

Cabinet Agenda

February 12, 2015 - 9:15 a.m.



PRESENT:

ABSENT:

1. Board Agenda Review

BOARD AGENDA, Monday, February 23 - MMS

	READING	PRESENTER	TIME
MMS Focus		Condee Wood	30
Superintendent Goals		Dick	20
Budget		Jennifer	
Executive Session - Personnel Issues - following meeting			

Presenters please note:

Agenda form is due by February 13; materials for Board packet by February 18.

BOARD AGENDA, Monday, March 2 - Knox

	READING	PRESENTER	TIME
Budget		Jennifer	
ORLA Update		Joy	
Data Late Start/Early Release		Dick	
Executive Session - Negotiations			

Presenters please note:

Agenda form is due by February 20; materials for Board packet by February 24 .

2. Department Updates - 30 minutes

- a. Communications - Rebecca
 - i. Proactive health planning
 - ii. Common Core/SBAC Communications (ReadyWA)
 - iii. Advertising for 2015 Bond Committee
 - iv. Middle School Info Nights
 - v. Kindergarten Day
 - vi. PRR requests
 - vii. ORLA new web site
 - viii. ORLA Grand Opening event May 18
- b. Technology - Marc
- c. SPED - Joni
- d. HR - Aaron
 - i. Bargaining-- update
 - ii. Job Fairs & recruiting
 - iii. Personnel and staffing
 - ~ Block classes at the middle level
- e. T&L - Nancy & Scott
 - i. Bridges Collaboration

- ii. ELA Materials Process
 - iii. Science
 - iv. Report Card Committee
 - v. Professional Development Calendar
- f. Operations - Jennifer
- i. Facilities Advisory Committee application process
 - ii. Facilities Assessment google docs out soon
 - iii. Elementary staffing plans for 15-16 are completed; will be sent to principals this week
 - iv. Audit is complete; still negotiating on two items that may become a finding, but pretty clean in general---yea for all of our staff that work hard to comply with financial rules
 - v. Kindergarten registration, transportation process revision underway
3. Spring Break - Jennifer
- a. Add Spring Break to Cabinet Calendar
4. Measles planning - Nancy
5. GA Meeting on Feb. 24

9:20 - All GA

9:20 - Web accessibility Dave

9:30 - Budget/Capital facilities planning/ secretarial summer training - Jennifer

10-11:30 - Active Shooter with law enforcement - Jeff Carpenter

UPCOMING MEETINGS AND EVENTS

Date	Time	Event	Notes
Feb 21	10:00	Kindergarten Info Day @ CHS	setup starts @ 8:30 am
Feb 23	6:00	TOGETHER! CHAMPIONS FOR KIDS	Indian Summer
Feb 24	8:30	GA @ KNOX	
Feb 26	7:30	HAVE A HEART FOR KIDS BREAKFAST	Red Lion Hotel - Dick, Allen, Mark, Eileen, Jennifer, Joni, Aaron, Rebecca
March 10	8:30	TILT @ KNOX	
March 23	6:00	Joint Meeting w/Griffin Board	at Griffin
March 31	8:30	GA @ KNOX	
April 14	8:30	TILT @ KNOX	
April 28	8:30	GA @ KNOX	
May 12	8:30	TILT @ KNOX	

STUDY SESSIONS

Date	Time	Topic(s)	Facilitator	Notes
Mar 9	6:30	PBIS & Robotics	Randy Steele & Chris Johnson	Avanti Demo?
Apr 13	6:30	Budget	Jennifer	
May 11	6:30	Budget	Jennifer	
Jun 8	6:30			

Future Topics: Smarter Balanced, 3rd Grade Ready, LAP/Title 1, High-Cap

KNOX STAFF MEETINGS

Date	Time	Topic(s)	Notes
Feb 10	8:15	Public Records Requests Measles Update Safety	Diana Jeff All
Mar 3	8:15		
Apr 14	1:30		
May 5	8:15		

Jun 9	8:15		
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KNOX AFTER HOURS - IMPLEMENT SHORT TERM OPTIONS

- Lock the building at 5:30 p.m. when there are no evening meetings. (Maybe 5:15 on Fridays when we tend to vacate a little earlier.)
- Lock the building 30 minutes following the start time of an evening meeting. Non-district meetings would be made aware at time of reservation that the building would be locked.
- Lock the building one hour after the start of a Board meeting. Post custodian's cell phone number.

KNOX AFTER HOURS - POSSIBLE LONG TERM OPTIONS

- Install door bell that might ring in the various locations--Board Room, second floor. Thought: perhaps connecting a light rather than a bell in the Board Room would be less disruptive.
- electronic notification on computers
- key card access
- video camera
- district cell phone to be available to meeting rooms, with number to be posted at the door.