



# Olympia School District

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Draft

## Board of Directors

Carolyn Barclift  
Mark Campeau  
Allen Miller  
Eileen Thomson  
Frank Wilson  
David Hoekje,  
*Student Representative*

William V. Lahmann, Superintendent

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS NOVEMBER 24, 2008

A regular meeting of the Olympia School District Board of Directors was called to order by President Carolyn Barclift at 6:33 p.m. on Monday, November 24, 2008, at Boston Harbor Elementary School, 7300 Zangle Road NE, Olympia, Washington 98506. Directors Mark Campeau, Allen Miller, Eileen Thomson and Frank Wilson, Student Representative David Hoekje and Superintendent Bill Lahmann were also present.

President Barclift led the Pledge of Allegiance.

### FOCUS ON BOSTON HARBOR ELEMENTARY SCHOOL

Principal Michael Havens welcomed the Board and introduced Boston Harbor staff. He provided an overview of the school and discussed Boston Harbor's School Improvement Plan. Anne Larsen, a Boston Harbor parent, was introduced, and she talked about the development of Boston Harbor's "Earth Day Every Day" and "Food to Flowers" programs. Several students described elements of the programs, as well. Mr. Havens invited the Board to two programs, "*Planet Percussion: International Cultures Through Music*" on December 8<sup>th</sup>, and "*Dances From Around the World*" on December 12<sup>th</sup>. He also spoke briefly about enrichment classes for students that the PTA sponsors during conference week.

A brief break was called at 7:10 p.m.; the meeting reconvened at 7:20 p.m.

**DIRECTOR MILLER MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 10, 2008. DIRECTOR WILSON SECONDED. SIX AYES, MOTION CARRIED.**

There was no one present who desired to address the Board regarding agenda items or under Community Comment.

## CONSENT AGENDA

**DIRECTOR CAMPEAU MOVED TO APPROVE THE CONSENT AGENDA, AS AMENDED TO CORRECT THE LOCATION OF THE JANUARY 22, 2009, MEETING. DIRECTOR THOMSON SECONDED. SIX AYES; MOTION CARRIED.**

### 1 SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Monday, December 8, 6:30 pm, **Study Session (RTI)**, Knox Center
- Monday, December 15, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, January 5, 6:00 pm, **Joint Meeting-Griffin School Board**, at Griffin
- Monday, January 12, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, January 22, 6:30 pm, **Regular Board Meeting**, Olympia HS
- Monday, February 2, 6:30 pm, **Study Session (Principals Update on Schools)**, Knox Center
- Monday, February 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, February 23, 6:30 pm, **Regular Board Meeting**, Madison ES

## **2 CERTIFICATED PERSONNEL**

### **2.1 Certificated Personnel Report**

The Board approved three increases to contracts and four new contracts:

#### **INCREASES IN CONTRACT**

**Baranski, John** – Math at Washington Middle School. Approved a one-year .20 FTE increase in contract (from 1.0 to 1.2) beginning October 6, 2008 through April 3, 2009. (Filling new allocation. Mr. Baranski is teaching a before school math class.)

**Beswick, Becky** – Special Education at McLane Elementary School. Approved a one-year .10 FTE increase in contract (from .90 to 1.0) beginning October 27, 2008. (Filling new allocation.)

**Caranci, Leann** – Special Education at McLane Elementary School. Approved a one-year .10 FTE increase in contract (from .50 to .60) beginning November 3, 2008. (New allocation.)

#### **NEW CONTRACTS**

**Autry, Adela** – Special Education at Garfield Elementary School. Approved a one-year .30 FTE contract beginning October 29, 2008. (Filling new allocation.)

**Bigelow, Judy** – Grade One at Pioneer Elementary School. Approved a one-year .20 FTE retire/rehire contract beginning November 12, 2008. (Filling FTE vacated by Tricia Ryan's reduction in contract. Ms. Bigelow has been subbing in this position.)

**Johnson, Daniel Lee** – Social Studies at Capital High School. Approved a one-year .40 FTE contract beginning November 10, 2008. (Filling new allocation.)

**Pearson, Brenda** – Preschool/Integrated Kindergarten at Garfield Elementary School. Approved a one-year 1.0 FTE contract beginning November 24, 2008. (Filling Kristi Ramey's release from contract.)

### **2.2 2008-09 Out-of-Endorsement Assignments**

The Board approved twenty-one (21) out-of-endorsement assignments for the 2008-09 school year.

### **2.3 Principal Appointment**

The Board approved the appointment of John Hitchman as permanent principal at Marshall Middle School.

## **3 CLASSIFIED PERSONNEL**

### **3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report of November 24, 2008.

## **4 PUPILS & PROGRAMS**

### **4.1 Instructional Materials Committee Submittal**

The Board will continue to consider the list of materials submitted by the Instructional Materials Committee. The materials will be available for review in the K-12 Teaching & Learning office until the Board's next meeting, December 15<sup>th</sup>.

### **4.2 Overnight Field Trip Requests**

The Board approved the following overnight field trip requests:

- **OHS** – Battleground, WA; wrestling team to compete in a tournament; 17 students, two teacher/coaches; 4 to 8 parents; January 2-3, 2009.
- **OHS** – Ellensburg, WA; wrestling team to compete in a tournament; 17 students, two teacher/coaches; 4 to 8 parents; January 16-17, 2009.

## **8 FINANCES**

### **8.1 Approval of Vouchers**

The Board approved the cancellation of warrants totaling \$158,307.37, Associated Student Body Fund Voucher Nos. 30854 through 30894, in the total amount of 84,920.48; Capital Projects Voucher Nos. 10063 through 10077, in the total amount of \$41,005.86; and, General Fund Voucher Nos. 143289 through 143454, in the total amount of \$507,131.36.

### **8.2 Financial Report – October 2008**

The Board approved the October 2008 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General and Transportation Vehicle Funds.

**8.3 Gift to the District**

In keeping with Board Policy 6114, which states “Any gift to the District or to an individual school or department of money, materials or equipment having a value of \$1,000 or greater, will be subject to Board approval,” the administration recommends approval of the following:

*On 9/09/2008, a gift of \$2,000.00 to Garfield Elementary School from Calvary Chapel of Olympia for classroom supplies.*

**8.4 Refund Levy**

The administration recommends approval of a refund levy to recover Maintenance & Operations and Capital Projects levy revenue losses resulting from property tax refunds last year.

**8.5 Revised Mitigation Agreement for Polo Apartments, LLC - Polo Club Apartments**

At the request of the Developer and under the direction of our attorney, the Administration recommends the approval of a revised mitigation agreement for Polo Club Apartments. The changes to paragraphs five and seven reflect the fact that the Thurston County Planning Department issued building permits without verification of paid mitigation fees to the Olympia School District. As a result, the mitigation agreement has been revised to acknowledge that the Developer did not enter into an agreement with the District prior to building permit issuance, and to reflect the fact that Thurston County issued building permits to the Developer without verifying compliance with the SEPA school mitigation condition. Lastly, the revision allows a 60-day grace period (commenced upon the execution of the agreement) during which time a lump sum mitigation payment for all 126 units within the development will be made.

REGULAR AGENDA

**1 SCHOOL DIRECTORS**

**1.1 1<sup>st</sup> Reading, Policy 5001- Hiring of Retired School Employees**

Beth Scouller, Human Resources Director, presented for first reading a policy to guide the District on the hiring of retired school employees, and explained the process currently being used. The policy will be returned for approval at the next regular Board meeting.

**SUPERINTENDENT’S REPORT / HOT TOPICS**

Superintendent Lahmann noted the transition of John Hitchman from interim to permanent principal of Marshall Middle School. He promised a report in January on the Gates grant conference he and Early Childhood Director Cissy McCormick attended in November.

**BOARD MEMBER COMMENTS**

The Board members spoke briefly about the sessions they attended and the information they brought back from the WSSDA (Washington State School Directors Association) Conference in Spokane, November 19-22, 2008.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

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Bill Lahmann, Secretary to the Board

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Carolyn M. Barclift, President

*A full recording of the Board meeting is available on the OSD website: <http://osd.wednet.edu>. Click on “Board of Directors,” then on “Board Meeting Podcast,” and follow the instructions for downloading the appropriate meeting.*