

Cabinet Minutes

May 21, 2015 - 8:00 a.m.



PRESENT: Jennifer, Scott, Aaron, Kari, Joni, Nancy, Dick, Rebecca, Marc

Absent:

1. Board Agenda Review

BOARD AGENDA, Monday, June 1 - Knox

		READING	PRESENTER	TIME
	Intro & Oath of Office - Student Representative-Chris to Introduce		Oath-Justin	
P	ESD Services Update, Mike Hickman ESD 113			20
1	2015-2016 Calendar		Nancy	5
4	Healthy Youth Survey		Jeff	30
4	Technology Fair Presentation		Marc	10
8	2015-16 SY Budget		Jennifer	30
	<i>Masters in Teaching students from St. Martin's may attend</i>			

Presenters please note: Agenda form is due by May 22; materials for Board packet by May 26

BOARD AGENDA, Monday, June 15 - Knox

		READING	PRESENTER	TIME
	SBA		Alice	20

Presenters please note: Agenda form is due by June 6; materials for Board packet by June 10

2. Department Updates - 30 minutes

- Communications - Rebecca
 - i. May 28 - Ice Cream Social
 - ii. Videos
 - iii. Media planning
 - iv. Report card communications
 - v. Building events - photos, etc.
 - vi. Budget communications planning

- Technology - Marc
 - i. Email transition
 - ii. TAC Meeting - [Agenda](#)
 - iii. Update on Transfinder
 - iv. Staff moves related to technology
 - v. Summer tech staffing

- SPED - Joni
 - i. Budget concerns/Staffing changes
 - ii. SSC placement

- iii. Hiring/Interviews
- Human Resources
 - i. Contract review with administrators/ evaluations
 - ii. Staff movement
 - iii. Union plans for ½ day
- T&L - Scott & Nancy
 - i. Report Card
 - ii. [Strengthening Student Educational Outcomes](#) ESSB 5946
 - iii. Admin Retreat: August 5 and 6
 - 1. x Emergency planning-crisis response -Take time to do it right
Jennifer, Bobby and Bob are the point people for Emergency planning
 - 2. x Aaron - Contract updates T-PEP form
 - 3. x Dick's plan for the year-let's all play the uke
 - 4. Test data
 - 5. SIP
 - 6. Principal self-evaluation - outside of work time
 - 7. Student Growth Goals
 - 8. PBIS - Cohort one and two, suggested to break into levels
 - 9. Report cards for elementary
 - 10. Understanding SPED - later?
 - iv. TOSA Interviews
 - v. Science Kit Position
- Operations - Jennifer
 - i.

UPCOMING MEETINGS AND EVENTS

Date	Time	Event	Notes
May 21	8:00	Early Cabinet Meeting	The Day of Champions event
May 28	7:00 am	BGCTC Breakfast - St. Martin's	Attendees: Dick, Allen Miller, Kari L, Frank W., Nancy, Eileen, Cheryl Selby, Joni

STUDY SESSIONS

Date	Time	Topic(s)	Facilitator	Notes
Jun 8	6:30	Budget Personnel meeting added???		
July 8	6:30	Budget		

Future Topics: Smarter Balanced, 3rd Grade Ready, LAP/Title 1, High-Cap

KNOX STAFF MEETINGS

Date	Time	Topic(s)	Notes
Jun 9	8:15		

GRADUATIONS

Date	Time	Event	Notes
June 4	6:00	Avanti	
June 5	7:00	Transition Program	
June 11	7:00	CHS	
June 12	7:00	OHS	

No ORLA graduation ceremony this year.

OTHER

June 15 Board Meeting: Drop dead date for school lunch prices

Add: Wednesday, July 8 Special Board Meeting, 6:30 p.m.

Add: Wednesday, **July 15** Board Meeting @ 6:30 p.m.