

Cabinet Minutes

August 20, 2015 - 9:00 am



PRESENT: Marc, Kari, Aaron, Dick, Nancy, Rebecca

Absent: Jennifer, Scott?

1. Cabinet for the first week of school will still plan to meet on Thursday, and will schedule a meeting on Friday, 9/11 and Monday, 9/14 at 4:00 both days to go over enrollment. *Blue text added after the fact.*
2. Board Agenda Review

BOARD AGENDA, Tuesday, September 8 - Knox

	READING	PRESENTER	TIME
Policy 3247, Isolation & Restraint	1st	Kari, Skylar	10
SBAC Preliminary Update		Alice	30
AYP Update		Alice	15

Presenters please note: Agenda form is due by August 7; materials by August 11

BOARD AGENDA, Monday, September 21 - Washington Middle School

	READING	PRESENTER	TIME
Focus on WMS		Paul A	30

Presenters please note: Agenda form is due by August 28 materials for Board packet by September 1

3. Department Updates - 30 minutes

- Communications - Rebecca
 - i. AYP Letters
 - ii. Pioneer communications - parent meeting follow-up, e-newsletter for new principal, website updates, etc.
 - iii. Kindergarten communications
 - iv. School prep - web sites, etc.
 - v. Board of Distinction Nomination
 - vi. Parent leaders meeting Sept. 17
 - vii. Hiring Update - Waiting on posting
 - viii. Go to Komachin for the Little Red School House today.
- Technology - Marc
 - i. CHS/OHS Wiring/Phone Update
 - ii. Workflow forms
 - iii. Public WiFi-TAC review this procedure
 - iv. Hiring Update
- SPED and Student Support - Kari
 - i. WAVA
 - ii. Federal Programs
 - iii. Staffing
 - iv. Preschool

v. PBIS updates

○ Human Resources-Aaron

- i. Bargaining Updates-- TOPA, OPA, Teamsters CM & T, OTPAA, and OEAPA
- ii. CBA updates for supervisors
- iii. Staffing update
- iv. Hiring- all LOI's have been placed
- v. Reminder to admin. to follow hiring procedures in HR Handbook

○ T&L - Scott & Nancy

- i. Middle Level ELA Coach Specialist
- ii. Science Kit Support
- iii. HiCap Coordinator
- iv. ALPS
- v. Science Vision
- vi. Acceleration
- vii. PD Offerings
- viii. Intervention Plan Update
- ix. Title IIA

○ Operations - Jennifer

- i. Transportation and answering phones. Need more drivers so office staff don't get pulled out as much.

4.

UPCOMING MEETINGS AND EVENTS 2015-2016

Date	Time	Event	Notes
SEP 15	8:30	GA	Technology Update: labs, refresh; PBIS
SEP 29	8:30	TILT	
OCT 13	8:30	GA	
OCT 27	8:30	TILT	
NOV 10	8:30	GA	
NOV 24	8:30	TILT	
DEC 1	8:30	GA	
DEC 15	8:30	TILT	
JAN 12	8:30	GA	
JAN 26	8:30	TILT	
FEB 9	8:30	GA	
FEB 23	8:30	TILT	
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

STUDY SESSIONS - 2015-2016 *(Board Room Scheduled)*

Date	Time	Topic(s)	Facilitator	Notes
SEP 14	6:30	Bond	JP	
OCT 12	6:30	Bond	JP	
NOV 9	6:30			
DEC 7	6:30			
JAN 11	6:30			
FEB 8	6:30			
FEB 29	6:30			

MAR 14	6:30	Joint Meeting w/Griffin		
APR 11	6:30			
MAY 9	6:30			
JUN 13	6:30			

KNOX STAFF UPDATES - 2015-2016 (Board Room Scheduled) **NOTE TIME CHANGE**

Date	Time	Topic(s)	Notes
SEP 11 (FRI)	1:30	Welcome Back!	Root Beer Float Friday
OCT 6	9:00		
NOV 3	9:00		
DEC 8	9:00		
JAN 5	9:00		
FEB 2	9:00		
MAR 1	9:00		
APR 19	9:00		
MAY 17	9:00		
JUN 14	9:00		

GRADUATIONS - 2016

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	