

Cabinet Notes

August 27, 2015 - 10:00 am



PRESENT: Dick, Nancy, Aaron, Kari, Scott, Marc, Rebecca

Absent: Jennifer

1. Cabinet for the first week of school will still plan to meet on Thursday, and will schedule a meeting on Friday, 9/11 and Monday, 9/14 at 4:00 both days to go over enrollment.
2. Board Agenda Review

BOARD AGENDA, Tuesday, September 8 - Knox

	READING	PRESENTER	TIME
Policy 3247, Isolation & Restraint	1st	Kari, Skylar	10
SBAC Preliminary Update		Alice	30
AYP Update		Alice	15
Executive Session: Personnel and Collective Bargaining			

Presenters please note: Agenda form is due by August 7; materials by August 11

BOARD AGENDA, Monday, September 21 - Washington Middle School

	READING	PRESENTER	TIME
Focus on WMS		Paul A	30
School opening		Nancy	15
Enrollment		Jennifer	15

Presenters please note: Agenda form is due by August 28 materials for Board packet by September 1

3. Department Updates - 30 minutes

- Communications - Rebecca
 - i. AYP Letters Completed and Mailed - Bob H. will coordinate remaining SES work; Dar will handle school transfer requests
 - ii. News Conference Thursday at Marshall - OSDEF
 - iii. Board of Distinction Nomination
 - iv. Parent group training Sept. 17
 - v. Levy and Bond List, news release on Community Forums Sept. 23 and 30
 - vi. Hiring
 - vii. Preparing for replacement (to-do lists, lists of major events/projects, etc.)
- Technology - Marc
 - i. Phones, wiring, all things network
 - ii. Hiring update
 - iii. Transportation update
 - iv. Public WiFi at Knox
 - v. Large Tech Levy projects
- SPED and Student Support - Kari
 - i. Staffing> new hires, needs, Student Teacher idea
 - ii. WAVA updates
 - iii. Student update
 - iv. Transportation> gave brief training 8/26, recommendations from bus drivers on information and communication needs, coordination with transportation for special education bus needs

- v. Admin LiveBinder> have 3 sections ready to go; presenting on Behavior at September GA, can present on TPEP & sped staff in October
- vi. Attending the PNW Law conference 1st week of October

○ Human Resources-Aaron

- i. Non-Rep Comps
- ii. TPEP forms-- Principal Handbook documents
- iii. Summer Help Plan for 2016
- iv. Communication at OHS
- v. Hiring-- Talent Ed; School Spring
- vi. Bargaining Update-- CM & T, TOPA PD

○ T&L - Scott & Nancy

- i. PD Trainings (DIBELS, CMP - *Algebra, Algebra II, Geometry, TPEP*)
- ii. Assessment
- iii. CBA's - new and improved
- iv. Screening
- v. Report Card Teacher and Parent Handbooks, Training Video
- vi. K-4 Intervention
- vii. ELL
- viii. HiCap
- ix. ELA position
- x. Science Kit Support
- xi. Kinders on ½ days

○ Operations - Jennifer

4. Deleting Access Codes and Email addresses for employees who leave

5. OSDEF Payroll Deduction

UPCOMING MEETINGS AND EVENTS 2015-2016

Date	Time	Event	Notes
SEP 15	8:30	GA	Technology Update: labs, refresh; PBIS
SEP 29	8:30	TILT	
OCT 13	8:30	GA	Principals: Sped T-PEP
OCT 27	8:30	TILT	
NOV 10	8:30	GA	
NOV 24	8:30	TILT	
DEC 1	8:30	GA	
DEC 15	8:30	TILT	
JAN 12	8:30	GA	
JAN 26	8:30	TILT	
FEB 9	8:30	GA	
FEB 23	8:30	TILT	
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

STUDY SESSIONS - 2015-2016 *(Board Room Scheduled)*

Date	Time	Topic(s)	Facilitator	Notes
SEP 14	6:30	Bond	JP	
OCT 12	6:30	Bond	JP	
NOV 9	6:30			
DEC 7	6:30			
JAN 11	6:30			
FEB 8	6:30			
FEB 29	6:30			
MAR 14	6:30	Joint Meeting w/Griffin		
APR 11	6:30			
MAY 9	6:30			
JUN 13	6:30			

KNOX STAFF UPDATES - 2015-2016 *(Board Room Scheduled)* **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
SEP 11 (FRI)	1:30	Welcome Back!	Root Beer Float Friday
OCT 6	9:00		
NOV 3	9:00		
DEC 8	9:00		
JAN 5	9:00		
FEB 2	9:00		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 14	9:00		

GRADUATIONS - 2016

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	