. Talent Ed-- Job Board for positing positions. National Exposure.
- vii. WSPA law conference

○ T&L - Scott & Nancy

- i. MVP Communication
- ii. Acceleration and compression in math
- iii. Intervention
- iv. Assessment
- v. ELA Materials Review
- vi. Report Card Presentation
- vii. ALPS
- viii. [Indian-Ed](#) curriculum
- ix. Teacher shortage

○ Operations - Jennifer

- i. Many processes to finalize the bond are nearing the end; Board adoption of the construction bond resolution on October 19. Dick, Nancy, and I want to attend parent events to be able to describe the bond request...be thinking about where this might be appropriate.
- ii. Hard to hire custodians right now. Brian is in a constant hiring cycle. If you are in a B schedule, it is not for lack of trying to hire. HR is looking at some additional advertising options to try to alleviate the shortage.
- iii. Justin is closing the 2014-15 SY, this step is time consuming and complicated when you are an experienced business manager...please e-mail if he doesn't call back right away.
- iv. School carryforward budget amounts will be ready shortly. Please look for these from Justin.
- v. Secondary schools are getting cameras quickly...Avanti and Olympia now. Then Washington, Reeves, Marshall. We will have enough money to start on elementary schools this year.
- vi. Kudos to the Payroll office this last couple of months. 50% of the payroll staff are new to payroll, and September has the normal heavy workload, health care open enrollment, on-boarding all new district employees, data entry of new salary amounts for each contract and salary schedule, preparing for AESOP (backside payroll code loading and hand entry when staff can't use AESOP). These two factors (new staff/extraordinary workload) has made for a lot of hard work. Please ask staff to be mindful that we will fix problems ASAP.

3. Move Cabinet Meeting from November 12 at 9:00 to November 10 at 9:00? (GA will be on the 12th.)

4. Review WSSDA's October 2015 Policy & Legal News (will be handed out)

5. Earning Statements - paper versus electronic

UPCOMING MEETINGS AND EVENTS 2015-2016

Date	Time	Event	Notes
OCT 27	8:30	TILT	student growth goals, celebrating our success, charting the course
NOV 10	8:30	GA	Construction Bond Request, Final Items, Process, Fiscal Impact, Timing
NOV 24	8:30	TILT	
DEC 1	8:30	GA	
DEC 15	8:30	TILT	
JAN 12	8:30	GA	
JAN 26	8:30	TILT	
FEB 9	8:30	GA	

FEB 20	10:00	Kindergarten Roundup	Capital High School - set up starts at 8:30
FEB 23	8:30	TILT	
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

STUDY SESSIONS - 2015-2016 *(Board Room Scheduled)*

Date	Time	Topic(s)	Facilitator	Notes
NOV 9	6:30	Speed Goal Setting	Several	
DEC 7	6:30			
JAN 11	6:30			
FEB 8	6:30			
FEB 29	6:30			
MAR 14	6:30	Joint Meeting w/Griffin		
APR 11	6:30			
MAY 9	6:30			
JUN 13	6:30			

KNOX STAFF UPDATES - 2015-2016 *(Board Room Scheduled)* **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
NOV 3	9:00 (303)		
DEC 8	9:00		
JAN 5	9:00		
FEB 2	9:00 (303)		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 7	9:00		

GRADUATIONS - 2016

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	