

**Minutes of the Regular Meeting of the Board of Directors  
OLYMPIA SCHOOL DISTRICT 111  
November 8, 2004**

The regular meeting of the Olympia School District Board of Directors was called to order by President John McGee at 7:35 pm, Monday, November 8, 2004, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also present were Vice President Michelle Parvinen, Directors Carolyn Barclift, Russ Lehman, and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann.

The pledge of allegiance was led by President McGee.

**PRESENTATION**

Jennifer Meyers, Director of the After School Tutoring Program, supported by and located at the Lutheran Church of the Good Shepherd in Olympia, addressed the Board with thanks for the ongoing support of the Board and the District. The program is currently serving 28 students from Washington and Reeves Middle Schools. Ms. Meyers also thanked the Board for the provision of textbooks which allows them to better serve the students. She asked that the District continue providing textbooks, and also requested a letter of endorsement from the District to be used in seeking grant funding for the program.

Director Barclift stated that she has heard many good comments about the program, and that it is the District and Board which should be expressing thanks.

Following discussion, it was agreed that the administration would write the letter of endorsement requested.

President McGee called a brief recess at 7:42 pm; the meeting reconvened at 7:55 pm.

**DIRECTOR BARCLIFT MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 25, 2004. VICE PRESIDENT PARVINEN SECONDED THE MOTION. SIX AYES, MOTION CARRIED.**

**COMMUNITY COMMENT**

Paula Meyer of Rainier, Washington, requested approval of the Board for a cooperative agreement between Rainier High School and Capital High School for girls' gymnastics. She stated her purpose in making the request was 1) to allow her daughter to participate in Capital's girls' gymnastics program, and 2) to provide herself with experience to better enable her to put together a program for Rainier in the 2005-06 school year. She also stated that she had done considerable research and had received the approvals of Rainier High School and the Rainier Board of Directors, Southwest Washington League, Narrows League, and Washington Interscholastic Activities Association, as well as from Capital High School's Athletic Director, Mark Wells, and the girls' gymnastics coach, Karen McQuiston.

A discussion ensued regarding the request and the potential benefits and impacts thereof. The Board requested additional research from the administration and set a special meeting for 6:15 pm on Monday, November 15<sup>th</sup>, to consider the information collected.

Kim Shorten addressed the Board regarding the next budget development process, and expressed her hope that the Board will continue to encourage input from the community and seriously considered the opinions offered by concerned community members during the process.

#### **ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

Director Barclift requested materials from the Washington State School Directors' Association conference, as she will be unable to attend.

Vice President Parvinen thanked the Board for a great retreat.

Student Representative Anderson asked if there had been resolution to the question regarding his ability to participate in the making and seconding of motions. Superintendent Lahmann stated that the matter was still being researched and the administration would be bringing information to the Board soon.

**DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA, AMENDED TO REFLECT THE SPECIAL MEETING SCHEDULED FOR NOVEMBER 15, 2004, AT 6:15 PM. VICE PRESIDENT PARVINEN SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

### **Consent Agenda**

#### **1 SCHOOL DIRECTORS**

##### **1.1 Board Meeting Schedule**

- Monday, November 15, 2004, 6:15 pm, **Special Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 87501.
- Monday, November 15, 2004, 6:30 pm, **Board Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, November 22, 2004, 7:00 pm, **Regular Board Meeting**, L. P. Brown Elementary School, 2000 26<sup>th</sup> Avenue NW, Olympia, Washington 98502.
- Monday, December 6, 2004, 6:00 pm, **Joint Meeting with Griffin School District Board**, 6530 33<sup>rd</sup> Avenue NW, Olympia, Washington 98502.
- Monday, December 13, 2004, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, January 10, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

#### **2 CERTIFICATED PERSONNEL**

##### **2.1 Certificated Personnel Report**

The Board approved one release from contract, two changes in contract status and one new contract.  
*ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

##### **2.2 Executive Session**

An executive session was held.

### **3 CLASSIFIED PERSONNEL**

#### **3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report dated November 8, 2004.

*ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

### **4 PUPILS & SCHOOL PROGRAMS**

#### **4.1 Overnight Field Trip Request**

- **Olympia High School** – FBLA National Fall Conference, New Orleans, LA; competition and business-related motivational workshops; 8 students, one teacher chaperone, one other adult chaperone; November 16-21, 2004.

#### **4.2 Instructional Materials Committee Report**

The Board received a list of instructional materials for review; a copy of each book and backup materials are available for the Board's study in the K-12 Teaching and Learning office at the Knox Administrative Center.

### **5 BUILDINGS & GROUNDS**

#### **5.1 Shared Parking Agreement – Lutheran Church of the Good Shepherd**

The Board approved a shared parking agreement with the Lutheran Church of the Good Shepherd to jointly share parking facilities between the church parking lot located at 1601 North Street and the Ingersoll Stadium parking lot.

### **8 FINANCES**

#### **8.1 Approval of Vouchers**

The Board approved the following expenditures: Associated Student Body Fund Voucher Nos. 26263 through 26334, in the total amount of \$53,916.52; Capital Projects Voucher Nos. 7740 through 7761, in the total amount of \$1,222,964.60; and, General Fund Voucher Nos. 131069 through 131219, in the total amount of \$318,202.70.

#### **8.2 Year End Financial Report – 2003-04**

The Board approved the 2003-04 Year End Revenue and Expenditure Report for the General, Capital Projects, Debt Service, Associated Student Body, and Transportation Vehicle Funds.

## **Regular Agenda**

### **8 FINANCES**

#### **8.1 2005-2010 Capital Facilities Plan & Impact Fees**

Bob Wolpert, Director of Facilities and Operations, presented the final draft of the 2005-2010 Capital Facilities Plan (CFP), including information regarding the calculation of school impact fees. He explained that the plan involves no new schools, but several modernization projects have occurred and will occur. He reviewed the school impact fee methodology and District's recent philosophy with regard to fee levels and discounts.

Mr. Doug DeForest thanked the Board for its wisdom in not raising the fees last year and encouraged a decision to leave the fee level the same for the coming year. He questioned

whether an increase in impact fees is warranted, given the current no growth experience of the District.

Director Barclift asked if the administration had met with Thurston County officials on impact fee collection. Superintendent Lahmann stated that he and Mr. Wolpert had met with Commissioner Macleod and that he had recommended a meeting of all the County Commissioners with all school districts. It is anticipated that such a meeting will be scheduled for January or February 2005.

Mr. Wolpert indicated that the Board will be requested to approve the CFP, including a recommendation for impact fees, at the next Board meeting.

There were no additional items brought up by persons present.

### **BOARD MEMBER COMMENTS**

Director Lehman asked if an estimate had been made on digitizing Board meetings. Assistant Superintendent Jim Crawford responded that we did have hardware costs, but that other related costs were going to take more time to estimate. He stated that our Information Systems department is already stretched pretty thin, so they were reviewing the level of support that would be needed for a shared network, and estimating what the cost savings would be in paper, printing and copying.

The Board requested a brief presentation on public service academies.

The Board asked the administration to consider what changes needed to be made to policy to clarify what the student representative member can and cannot do. Superintendent Lahmann stated that he would bring options to the Board, which could then be formalized into policy. President McGee asked that the research include an opinion from a parliamentarian.

### **FUTURE AGENDA ITEMS**

- Policy Updates
- Board Email Communications

Director Nafziger suggested that the District explore the possibility of a stadium authority for revenues, and suggesting that it be an agenda item for late spring.

An executive session was held in reviewing the bargaining process. No action was taken.

The meeting was recessed to Executive Session at 9:26 pm, reconvened and immediately adjourned at 10:00 pm.

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Secretary

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President