

Cabinet Minutes

April 16, 2015 - 9:15 a.m.



PRESENT: Joni, Kari, Marc, Rebecca, Aaron, Jennifer, Dick, Nancy, Scott ABSENT:

1. Board Agenda Review

BOARD AGENDA, Monday, April 20 - Knox

Executive Session re: Real Estate ?

		READING	PRESENTER	TIME
P	Entertainment Explosion - Presenting Check		Scott S.	10
1	Superintendent's Contract		Board	15
1	Policy Revisions	1st	Jeff	20
4	Kindergarten Conference Presentation		Sean S.	20
4	SBA Update Student & Technical		Marc/Alice	10
5	Ingersoll Stadium		JP/Jeff	10
8	2017-2020 Maintenance/Operations Levy & Tax Level Planning		Jennifer	10
8	2014-15 SY Budget		Jennifer	20
8	Question and Answer Session re: 2015-16 SY Budget		Jennifer	10
4	Graduation Waiver	2nd	Nancy	10

Presenters please note:

Agenda form is due by April 10; materials for Board packet by April 14

BOARD AGENDA, Monday, May 4 - Knox

		READING	PRESENTER	TIME
1	Policy Revisions	2nd	Jeff	10
4	Learning Assistance Program Requirements		Multiple	15
4	Graduation Waivers (Placeholder)		Nancy	?
4	SBA Results (if available)		Nancy	20
6	Facilities Advisory Committee Update		Tim Byrne	15-20
8	2015-16 SY Budget Priorities: Online Budget Survey Preview		Jennifer	10
8	2015-16 SY Budget		Jennifer	60

Presenters please note:

Agenda form is due by April 24; materials for Board packet by April 28

2. Department Updates - 30 minutes

a. Communications - Rebecca

- i. April 22 - Facilities Forum
- ii. April 28 - Parent/Supt meeting
- iii. April 30 - Tech Fair
- iv. May 4-8 - Employee Recognition Week
- v. May 13 - OSD Rainiers Game
- vi. May 18 - ORLA Grand Opening
- vii. May 18 - Employee Recognition Night
- viii. May 19, 20 - Budget public forum
- ix. May 28 - Ice Cream Social
- x. Videos (OlyBear Preschool, Homeless program, others)
- xi. Pedestrian safety coordination with city, IT
- xii. Media planning

- xiii. Report card communications
- b. Technology - Marc
 - i. LCGS ISP
 - ii. SBA Update - Tech Perspective
 - iii. PATS will be at LCGS next year as we phase out this program
 - iv. Wireless update - Madison and Avanti full coverage, Lincoln gym, Washington portables and the Sumner gear
 - v. Avanti/Knox Security cameras
 - vi. Tech Fair
- c. SPED - Joni
 - i. SSC/Counselor Model
 - ii. Hiring (Counselors, SSCs, (PBIS?), Asst Tech, Paras, Teachers)
 - iii. Observations/Evaluations
 - iv. Special Education Staffing
 - v. Administrative Professionals Week
 - vi. Student Support Leadership Transition
 - vii. Project Search appreciation day is either May 18 or May 19
- d. HR - Aaron
 - i. Inter-district Mail concerns
 - ii. Personnel issues
 - iii. Grievances update
 - iv. Bargaining
 - v. Hiring
- e. T&L - Scott & Nancy
 - i. New Report Card
 - 1. Handbook & Parent Guide Construction
 - 2. 2nd Revision of Report Cards
 - 3. Next Committee Meeting:
 - a. Monday, April 20 @ 4:15
 - b. Google Survey
 - 4. Next Handbook & Parent Guide Construction Meeting
 - a. April 29 from 8-2
 - 5. Communication Plan
 - a. Teacher, Principal, Parent, Board
 - 6. *Goal is to have the new report cards and information in teachers hands before the end of the year.*
 - ii. ELA Material Review
 - 1. ELA Planning Meeting
 - a. Date: Monday 9:30-11:30
 - 2. ELA Committee Member Overview Meeting
 - a. Date: May 7
 - b. Time: 3:30-5:30 (3:30-4:30 Secondary) (4:30-5:30 Elementary)
 - c. Share Survey
 - d. Review 15-16 Timeline/Tasks
 - iii. Bridges
 - 1. Leadership Cadre
 - Bridges Trainer of Trainers Model

2. Bridges Institute
 - a. Denver July 12-13
3. **New Teacher Bridges (Getting Started with Bridges Training)** - New teachers only
The following trainings will be one-day trainings (per Bridges recommendation):

K-2 August 25th 8:30-3:30 Knox Room 303	3-5 August 26th 8:30-3:30 Knox Room 303
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4. There will be a Bridges late hire training in September (date TBD). Furthermore, multi-grade level collaboration sessions will be scheduled throughout the year (dates TBD).

- f. Operations - Jennifer
 - i. Medicaid Administrative Match: should we participate?
 - ii. Shift Kindergarten for 3-4 Schools

3. Review 2015-2016 GA & Levels Meetings - Nancy

4. Phone roll-up; protocol for forwarding calls to Superintendent's office? other? - Jennifer

5. 2015-16 Budget Enhancements - Jennifer

6. Building inservice days before school starts - Nancy

UPCOMING MEETINGS AND EVENTS

Date	Time	Event	Notes
April 28	8:30	GA @ KNOX	Principal section canceled
May 12	8:30	TILT @ KNOX	PBIS
May 21	8:00	Early Cabinet Meeting	Then to Day of Champions event
May 28	7:00 am	BGCTC Breakfast - St. Martin's	Attendees: Dick, Allen Miller

STUDY SESSIONS

Date	Time	Topic(s)	Facilitator	Notes
May 11	6:30	Budget/Grad Specialist Update	Jennifer / Anthony Brock and Jim Anderson	
Jun 8	6:30	Budget		

Future Topics: Smarter Balanced, 3rd Grade Ready, LAP/Title 1, High-Cap

KNOX STAFF MEETINGS

Date	Time	Topic(s)	Notes
May 5	8:15		
Jun 9	8:15		

Other:

June 1 Board Meeting: Mike Hickman, Capital Region ESD 113, to provide ESD Services Update.