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by the Board at its
next meeting.

**MINUTES OF THE BOARD OF DIRECTORS MEETING
OLYMPIA SCHOOL DISTRICT
October 28, 2002**

REGULAR MEETING AGENDA

The regular meeting of the Board of Directors of the Olympia School District was called to order by President Parvinen at 7:00 p.m., Monday, October 28, 2002, at Olympia High School, 1302 North Street SE, Olympia, Washington. Present were: President Parvinen, Directors Barclift, Keeffe, Lehman and McGee, and Superintendent Lahmann.

President Parvinen led the flag salute.

MINUTES

DIRECTOR BARCLIFT MOVED AND DIRECTOR MCGEE SECONDED APPROVAL OF THE OCTOBER 14, 2002, REGULAR MEETING MINUTES, AS PRESENTED.

PRESENTATION

Olympia High School Principal Matt Grant and teachers Fritz Graham, Jane McKillip, Carissa Riley, Jody Underwood and Brian Wright presented information on plans to implement collaboration time. They noted that the development of graduation requirements have provided the push for developing a model of collaboration time. At the summer retreat, study groups were formed to decide the purpose of collaboration, characteristics of useful collaborations, pitfalls, and how everything fits into the schedule. The number one purpose is to improve student achievement, and the highest priority is to meet state mandated goals, particularly graduation requirements. The collaboration sessions will be in six-week cycles. The majority of OHS staff members support the concept, but some staff members have expressed concerns including students arriving by bus before class time and the need for supervision. OHS will use two administrators, the athletic director, campus security, community resource officer and volunteers for the supervision. Students will be able to go to the library, cafeteria/commons area, performing arts center or the gymnasium. Collaboration time has received endorsement from the site council. Capital and Avanti High Schools have been informed of this. The music program and New Market Vocational Skills Center will be impacted. Discussions have begun with classified staff, and discussions will also take place with the student Senate, homeroom classes and the Parent Connection. The plan is to implement it for the second semester.

Principal Matt Grant also introduced other staff members present.

**IDENTIFICATION OF AUDIENCE MEMBERS
WHO WISH TO SPEAK TO AGENDA ITEMS**

Steve Ryan, John Van Eenuyk, Alan Baker and Gretchen Steiger asked to speak to Regular Agenda Item 1.1, Commercialism Policy; and Zandra Brown and James Jablonski asked to speak to Regular Agenda Item 8.1, Adoption of Resolution No. 402, Bond Sale.

ITEMS BROUGHT UP BY MEMBERS OF THE BOARD

Director McGee said Board members had indicated an interest in some of the curriculum study sessions of the past. He said he found one set of materials from those sessions. President Parvinen asked that three copies be made.

Director McGee apologized for missing the joint meeting with the City Council because of another commitment.

ACTION ON CONSENT AGENDA

DIRECTOR KEEFFE MOVED AND DIRECTOR BARCLIFT SECONDED APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS. MOTION CARRIED.

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Thursday, November 7, 2002, 6:00 p.m., Board Work Session on Goals, Rogers Elementary School, 2002 26th Avenue NE, Olympia, Washington.
- Tuesday, November 12, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2002 26th Avenue NE, Olympia, Washington.
- November 13-16, 2002, Washington State School Directors Annual Conference, Spokane, Washington.
- Monday, November 25, 2002, 7:00 p.m., Regular Board Meeting, Pioneer Elementary School, 1655 Carlyon Avenue SE, Olympia, Washington.
- Monday, December 16, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

Leave of Absence Amendment

Sharyn Kerr - Humanities at Marshall Middle School, a 4.0 FTE leave of absence effective the 2002-03 school year (from 1.0 to .60) is amended to a .508 FTE leave of absence from 1.0 to .492) effective the 2002-03 school year.

Increase in Contract

Kathy Nolan - Grade One at McKenny Elementary School, a one-year-only .50 FTE increase in contract (from .50 to 1.0) effective the 2002-03 school year.

New Contracts

Carole Huelsberg - Occupational Therapist with Special Services, a one-year-only .40 FTE contract issued effective the 2002-03 school year, beginning 10/14/02.

Carolyn Michael - Speech/Language Pathologist with Special Services, a one-year-only .50 FTE contract issued effective the 2002-03 school year, beginning 10/1/02.

2.2 Executive Session

An Executive Session was held for personnel matters.

2.3 Application for State Basic Education Entitlement

The Board approved the state required Application for Basic Education Entitlement, including authorization for the utilization of the allowed amount of conferences, recess and passing time in the calculation of the average hours per week of contact time.

3. CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the October Classified Personnel Report as submitted.

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4. PUPILS AND SCHOOL PROGRAMS

4.1 Instructional Materials

The Board approved the following list of instructional materials for adoption: Trophies, Basic Mathematics, Integrated Chinese, Childhood Memories of Life on a Farm, and Create a Culture.

4.2 Student Travel Request

The Board approved a request for a overnight field trip for 27 Hansen Elementary School Alternative Program students to travel to Friday Harbor, San Juan Island, November 8-10, 2002, for a marine study field trip.

4.3 Approval of Cooperative Agreement

The Board approved an Agreement for Interdistrict Cooperative Educational Services for Children with Disabilities with the North Thurston School District.

6. BUILDINGS AND GROUNDS -- NEW CONSTRUCTION

6.1 Approval of Easement and Bill of Sale--Pioneer Elementary School

The Board approved an easement and bill of sale to the City of Olympia for access and maintenance of a water main installed on the Pioneer Elementary campus to provide water service to the school.

6.2 Approval of Easement and Bill of Sale--Olympia High School Portables

The Board approved an easement and bill of sale to the City of Olympia for access and maintenance of a water main installed on the Olympia High School campus to provide water served to a new, doublewide portables.

6.3 Permission to Call for Bids--Jefferson Middle School Field Improvements, Phase 1

The Board approved permission to call for bids to construct skinned infields and erect backstops and wing fencing for two softball fields.

6.4 Permission to Call for Bids--Central Telephone/Communication System

The administration requests permission to call for bids to install the district's centralized telephone/communication system.

8. FINANCES

8.1 Approval of Vouchers

The Board approved General Fund Voucher 118343 in the amount of \$14,950.04, General Fund Vouchers 118344 through 118656 in the amount of \$488,481.74, General Fund Vouchers 118657 through 118753 in the amount of \$573,863.02, Capital Projects Fund Vouchers 6759 through 6783 in the amount of \$364,476.70, ASB Fund Vouchers 22785 through 22896 in the amount of \$104,001.48, ASB Fund Vouchers 22897 through 22898 in the amount of \$22,799.76, and Transportation Vehicle fund Vouchers 34 through 38 in the amount of \$406,925.03, dated October 14, 2002, and warrants were issued in their payment.

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REGULAR AGENDA

- 1. SCHOOL DIRECTORS**
- 1.1 Commercialism Policy**

Director of Communications Shelley Carr presented proposed changes to draft Policies 5145 and 4137. As a matter of clarification, Director Keeffe asked if the policies were being brought forward tonight to build the policies and then bring them back for first reading at a future Board meeting. Ms. Carr said yes.

Board members said Policy No. 5145 was okay as presented. Ms. Carr read proposed amendments 6, 7 and 8 to Procedure 5145P. Discussion followed on Item 6.g., "Inhibits the functioning of any school". Director McGee said he was not sure what that addressed, and Director Barclift felt it was unnecessary verbiage. Principal Matt Grant commented that this would address an issue like someone wanting to put out a flyer asking students to leave school to attend a protest. Board members decided to leave that in. Regarding amendment 7, "Each school has the discretion to determine appropriateness of the materials for their school community", Director Keeffe said he thought the Board was trying to have continuity across the district and this may confuse that continuity. Superintendent Lahmann suggested that perhaps the words "further restrict" should be used in place of "determine appropriateness". Director McGee asked if the school really has the ability to further restrict materials, and questioned how an individual school would be able to determine this. Ms. Carr said that information being distributed to the schools is reviewed in the Superintendent's office and, when approved, is sent to the schools with a slip saying it is okay. Superintendent Lahmann commented that this would allow the schools to broaden as well as further restrict information. Director Barclift asked how the district prevents a problem. Superintendent Lahmann said the district could provide guidelines, but most material has to be evaluated on a case-by-case basis. Board members decided to use "further restrict" in place of "determine appropriateness". Director Keeffe said he did not know what proposed amendment 8, "All materials and activities must be appropriate to the school environment" means. He said he assumed this was happening anyway. President Parvinen said she did not believe there was any reason to add amendment 8. Board members agreed.

Regarding draft Policy No. 4137, item 6, "Sponsor recognition and corporate logos should be for identification rather than promotional purposes", Director Keeffe said he sees sponsor recognition and corporate logos as two separate issues. Director McGee said he saw the two together as a matter of principle. He commented that sponsor recognition and corporate logos for scoreboards is not simple, but for computers it is simple. Director Keeffe felt Item one covers the proposed amendment 7, "Corporate/business involvement shall not require students to observe, listen to, or read commercial advertising." President Parvinen agreed saying she did not see any reason to add the extra verbiage. Director McGee felt that proposed amendment 8, "Since school property and time are publicly funded, selling or providing free access to advertising on school property outside the classroom involves ethical and legal issues that must be addressed", is an important principle. Director Keeffe felt this opens up more arguments and conflicts that it resolves. Board members felt this should be added and talked about again. Director McGee felt that Item 3 on Procedure 4137P is a policy statement rather than a procedure. A proposed amendment to item 4, "All requests for distribution/promotion of commercially sponsored non-educational materials or activities must be approved by the Superintendent or his/her designee according to the standards of Policy No. 5145" would substitute "Site Council or Site Council designee" for "Superintendent or her/her designee".

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1.1 Commercialism Policy (continued)

Washington Middle School Principal Joni Butler said the principals would prefer this be done by the Superintendent or designee. She commented that most site councils only meet once or twice a month, so requests would not be done in a timely manner. Principal Matt Grant said that, for practical purposes, it is easier to go through the district office.

Steve Ryan, representative of the Olympia/Thurston Chamber of Commerce, said he realized these policies are still very much in the draft stage. He asked the Board to please recognize the contributions of the business community. He said local businesses are very supportive of the district in a huge variety of ways such as supporting bond and levy issues, giving contributions, etc. Director Lehman said that his thoughts about commercialism in the schools are not a statement about whether or not the district should be involved with businesses. He said the issue is how it manifests itself. He commented that he would be interested in hearing what Mr. Ryan felt is appropriate or not or to provide guidelines. Mr. Ryan said it is difficult to give

guidelines. He said that, at this point, he would have hoped the policies would have been available to read through in order to determine what is or is not appropriate.

John Van Eenuyk said he is a clinical psychologist. He said he wanted to reiterate that he is pleased with the work of the Board and how dedicated Board members are. He said he wanted to encourage the Board to think about media literacy as part of the policies. He said students need to be taught how they are manipulated by advertising which creates images of what a person should be. He commented that this then makes students feel badly about themselves and offer products to make them feel better. He said the issue of advertising in the schools is a subset of something very large in the nation which is disinformation. He felt students need to know that they are not getting accurate information from the media or the government. He said that media literacy will show students how much profit corporations make, and how much corporations turn back to the community as opposed to how much local businesses give back to the community. He said the district must have a policy and procedure. Director Lehman asked at what age level Mr. Van Eenuyk would start. Mr. Van Eenuyk said it is appropriate to start in the home, but it could probably start even by kindergarten. He said it would probably actually start at the middle school level.

Alan Baker, professor of media literacy and communication studies at South Puget Sound Community College, echoed Mr. Van Eenuyk's comments. Mr. Baker questioned what purpose allowing advertising in schools served. He felt the district would not be able to separate advertisers from sponsors. He said the first amendment protects some of these issues. He commented that having a policy that equally limits or allows commercialism is important in the long term. He said the biggest problem is with the Internet. He said it is also important to look at the impact of advertising on adolescents, but the most important thing is media literacy. He said if the Board implements comprehensive media literacy in the district, the SAT scores will improve.

Gretchen Steiger said she is a research biologist and a mother of a fifth grade student and a three-year old. She said that last spring, the district had sponsored a public forum on education reform, and one purpose of education reform was to allow children to live happier and healthier lives. She felt it is important to not allow advertisers access to children to give them unhealthy choices. She said children should not be out selling products door-to-door for fundraising purposes. She said web browsers have constant advertisements, and technology has opened a huge door to advertising. She commented that media literacy should be integrated into all school subjects to increase awareness for students as well as families.

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1.1 Commercialism Policy (continued)

Colin Ryan, South Puget Sound Community College student and a graduate of Capital High School, said he is in Mr. Baker's class. Mr. Ryan commented that the Internet does have a broad range of advertising. He said the Internet is not something children really comprehend until around the fifth grade, so parents should teach their children about medial literacy until fifth grade. He commented that the Olympia School District does a good job of censoring e-mail and keeping out spam.

Nathan Black, student news director at The Evergreen State College, said advertising by corporations, through the use of technology, is just beginning. He said media literacy will be important, because it will help students think critically about their world.

Director Keeffe commented that the old policies were very vague and not coherent across the district. He said the schools are not overrun by advertising, which the groups looking at our schools found out, especially in the elementary schools. He said the district has worked hard to build a strong relationship with the local business community, and it is important to maintain and strengthen this relationship. He said he does not want to alienate the business community after trying to build this relationship over the last fifteen years. He commented that it is important to define what the district is doing to protect students from unnecessary advertising but also to ask the business community to continue working with the district. He said the district must do something about media literacy and must give students something to allow them to become critical thinkers. He felt it must be done through an integrated curriculum. Director Barclift said everyone thinks media literacy is important, and it must start in the home. She said the district needs to find out how to get it started in the home. Director Lehman said this has been a great process, and it has been an evolutionary process for him. He said when he first brought this up, he assumed

the district had a big problem. He said the research from the walkthroughs was an eye-opening experience, that the schools are doing a good job. He said to do an analysis of the research is part of the process. He said he has thought about where the district needs to be and how it needs to get there. He commented that his motto is less is better. He said this has been a difficult task. He said that media literacy is the key, but the district needs to do more than talk about media literacy. He said he would suggest not even having procedures, that they raise more issues and questions than they solve. Director Keeffe said he would like to have the amendments added to the policies and procedures, have the suggested changes to Policy 4137 from Director Lehman, and have some time to compare them. Director Barclift suggested waiting until the November 25 Board meeting in order to get answers to some questions. Director Keeffe said the second piece is media literacy. He asked if that timeline would be good in order to get back to the Board with a sense of what can be done. Superintendent Lahmann said he has asked Assistant Superintendent for Educational Services Dr. Pam Farr to work with the staff and find out where they are. He commented that media literacy is in the communications part of the Essential Academic Learning Requirements. Superintendent Lahmann reiterated that the administration will make the suggested amendments, and bring back the policies, procedures and Director Lehman's suggested changes to Policy 4137 to the November 25 Board meeting. The Board agreed.

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8. FINANCES

8.1 Adoption of Resolution No. 402, Bond Sale

Director of Facilities and Operations Bob Wolpert said this resolution has been the culmination of work by a lot of people on the Ad Hoc Facilities Advisory Committee. He reviewed the scope and estimate summary including the major capital projects, small works projects, land purchase and funding sources. He commented that he met with the Office of the Superintendent of Public Instruction staff and found that the district will not qualify for any state matching funds under this proposed bond issue. He presented two resolutions for the Board with the same resolution number but different election dates. Director Lehman said the committee did a very good job, that they created a good document, and that a lot of hard work went into it. He asked why the land acquisition of one million dollars was such a round number. Mr. Wolpert commented that land purchases vary on where the property is located. He said the committee looked at the needs over the next 20 years and came up with new property acquisition recommendations that lead to that number. Director Lehman asked if the committee assumed the district had the old Madison site worth approximately \$1.8 million and added another million to that. Mr. Wolpert said yes, this was part of the consideration. He commented that they also recommended selling the property located at 10th and Decatur. Director Lehman said the committee focused on rehabilitation of fields, but he felt that money needed to be added to develop new fields on undeveloped district property. He said that this issue must be given serious consideration now. He said he would propose adding \$1.3 million to develop fields at McKinley and the Mud Bay Road property. Director Lehman said he also wanted to talk about future plans for developing Avanti High School into a larger school. He said the school is growing and there seems to be a desire to have it larger. He asked if the district has a plan to develop Avanti as a magnet school or a larger alternative program. Superintendent Lahmann said he has talked with Avanti High School Principal Joy Kawasaki and she has said the remodel at the Knox Administration Center would allow Avanti to grow to 120 students. He said she would love to have her own facility, but the remodel allows both the administration staff and Avanti to co-exist for the next six to eight years. Mr. Wolpert said the committee recommended that the district should do a master plan for the Knox Administration Center site. Superintendent Lahmann said if the school gets to a size above 250 students, it would probably need another facility. Director Lehman asked if the remodel of Capital High School would allow the school to have a closed campus for the lunch period. Superintendent Lahmann said yes, that the remodel would expand the capacity of the cafeteria.

Director Lehman asked if Superintendent Lahmann's desire would be to close the campus. Superintendent Lahmann said he would like to involve westside parents and students in this issue. Director Lehman said he would prefer to have the bond election in February. He asked what the option would be if the Board went with the March election and it failed. Superintendent Lahmann said it could be re-submitted in May.

Zandra Brown said that when the issue of Ingersoll Stadium was put to the voters and failed, there was a discussion about why. She said several people expressed concern about the noise levels and vandalism in the neighborhood. She commented that the neighbors were told there would be no air horns allowed and the PA system would not be as loud as it had been in the past. She said that has not happened. She said she said on her front porch during a game and the noise was at 70 decibels. She commented that the neighborhood would like policies on air horns and the PA noise level, and to see that the policy is followed. She said some neighbors talked about portable toilets, and asked if the number of events that would be held at Ingersoll increased, how the increased number of people needing to use the toilets would be handled. She said people were told that the artificial surface would be useful for seven years.

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8.1 Adoption of Resolution No. 402, Bond Sale (continued)

Ms. Brown commented that she did some reading, and indicated that artificial surfaces need to be re-done every ten years. She said there should be some plan to cost that in. Director Lehman asked if the noise was mostly a night time concern. Ms. Brown said that, even in the summer, she cannot have an outdoor barbecue in her own yard because of the noise.

James Jablonski said he was disappointed in the inclusion of an artificial turf. He felt it was frivolous, unnecessary and expensive. He said that at a time when his salary is not going up, and property assessments have increased dramatically, he did not want to pay for something frivolous. He said this would be a good reason for the bond to fail, and he would like the artificial turf removed from the bond proposal. Mr. Wolpert said that he is working on maintenance costs with the city, and he will share those numbers with Mr. Jablonski.

Michael Batt, facilities committee member, said the artificial turf versus grass issue was priced out over 30 years. He said to initially install the turf would be approximately \$750,000 for the infield, and it would cost approximately \$400,000 to put in grass. He said the turf has a life expectancy of about ten years, and a grass field would have to have maintenance over those years. He said it is pretty close to break even based on the figures the committee had at the time. He noted that part of the discussion was whether the district would be able to maintain a grass field which, in the past, it has not been able to do.

Jan Wendt said she felt like it was politics as usual. She said the artificial turf failed two years ago and now it is being tacked into the larger bond issue. She said she did not find this commendable. She said she felt like the district was trying to railroad it through. She commented that the National League of Cities developed recommendations years ago regarding sustainable communities. The report said that one difficulty in sustaining quality of life is noise and that has to do with stadiums. She said that noise is a major health issue. She said the degree of noise that she has monitored in her yard is unsafe and unhealthy according to the EPA. She said there will other impacts on the surrounding neighborhood including the new Urban Village which will increase traffic on Henderson and North Streets, and the airport is expanding its services. She commented that with the stadium creating more noise and the cumulative impact of the quality of life and health, this affects student learning. She also expressed concern about the stadium being rented out to others; she said it should only be used by students.

Jena Embry-Loes said she served on the committee. She said there was never any intention of hiding the stadium in the bond issue. She said it needs to be fixed for the students, and the tree farm would be left as a barrier. She said the neighborhood issue was talked about by the committee. She said, regarding fields, that her primary concern is the learning environment for

students. She said the buildings need to be fixed now and that the Board should not add the field development into the proposed bond issue.

Director Keeffe said he would prefer not to add the \$1.3 million for field development to the proposed bond issue because it is not directly related to schools. Regarding Ingersoll Stadium, he said it is important to have a clear policy on what kind of noise is allowable. He said if there is a no air horn policy, no air horns should be allowed. He asked that the use of Ingersoll Stadium be a future agenda item. Director McGee said he wants to keep the proposal as it is. He said he appreciated the amount of money being spent on the physical side of education. He said the proposal is a product of a lot of thought and consideration. Director Lehman said he

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8.1 Adoption of Resolution No. 402, Bond Sale (continued)

felt the field development is an important issue and something should be done about it. He said it is a school issue. He said that on the westside the girls sports teams do not have a place to play, and the district does not have adequate fields for all its teams. He said Tumwater and North Thurston School Districts do not have this problem because they built on bigger campuses. He said he did not think the proposal is sacrosanct. He said the proposal is good but it is not 100 percent because he does not think it has all the things in it that it should. He said it will probably be eight years before the district can develop the other fields. Director McGee commented that, although one million dollars may not be scientific, a few years ago the district looked at land, and there has been some recent effort to look at property. Director Barclift said she is in favor of putting the bond forward as written. She said that \$1.3 million may seem relatively insignificant, but to the voters it is not. President Parvinen said she is in favor of the proposal as written.

President Parvinen asked the Board members what date they would recommend. Director McGee said that he was not sure everything would be organized by February. However, in spite of that, he is leaning toward February for several reasons including the economy and the threat of war. Director Lehman agreed on the February date. Director Barclift asked if everything would be ready for a February election. Superintendent Lahmann said it will be ready, that a lot of people are anxious to get started. Director Keeffe said he preferred February because March news is going to be bad. He said it will be a tough campaign. President Parvinen also preferred February.

DIRECTOR KEEFFE MOVED AND DIRECTOR BARCLIFT SECONDED ADOPTION OF RESOLUTION NO. 402, PROVIDING FOR THE FORM OF THE BALLOT PROPOSITION AND SPECIFYING CERTAIN OTHER DETAILS CONCERNING SUBMISSION TO THE QUALIFIED VOTERS OF THE DISTRICT AT A SPECIAL ELECTION TO BE HELD THEREIN ON FEBRUARY 4, 2003, OF A PROPOSITION FOR THE ISSUANCE OF ITS GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$76,600,000, OR SO MUCH THEREOF AS MAY BE ISSUED UNDER THE LAWS GOVERNING THE INDEBTEDNESS OF SCHOOL DISTRICTS FOR THE PURPOSE OF PROVIDING FUNDS FOR CAPITAL IMPROVEMENTS TO THE FACILITIES OF THE DISTRICT AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT A REQUEST FOR ELIGIBILITY FOR THE WASHINGTON STATE SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM. MOTION CARRIED WITH DIRECTOR LEHMAN RELUCTANTLY OPPOSED.

10. Board Member Comments

Director McGee asked for a reminder of the limitations for conducting a campaign.

Director Barclift said the Board had a good meeting with the Olympia City Council. She said there will be a subcommittee including Director Barclift and Director Lehman, discussing safety and school crossings.

Director Barclift said the Board Work Session on Goals was also excellent.

11. Future Agenda Items

- Commercialism -- 11/25/02
- Law Issues (Supreme Court - vouchers, drug and alcohol testing; 9th Circuit Court of Appeals - Pledge of Allegiance) -- 11/12/02
- Cost Versus Funding of Mandated Programs -- 1/13/03
- Student Representative on the School Board
- Nutrition

President Parvinen asked that media literacy be on the November 25 agenda, and that policy on Ingersoll Stadium usage be done before the bond election.

The Board recessed into Executive Session at 10:41 p.m. to discuss personnel issues.

The Board reconvened and adjourned at 11:21 p.m.

Respectfully submitted,

Secretary

President