

# Olympia School District

## Cabinet Notes

### January 9, 2013

**Board Agenda Review for Jan. 13 at Knox:** Reception for Dana Anderson and Howard Coble at 6:10 p.m.; Board meeting at 6:30 p.m. will cover: Presentation from Dana Anderson and Howard Coble; Madison Update by Jennifer P.; ORLA Resolution by Jennifer P. Meeting will then adjourn to a study session for Data Dashboard Part II by Alice Burman.

**Board Agenda Review for Jan. 27 at Boston Harbor:** Focus on Boston Harbor by Michael Havens; Board Recognition (Board Recognition Month) by Michael H. and others; Personnel Co-op Report by Joe B.; Budget Timeline Update by Jennifer P.; Muirhead Property Update by Jennifer P.; Highly Capable Program presentation by Linda Heade.

**Upcoming Study Sessions and events:** Study sessions ahead are: Intervention Programs at elementary schools on March 3; Optional Programs on March 17. In addition, the annual TOGETHER! Champions for Kids Dinner is coming up March 24. Our district's 2014 nominee is Donna McPeak from Capital High School. Dick C., Chris Woods and others will be present at the dinner to support Donna.

**Joint Meeting with Griffin School Board:** Each year the OSD holds a joint meeting with the Griffin School Board. This year's meeting will take place on Tuesday, Jan. 21 at Capital High School. The evening will begin with a 6 p.m. social followed by the meeting at 6:30 p.m. Topics will include updated graduation rates for Griffin students vs. OSD/CHS students, information about the Technology and Safety Levy (with an emphasis on impact to Griffin) and updated levy and bond information (impacts to Griffin).

**Joint meeting with City Council:** Each year the OSD holds a joint meeting with the Olympia City Council. This year's meeting will take place on April 21. Possible topics include school resource officers, the growth around Centennial Elementary and a construction outlook.

**District Flyer:** Cabinet reviewed a 2-page flyer about the district. This will be used for a variety of purposes, including recruiting new staff members and at outreach events.

**Private Services Provided in School Buildings:** Joni W. led Cabinet is a discussion around requests to use school buildings for privately-provided services (such as counseling, tutors, etc.). Jennifer P. and Nancy F. are going to explore what is happening now; Cabinet will revisit the issue upon receiving that information.

**Support Personnel Becoming Special Ed Certified:** Cabinet explored whether the district might be able to help our own staff receive specialized training or certification to move into hard-to-fill positions. Some districts and the state have models that could be used, including those in which staff receive the training in exchange for a specific commitment of time to the new position. Jennifer and Joni gathered some of these materials several years ago when the issue was raised. They will locate those materials and bring them back to Cabinet for a continued discussion.

**Knox Staff Meeting Jan. 14:** The agenda will include a safety message, introduction of new staff and recognition of departing staff, a Q&A on the new phones, an SRO update and the traditional monthly birthday recognition.

**Space Issues:** The district is running out of rooms at many of our schools. There is space available at Good Shepherd Church on North Street. Cabinet discussed options for using the space. There will be a meeting next week of district staff to have a further discussion about if/how we might use that space.

**School Hours/Year:** The Legislature is requiring districts to provide 1080 hours of instruction starting next year. Cabinet had a discussion about ways to reach that goal, including the number of school days.