

Not official until approved
by the Board at its
next meeting.

**MINUTES OF THE BOARD OF DIRECTORS MEETING
OLYMPIA SCHOOL DISTRICT
November 25, 2002**

REGULAR MEETING AGENDA

The regular meeting of the Board of Directors of the Olympia School District was called to order by President Parvinen at 7:00 p.m., Monday, November 25, 2002, at Pioneer Elementary School, 1655 Carlyon Avenue SE, Olympia, Washington. Present were: President Parvinen, Directors Keeffe and McGee, and Superintendent Lahmann. Director Barclift and Director Lehman were absent.

Pioneer Elementary Principal Esther Baker led the flag salute. Students Faith Behnke, Erika Franks, Mikayla Hougan, Blake Kanz, Mariah Steen and Kate Wilburn sang the Star Spangled Banner.

MINUTES

The approval of the November 12, 2002, minutes was deferred until the December 16, 2002, Board meeting.

PRESENTATION

Pioneer Elementary School Principal Esther Baker welcomed everyone to the school and Board meeting. She said the PTA is involved in fundraising and enrichment programs. Beginning in January, Pioneer will have a Spanish intern from Columbia through the Amity Institute, paid in part by integrated arts, artist in residence, and PTA funds. She commented that the Pioneer Site Council had its first meeting in October and had a visit from Chris Hawkins of Climate Solutions who spoke about transportation issues to and from school, and encouraging people to carpool, walk, or ride bicycles to cut down on cars coming to school each day. She said the school will be implementing a salad bar with organic choices next week. The Council has also been talking about how to teach science better, and is trying to find space specifically devoted to science. GenY student Clare Wheeler gave a PowerPoint presentation on Pioneer Elementary School Guidelines: Be Safe, Be Kind and Be Productive. Fifth grade students Daley Smith and Natalie Gordon spoke about the mural that will be painted in the cafeteria. The PTA set aside \$600 to have the mural painted, and Jeff Spohn has been hired to do the painting. Mr. Spohn submitted four designs, the students voted for their favorite, and the work will be done during winter break. Principal Baker said the students love their new space, and extended her thanks to the voters for passing the bond issue that allowed the work to be done, to the Board members for their support in building the space, and to Director of Facilities and Operations Bob Wolpert and his staff for all the work they have done.

**IDENTIFICATION OF AUDIENCE MEMBERS WHO
WISHED TO SPEAK TO AGENDA ITEMS**

Zandra Brown, James Jablonski, Daniel Stusser and Joe Ford asked to speak to Regular Agenda Item 1.3, Policy No. 1330, Facility Use and Rental Policy.

ACTION ON CONSENT AGENDA

With the addition of two student travel requests, and a revised list of instructional materials, DIRECTOR McGEE MOVED AND DIRECTOR KEEFFE SECONDED APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS. MOTION CARRIED.

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Wednesday, December 4, 2002, 6:00 p.m., Board Work Session on Goals, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, December 16, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, January 13, 2003, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, January 27, 2003, 7:00 p.m., Regular Board Meeting, Capital High School, 2707 Conger Avenue NW, Olympia, Washington.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

Leave of Absence

Stacy Shenkel - Special Education Resource Teacher at McKenny Elementary School, a .80 FTE leave of absence effective November 1, 2002, through January 3, 2003 (.246 of her contract).

Increases in Contract

Christine Goode - Kindergarten at Centennial Elementary School, a continuing .50 FTE increase in contract (from .50 to 1.0) effective the 2002-03 school year, beginning November 12, 2002.

Carole Huelsberg - Occupational Therapist with Special Services, a one-year-only .20 FTE increase in contract (from .40 to .60) effective the 2002-03 school year, beginning November 12, 2002.

Mary Mathis - Librarian at Washington Middle School, a one-year-only .50 FTE increase in contract (from .50 to 1.0) effective the 2002-03 school year, beginning December 3, 2002.

Carolyn Michael - Speech Language Pathologist with Special Services, a one-year-only .10 FTE increase in contract (from .50 to .60) effective the 2002-03 school year, beginning November 7, 2002.

2.2 Executive Session

An Executive Session was held for personnel matters.

3. CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the November Classified Personnel Report as submitted.

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4. PUPILS AND SCHOOL PROGRAMS

4.1 Instructional Materials

The Board received a list of instructional materials for review.

4.2 Student Travel Requests

The Board approved a request for a overnight field trip for 11-15 Capital High School French Club students to travel to Victoria, B.C., Canada, December 14-15, 2002, to explore a bilingual culture.

The Board approved a request for an overnight field trip for ten Olympia High School Drill Team students to travel to Orlando, Florida, January 30 to February 3, 2003, for a dance team competition.

6. BUILDINGS AND GROUNDS -- NEW CONSTRUCTION

6.1 Knox Administration Center Improvements--Change Order

The Board approved Change Order No. 1 in the amount of \$31,000 to install additional cabinetry on the first level (Avanti High School) of the Knox Administration Center.

8. FINANCES

8.1 Approval of Vouchers

The Board approved General Fund Vouchers 119390 through 119737 in the amount of \$443,106.80, Capital Projects Fund Vouchers 6820 through 6837 in the amount of \$173,055.28, and ASB Fund Vouchers 23092 through 23168 in the amount of \$31,835.08, dated November 25, 2002, and warrants were issued in their payment.

8.2 Financial Report

Board members received the August 2002 (end-of-year) Revenue and Expenditure reports for the General, Debt Service, Capital Projects, ASB and Transportation Vehicle Funds.

REGULAR AGENDA

1. SCHOOL DIRECTORS

1.1 Revised Policy No. 5100, Student Rights and Responsibilities

Revised Policy No. 5100, Student Rights and Responsibilities, Addendum II--Athletic Code for High School students, was presented for first reading. Coordinator of Health, PE and Nurses Jeff Carpenter said that last year Eric Rowe, Steve Eliason and he started working on changes to the athletic code for high school students. They studied Capital and Olympia High School policies and Board policy to make sure they are in line with Washington Interscholastic Activities Association (WIAA) rules and regulations. He said they found several inconsistencies. After making changes, they talked with coaches and got the coaches' input as well. They then met with principals and parent representatives. Mr. Carpenter said this affects all interscholastic activities including athletics, cheer, drill and dance. He spoke about changes in eligibility, attendance regulations, and amateur standing. He also spoke about changes in special regulations

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1.1 Revised Policy No. 5100, Student Rights and Responsibilities (continued)

including general conduct, tobacco use, college recruitment and athletic committee membership. Director McGee asked about the "designated attendance area". Mr. Carpenter said that means within the school district. Director McGee asked to have this checked to make sure it means within the entire district, not within the school boundaries. Mr. Carpenter said he would. Director McGee asked how students who attend and remain at any function where alcohol or other drugs are illegally used (section "e" under "Alcohol, Legend Drugs and Controlled Substances") will be enforced. Mr. Carpenter said

both high schools function similarly, and most students involved have admitted their participation. Director McGee asked how students/athletes are educated about college recruiters. Mr. Carpenter said that, up to this point, they have not been notified about recruiter contact, but when the policy is revised, notification will be given to the high school students. Director Keeffe said it is important to get National Collegiate Athletic Association (NCAA) rules that will impact schools so that coaches know the rule violations as well. Mr. Carpenter said that is an excellent suggestion. President Parvinen asked that when the policy indicates students must have passing grades that meant a D or better? Mr. Carpenter said yes. Director Keeffe asked about averaging grades. Mr. Carpenter said that they want students to pass all classes, and that it would be a management nightmare to average grades. Director Keeffe asked if the grades could be a C or better which says a D is not good enough. Mr. Carpenter said yes. President Parvinen asked if students fail a course, can they drop it? Mr. Carpenter said yes, and that counselors will work with the students to get them into appropriate classes. He also said the coaches will work with the students as well.

1.2 Revised Procedure No. 6171P, Special Education and Related Services for Eligible Students

Revised Procedure No. 6171P, Special Education and Related Services for Eligible Students was presented for review. Director of Special Services Dr. Paula Akerlund said the revision was needed because of changes in federal special education law. She commented that the changes were relatively minor including initial evaluation and eligibility for special education services, notice occurring within ten "school" rather than "calendar" days, and notifying parents of student eligibility. Dr. Akerlund also said that the district may not request a due process hearing to override a parent's refusal to consent to initial special education services. President Parvinen asked how often parents refuse. Dr. Akerlund said it is rare, and staff talks with the parents to let them know what the district can offer. Director Keeffe said he would like to change "may" to "cannot" on line 37 of page 19. Dr. Akerlund agreed to do so. Dan Stusser said he has been a foster parent and one child came from a family where services were refused. He asked if there were any rules preventing someone from calling Child Protective Services. Dr. Akerlund said there is nothing to prevent doing this if staff felt it was necessary. She said that the district would make every effort to provide appropriate services to students.

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1.3 Policy No. 1330, Facility Use and Rental Policy

Director of Facilities and Operations Bob Wolpert presented information regarding Policy No. 1330, Facility Use and Rental Policy, specifically addressing the use of Ingersoll Stadium. He contacted the City of Olympia regarding the Olympia Municipal Code (OMC). OMC 18.40.060, regarding lighting, indicates that all display and flood lighting shall be constructed and used so as not to unduly illuminate the surrounding properties and not to create a traffic hazard. OMC 18.40.080 sets maximum allowable noise levels per the Washington Administrative Code, Chapter 173-60. WAC 173-60 has an exemption relating to the reception of noise within all living areas of "sounds originating from officially sanctioned parades and other public events". Mr. Wolpert said the City really does not have a governing criteria about a stadium. He spoke about other school districts that have stadiums with artificial turf that are located in residential areas, including Stadium High, Curtis High, Sparks Stadium in Puyallup, Sumner, Tumwater, Federal Way, Bethel and Yelm.

Zandra Brown, James Jablonski, Daniel Stusser, Joe Ford, Deborah England, and Jan Witt expressed concerns about the impact on the neighborhood of potentially increasing

Ingersoll Stadium use should the Capital Facilities Bond pass in February. The concerns included the loud PA system, air horns, rock music running through the PA system, use by commercial or multi-use facilities, policies that are in place but are not being followed, keeping the trees as a noise buffer, no use of PA systems or pyrotechnics after 8:00 p.m., emphasizing the use of the stadium for athletics, notifying neighbors of events, respecting churches on Sundays, noise pollution and its affect on learning, noise impeding the healing process for those who are ill or infirm, use of artificial turf and the possibility of renting the field for more events to pay for the turf. Also mentioned was that the last bond proposal for Ingersoll Stadium was defeated due to the artificial turf. It was suggested that an advisory committee could be formed, including representatives from the neighborhood, to develop guidelines for the use of the stadium. Some additional suggestions included frequency of use guidelines, specific hours of operation, volume level restrictions for the PA system, event notification on web pages, closer monitoring and cleaning of the school's wooded lot across from the stadium, and restrictions on numbers and location of portable toilets around the playfields. Mr. Wolpert was asked if the district was planning to clear the trees off the property. He said no.

Mr. Wolpert said the district needs to take to heart enforcement issues. He commented that the Board might want to have a separate set of procedures for Ingersoll Stadium as it does for the Olympia High School Performing Arts Center. He said that perhaps the district could have an advisory group to formulate what should be in the procedures. Director Keeffe felt that it is extremely important to have the neighborhood on board. He said enforcement must be done. He said he would like to have some sort of hours, with the exception of Friday night football games, so neighbors know what to expect. He said he would not want to tell an advisory committee what to do, but would like them to come forward with suggestions. Director McGee asked if the stadium was used by other football teams besides the high schools. Mr. Wolpert said yes, it is used a couple of times by the Thurston Youth Football. He also said that there are pre-game warm-ups where music is played. Director McGee said the district needs to investigate that. President Parvinen asked who polices these games. Mr. Wolpert said the host school is in charge of providing security. President Parvinen felt that groups using the field must be notified what the current policy states. She asked how realistic it would be to have

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1.3 Policy No. 1330, Facility Use and Rental Policy (continued)

everything over by 9 p.m. on Fridays. Mr. Wolpert said most games go past 9:30 p.m. President Parvinen also said that the bands playing after the games needs to be addressed.

4. PUPILS AND SCHOOL PROGRAMS

4.1 Elementary/Middle and High School Summer School Report

Elementary/Middle School Summer School Principal Barbara Carlson, and High School Summer School Director Monica West, presented information on the 2002 summer school programs. They spoke about courses offered, numbers of students enrolled, and revenues and expenditures. Ms. Carlson commented that this past summer there was not enough enrollment to hold enrichment classes, and a Spanish Language Camp was held with 22 students enrolled. She said that next year staff will be approached earlier in the year to see if they want to teach classes, and she would like to consider having classes later in the summer. Ms. West said she might recommend holding classes four days a week with one more hour per day. Director Keeffe said North Thurston Public Schools hold classes for half a day giving the students time to have a summer. He felt that it is important for students to feel like they are having a summer break.

8. FINANCES

8.1 Adoption of Resolution No. 404, Capital Facilities Plan for 2003-08

DIRECTOR McGEE MOVED AND DIRECTOR KEEFFE SECONDED ADOPTION OF RESOLUTION NO. 404, CAPITAL FACILITIES PLAN FOR 2003-08, AS PRE-SENTED. MOTION CARRIED.

10. Board Member Comments

Director McGee commented that he attended the Washington State School Directors' Association Conference and sat in on a discussion of the new paraeducator requirements. He said the longer the discussion went on, the more questions were asked. He said it is obviously a complicated issue.

Superintendent Lahmann said he would like to have a study session sometime in January to review graduation requirements. The Board members will be polled to see what date would be best.

Superintendent Lahmann commented that the Board members received an e-mail from a patron concerned about military recruiting. The new No Child Left Behind Act says districts have to release directory information to military recruiters--this is part of new federal legislation. He said this did not seem to be a big issue because districts have been doing this at the state level for several years. He said that parents have to be notified that they can opt out if they do not want directory information released. Superintendent Lahmann said that Capital High School announces this over the PA system for the first week of school, Olympia High School has it written in the student handbook, it is in the district calendar, and it is in Board policy. He said the district needs to be a little bit more intentional in notifying parents. He said high school administrators would like to include this information in something going out to parents

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10. Board Member Comments (continued)

other than a specific letter. Superintendent Lahmann also commented that the enrollment card has a specific box to check regarding use of a student's photograph. He said that perhaps something such as that could also be done regarding directory information.

11. Future Agenda Items

- Commercialism -- 12/16/02
- Media Literacy -- 12/16/02
- Cost Versus Funding of Mandated Programs -- 1/13/03
- Student Representative on the School Board
- Nutrition
- Board Goals

The Board recessed into Executive Session at 9:52 p.m. to discuss personnel issues.

The Board reconvened and adjourned at 10:37 p.m.

Respectfully submitted,

Secretary

President