

# Cabinet Minutes

July 2, 2015 - 9:00 am



PRESENT: Scott, Kari, Jennifer, Dick, Aaron, Rebecca

Absent: Nancy, Marc

## 1. Board Agenda Review

### BOARD AGENDA, Wednesday, July 8 - @ 6:30 Knox - Special Meeting & Study Session, Budget

		READING	PRESENTER	TIME
	EXECUTIVE SESSION - BARGAINING		Multiple	30
4	Field Trips - Consent		Jeff	
5	Fire Alarm Project - Consent		Jennifer	
8	Surplus - Consent (Ruth)		Jennifer	
	Study Session - Budget		Jennifer	

*Presenters please note: Agenda form is due by June 29; materials for Board packet by July 2*

### BOARD AGENDA, Wednesday, July 15 - Knox Special Board Meeting

		READING	PRESENTER	TIME
1	Revise Policy/Procedure 3422 (update per WSSDA/Leg)	1st	Jeff	10
2	Hiring and Personnel	1st	Aaron	30
8	2015-16 SY Budget	1st	Jennifer	40

*Presenters please note: Agenda form is due by July 6; materials for Board packet by July 10*

### BOARD AGENDA, Monday, July 20 - Knox - 6:00 Public Hearing re Budget Adoption

		READING	PRESENTER	TIME
1	Revise Policy/Procedure 3422	2nd	Jeff	5
2	Hiring and Personnel	2nd	Aaron	20
8	2015-16 SY Budget	2nd	Jennifer	40

*Presenters please note: Agenda form is due by July 10; materials for Board packet by July 14*

## 2. Department Updates - 30 minutes

- Communications - Rebecca
  - i. Calendar - Deadline July 20
  - ii. OSPI Releasing preliminary statewide proficiency rates (7/2) and district & school refusals (7/9)
  - iii. Budget communications planning - What will we post and when? Main points?
  - iv. Elementary report card pieces
  - v. Videos
  - vi. Parent group leader training Thursday, Sept. 17 - Marty Fortin
  - vii. Summer communications planning (mobile app; web site; emergency planning)
  - viii. South Sound Reading Foundation, Books by the Bay - July 31
- Technology - Marc
  - i. server room solution for keeping the temperature even has been resolved
- SPED and Student Support - Kari
  - i. Hiring
  - ii. Students of concern
  - iii. Citizen complaint update
  - iv. ESY

v. WAVA and dual enrollment

○ Human Resources

- i. Bargaining
  - COLA
  - Pass through language in CBA's
  - Collective Bargaining summary for July 8 Board Meeting
- ii. Evaluations-- TPEP Guidelines for Principals
- iii. Personnel Action Report for July 8 Board meeting

○ T&L - Scott & Nancy

- i. Strengthening Student Educational Outcomes
- ii. Summer Reading Academy Update & Washington Reading Corps
- iii. Assessment Training Institute
- iv. Bridges Leadership Cadre - Denver
- v. Coaches Update

○ Operations - Jennifer

- i. Budget is coming along, preparing for the study session and first reading in July
- ii. Class size and the legislature
- iii.

**3. Cabinet Calendar - please remember to enter vacations, conferences, etc.**

**UPCOMING MEETINGS AND EVENTS 2015-2016**

Date	Time	Event	Notes
SEP 15	8:30	GA	? Rebecca's guest speaker from Marysville (Rebecca will contact her) Technology Update: labs, refresh
SEP 29	8:30	TILT	
OCT 13	8:30	GA	
OCT 27	8:30	TILT	
NOV 10	8:30	GA	
NOV 24	8:30	TILT	
DEC 1	8:30	GA	
DEC 15	8:30	TILT	
JAN 12	8:30	GA	
JAN 26	8:30	TILT	
FEB 9	8:30	GA	
FEB 23	8:30	TILT	
MAR 15	8:30	GA	
MAR 29	8:30	TILT	
APR 12	8:30	GA	
APR 26	8:30	TILT	
MAY 10	8:30	GA	
MAY 24	8:30	TILT	

**STUDY SESSIONS - 2015-2016**

Date	Time	Topic(s)	Facilitator	Notes
SEP 14	6:30			
OCT 12	6:30			
NOV 9	6:30	? Summer School '15	Jim Anderson	
DEC 7	6:30			
JAN 11	6:30			
FEB 8	6:30			

FEB 29	6:30			
MAR 14	6:30	Joint Meeting w/Griffin		
APR 11	6:30			
MAY 9	6:30			
JUN 13	6:30			

**KNOX STAFF UPDATES - 2015-2016**

Date	Time	Topic(s)	Notes
SEP 11 (FRI)	1:30	Welcome Back!	Root Beer Float Friday
OCT 6	8:15		
NOV 3	8:15		
DEC 8	8:15		
JAN 5	8:15		
FEB 2	8:15		
MAR 1	8:15		
APR 19	8:15		
MAY 17	8:15		
JUN 14	8:15		

**GRADUATIONS - 2016**

Date	Time	Event	Notes
June 9	6:00	Avanti	
June 10	7:00	Transition Program	
June 15	6:00	ORLA	
June 17	7:00	OHS	
June 16	7:00	CHS	