

**Minutes of the Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT 111
December 13, 2004**

The regular meeting of the Olympia School District Board of Directors was called to order by President John McGee at 7:00 pm, Monday, December 13, 2004, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also attending were Vice President Michelle Parvinen, Directors Carolyn Barclift, Russ Lehman and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann.

The salute to the flag was led by President McGee.

APPROVAL OF MINUTES

A correction to the minutes of the regular meeting of November 22, 2004, was noted, specifically to page five, paragraph four, line three, changing the word "increasing" to "decreasing", and in lines three and four, changing the word "points" to "percent".

VICE PRESIDENT PARVINEN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 22, 2004, AS AMENDED. DIRECTOR LEHMAN SECONDED THE MOTION. SIX AYES, MOTION CARRIED.

A correction to the minutes of the December 6, 2004, joint meeting with the Griffin School Board was noted; specifically, Director Lehman was not in attendance.

DIRECTOR NAFZIGER MOVED TO APPROVE THE MINUTES OF THE DECEMBER 6, 2004, JOINT MEETING WITH THE GRIFFIN SCHOOL BOARD, AS AMENDED. VICE PRESIDENT PARVINEN SECONDED THE MOTION. FOUR AYES, TWO ABSTENTIONS; MOTION CARRIED.

ANNUAL BOARD REORGANIZATION

President McGee called for nominations for President.

DIRECTOR LEHMAN NOMINATED MICHELLE PARVINEN TO SERVE AS PRESIDENT FOR 2005. DIRECTOR BARCLIFT SECONDED THE NOMINATION. SIX AYES; MOTION CARRIED.

The office of President of the Board was relinquished by outgoing President McGee and assumed by incoming President Parvinen.

President Parvinen called for nominations for Vice President.

DIRECTOR NAFZIGER NOMINATED RUSS LEHMAN TO SERVE AS VICE PRESIDENT FOR 2005. DIRECTOR MCGEE SECONDED THE NOMINATION. SIX AYES; MOTION CARRIED.

Vice President Lehman requested a future discussion of the description and expectations of the vice president's role.

DIRECTOR BARCLIFT NOMINATED DIRECTOR LEHMAN TO CONTINUE SERVING AS THE BOARD REPRESENTATIVE TO THE OLYMPIA SCHOOL DISTRICT EDUCATION FOUNDATION BOARD. DIRECTOR MCGEE SECONDED THE NOMINATION. SIX AYES; MOTION CARRIED.

DIRECTOR BARCLIFT NOMINATED DIRECTOR NAFZIGER TO CONTINUE SERVING AS THE BOARD REPRESENTATIVE TO THE THURSTON REGIONAL PLANNING COUNCIL. DIRECTOR McGEE SECONDED THE NOMINATION. SIX AYES; MOTION CARRIED.

No audience members were identified to speak to agenda items.

COMMUNITY COMMENT

Lynn Krupski – Addressed the Board about a request for an exception to policy in order to allow her organization to sponsor an adult social/dance at Capital High School. Current facility use policy prohibits the use of school facilities by non-district groups for dances or concerts.

After discussion, the Board determined that it would not make the requested exception.

Bill Fleming, President of the Lincoln Elementary School Site Council, thanked the Board for taking a proactive stance in having developers pay a larger share of impact fees.

Mr. Fleming asked the Board to remember that we are here for all the children, and the needs of low income people in the community must be considered. He asked the Board to reconsider the Lincoln Options bus route, and to keep it alive for future consideration. President Parvinen noted that there are many children attending programs of choice in the District for which we are not providing transportation.

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

Director Barclift stated that she would love to hear a report from Student Representative Anderson on how he takes information back to the middle and high schools. She would also like to hear about any feedback and responses he has had from other students.

Director McGee stated that Gary Brown will be sorely missed by the District and by all who knew him. He noted that a memorial service is scheduled at Olympia High School on Saturday, December 18th at 1:00 pm. Superintendent Lahmann said he also felt a need to publicly comment about Gary, as he had known him both socially and as a colleague, going back several years to when Gary was teaching at L.P. Brown and his (the Superintendent's) wife was principal at L.P. Brown, stating that he was a true gentleman and a man of honor in all areas of his life.

DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. DIRECTOR McGEE SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.

Consent Agenda

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, January 10, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, January 24, 2005, 7:00 pm, **Regular Board Meeting**, Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502.
- Monday, January 31, 2005, 6:30 pm, **Study Session**, (Student Learning Plans, Graduation Requirements), Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 28, 2005, 7:00 pm, **Regular Board Meeting**, Hansen Elementary School, 1919 Road Sixty-five NW, Olympia, Washington 98502.

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The administration recommends the approval of one change in leave status, one leave of absence, and three new contracts.

ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated December 13, 2004.

ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.

6 Buildings and Ground—New Construction

6.1 Final Acceptance – Bid No. 574, Jefferson Middle School North Field Improvements

The administration recommends final acceptance of Bid No. 574, Jefferson Middle School North Field Improvements. This project included the reconstruction of the north football/soccer grass playing field with new under drainage and automatic irrigation systems.

6.2 Final Acceptance – Bid No. 575, Capital High School Fast Pitch Field Improvement, Phase II at Jefferson Middle School

The administration recommends final acceptance of Bid No. 575, Capital High School Fast Pitch Field Improvement, Phase II at Jefferson Middle School.

8 FINANCES

8.1 Approval of Vouchers

The Board approved the following expenditures: Associated Student Body Fund Voucher Nos. 26389 through 26477, in the total amount of \$173,526.57; Capital Projects Voucher Nos. 7788 through 7815, in the total amount of \$428,817.85; General Fund Voucher Nos. 131390 through 131603, in the total amount of \$429,145.94; and, General Fund Warrant Nos. 15337 through 15447, in the total amount of \$1,157,067.11.

Regular Agenda

1 SCHOOL DIRECTORS

1.1 Paperless Board Meetings

Jim Crawford, Assistant Superintendent for Business and Support Services, gave an electronic presentation regarding the potential to conduct Board meetings with digitalized data, eliminating the paper copies currently provided for background information on issues before the Board. Mr. Crawford took the Board to the web-based website of the City of Olympia. He also reviewed the process by which the City came to its current system.

Mr. Crawford then moved to the website of a commercial group by the name of Emerald Data Solutions and their product called "BoardDocs". BoardDocs provides similar access to materials as that of the City.

After discussion of software, hardware, staff, and technical costs and potential savings, the Board requested further analysis, which Mr. Crawford indicated would be provided in the near future. He stated that the City found that it was basically a wash in terms of cost versus savings, but they felt they gained in terms of public access to data, and in staff and Board access to both current and archived data.

Director Lehman asked Bill Fleming for his opinion as a member of the community on the potential for accessing information about Board meetings online. Mr. Fleming wondered if, or when, he would have the time necessary to review it online. In response to a question from Director Barclift, he stated that he would rather see the Lincoln Options bus restored before monies were allocated to this type of project.

8 FINANCES

8.1 Budget/Ending Fund Balance Update

Jim Crawford, Assistant Superintendent for Business and Support Services, discussed the beginning fund balance for 2004-05, which started at 4.4%. The Board's goal is 5% to 10%. YTD enrollment is higher than predicted, but is declining faster than in previous years.

8.2 School Impact Fees – Low Income Exemption

Bob Wolpert, Director of Facilities and Operations, reported that the City of Olympia was preparing to adopt proposed language for a city code amendment regarding the exemption of low income housing from school impact fees. Second reading will occur. The District will have to administrate the collection of the fees.

There were no items brought up by persons present.

BOARD MEMBER COMMENTS

President Parvinen stated that she would like to see updates on the Board goals presented within the agenda.

Superintendent Lahmann reviewed the letter going out to parents notifying 11th grade parents of the opportunity for students to re-test.

In response to a question from Superintendent Lahmann, Rick Wilson, Director of Personnel and Human Resources, reported on the Student Representative status on the Board. The Board does have the power to set the parameters for the position, but must be specific. The Board has not stipulated that he/she may or may not make motions. The Board has established that the Student Representative's vote does not count as an official vote, but that it may be recorded as an unofficial vote. As an elected Board, certain functions cannot be delegated to a non-elected person.

Director Nafziger then asked if the Board could enable the Student Representative to vote or make motions by revising policy? Dr. Wilson responded that the Board could not designate voting powers to a non-elected member.

Director McGee suggested the Board return to the subject as a future agenda item to determine if the Board has the power to authorize the Student Representative to make or second motions, and whether he/she should hand out diplomas and attend executive sessions.

Director Barclift stated that her son would soon be heading to Mosul to set up a field hospital.

Student Representative Anderson requested that a future Board meeting address occupational credits. Superintendent Lahmann responded that several courses are being examined to provide those credits, and they will be moving forward to bring more courses in line.

President Parvinen recessed the meeting to Executive Session at 9:20 pm.

The meeting was reconvened at 9:29 pm.

**DIRECTOR BARCLIFT MOVED TO HIRE DANIEL GRIMM AS A .4 FTE VICE PRINCIPAL.
DIRECTOR NAFZIGER SECONDED THE MOTION. FOUR AYES; MOTION CARRIED.**

President Parvinen adjourned the meeting at 9:30 pm.

Respectfully submitted,

Secretary

President