

Cabinet Minutes

May 28, 2015 - 9:15 a.m.



PRESENT:

Absent:

1. Board Agenda Review

BOARD AGENDA, Monday, June 1 - Knox

		READING	PRESENTER	TIME
	Intro & Oath of Office - Student Representative-Chris to Introduce		Oath-Justin	
P	ESD Services Update, Mike Hickman ESD 113			20
1	2015-2016 Calendar		Nancy	5
4	Healthy Youth Survey		Jeff	30
4	Technology Fair Presentation		Marc	10
8	Lunch Prices	1st	Jennifer	
8	2015-16 SY Budget		Jennifer	30
	<i>Masters in Teaching students from St. Martin's may attend</i>			

Presenters please note: Agenda form is due by May 22; materials for Board packet by May 26

BOARD AGENDA, Monday, June 15 - Knox

		READING	PRESENTER	TIME
	SBA	G	Alice	20
8	2016-2021 CFP	1st	Jennifer	10
8	Lunch Prices	2nd	Jennifer	5
8	Budget -Tier I		Jennifer	

Presenters please note: Agenda form is due by June 6; materials for Board packet by June 10

2. Department Updates - 30 minutes

- Communications - Rebecca
 - i. Tonight - Ice Cream Social (4 p.m.)
 - i. TCTV Friday
 - ii. Test results/parent comms
 - iii. Report card pieces
 - iv. Building events - photos, etc.
 - v. Videos
 - vi. Budget communications planning
- Technology - Marc
 - i. Wrapping up SBA
 - ii. Gmail pilot - [FC Instructions](#) and [Gmail Usage Instructions](#)
 - iii. Help Desk and SIS
 - iv. Summer checkout and process
 - v. Summer training opportunities
- SPED - Joni
 - i. Budget
 - ii. Staffing!!!! (assignments, overstaffed situations, hiring, PARAS, ELL staffing)

- iii. Facility Issues, furniture
- iv. Evaluations
- v. Transportation
- vi. Student Teachers

○ Human Resources

- i. Hiring-- LOI event, CHS posting, Business Manager
- ii. Bargaining Update-- OEA, OPA, OTPAA, Tech
- iii. Sub-service... AESOP training-- roll out plan
- iv. August Admin Retreat-- AESOP and TPEP plus bargaining updates
- v. Immunization data

○ T&L - Scott & Nancy

- i. Strengthening Student Outcomes (ESSB 5946)
- ii. Report card update/teacher handbook & parent resource guide
- iii. T&L positions update
- iv. TIIA
- v. Math acceleration procedure - task force
- vi. ELA materials review presentations
- vii. HiCap
- viii. Crisis plan for district
- ix. Admin retreat planning next week
- x. Waiver kinder

○ Operations - Jennifer

- i. Summer Projects planning well underway; 44 items total. Brian has created a schedule for gym refinishing and is working with principals to finalize this schedule.
 - 1. Washington main entrance; clean up the facia board.
- ii. OHS, Avanti, and maybe 1 elementary will have security cameras installed this summer. After these installations, we will develop plans for the remaining secondary schools; and these projects will begin installation in January 2016 (as soon as the next drop of levy dollars is available).
- iii. Secretaries training schedule is nearly done; last round of consultation with secretaries today.
- iv. Two Board Meetings added for July, so that we can enact a budget in July.
- v. Finalizing new heat/cooling procedures...increases heating standard by 1 degree.

3. CHS Senior Breakfast - Friday, June 5; serve at 8:00; cook and prep at 7:00

4. Cabinet Calendar - reminder to utilize for vacations, conferences, etc.

5. Knox Year End Picnic - Grill is available w/o June 8 on Mon, Tues or FriPropose June 9th from 11:30 to 1:00. Also, move Knox Meeting from 10:30 to 11:30 (instead of 8:15).

6. Tickets to CHS graduation? Contact Suzanne Bowser at 8010 or sbowser@osd.wednet.edu

UPCOMING MEETINGS AND EVENTS

Date	Time	Event	Notes
May 28	7:00 am	BGCTC Breakfast - St. Martin's	Attendees: Dick, Allen Miller, Kari L, Frank W., Nancy, Eileen, Cheryl Selby, Joni

STUDY SESSIONS

Date	Time	Topic(s)	Facilitator	Notes
Jun 8	6:30	Budget Personnel meeting added???		
July 8	6:30	Budget		

Future Topics: Smarter Balanced, 3rd Grade Ready, LAP/Title 1, High-Cap

KNOX STAFF MEETINGS

Date	Time	Topic(s)	Notes
Jun 9	Possibly 10:30-11:30	Google Transition	Staff meeting right before the picnic....

GRADUATIONS

Date	Time	Event	Notes
June 4	6:00	Avanti	
June 5	7:00	Transition Program	
June 11	7:00	CHS	
June 12	7:00	OHS	

No ORLA graduation ceremony this year.

OTHER

- June 15 Board Meeting: Drop dead date for school lunch prices
- July 8 Special Board Meeting at 6:30 p.m. before Study Session
- July 15 (Wednesday) Special Board Meeting at 6:30 p.m.