The regular meeting of the Olympia School District Board of Directors was called to order by President John McGee at 7:00 p.m., Monday, October 25, 2004, at Lincoln Elementary School, 213 21st Avenue SE, Olympia, Washington 98501. Also present were Vice President Michelle Parvinen, Directors Carolyn Barclift, Russ Lehman and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann.

The pledge of allegiance was led by President McGee.

Cheryl Petra, Principal of Lincoln Elementary School, welcomed the Board, provided a brief overview of Lincoln’s many programs, and introduced those Lincoln teachers who were present. Lincoln students from Steve Cifka’s primary class recited their original poetry; students from Rich Sikorski’s intermediate class and from Paul Rocks’ primary class, presented “Roots and Shoots” both vocally and instrumentally; and, the duet team of Rosie Koppelman and Maiya Caldwell, from Marty Manley’s intermediate class, sang “You’re Not Fully Dressed Without Your Smile.” A slide presentation from Michael Dempster highlighted the outdoor programs for which Lincoln is well known. Site Council President, Bill Fleming also welcomed the Board on behalf of the Site Council.

VICE PRESIDENT PARVINEN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 11, 2004. DIRECTOR LEHMAN SECONDED THE MOTION. SIX AYES, MOTION CARRIED.

No one present indicated their desire to address the Board on agenda items.

COMMUNITY COMMENT
Patti Moore of the Olympia Arts Commission – Spaghetti Bowl / Arts Walk scheduling conflict. Mrs. Moore requested that every effort be made to avoid scheduling the Capital/Olympia on the 1st Friday in October, as that is the established date for the Arts Walk.

Annie McManus – Transportation – said that the disappearance of the Options bus has made it impossible for some of our students to participate in the program. She asked the Board to consider the fact that many people do not have money to provide their own transportation. The reinstatement of the bus would mean a great deal to many of our parents and students.

Marion Sheridan – Transportation – Ms. Sheridan stated that there are many parents who support the alternative programs through many hours of time, as well as funds. She asked the Board to show its support of the programs by reinstating the bus.

Salli Courtney – Student Transfers – Ms. Courtney stated that she had encountered a violation of policy at Olympia High School when her son was not allowed to enroll. She informed the Board that she had appealed the case and won, but there was no admission of wrongdoing and her son was placed on a waiting list or “consideration list”.
Donna Pallo-Perez – **Transportation** – Ms. Pallo-Perez voiced her gratitude that her son has a place at Lincoln, but she is concerned at the loss of the District bus. She stated that parents were joining together to get their children to the alternative programs, including use of public transportation with a parent being at the transfer center downtown. She indicated that the parents have been working with city transit and are establishing a good relationship with them, but are concerned about city bus drivers having responsibility for the students. Their request is that you continue to consider ways to restore or improve the transportation situation for students in alternative programs.

Ronelle Kaplanz – **Outdoor School** – representing a group of parents who are working to raise $58,000 in eight weeks to provide the funding for the outdoor school program at Cispus. She suggested that the District consider parent patrols at the high schools as an alternative to the School Resource Officer program, since money was taken from the Outdoor School program to fund the School Resource Officer program.

Bill Fleming – **Transportation** – Mr. Fleming pointed out that the Board’s work on the budget was very effective in that it reached into many programs, and the Options program was no exception in that they no longer have distinct Spanish or art programs. He added that Lincoln now has transportation only for their service area, placing many families at a disadvantage since Lincoln draws students from all over the District.

Charles Adler – **Transportation** – The elimination of the bus for alternative programs has resulted in an economic impact for some parents.

Steven McCann – **Transportation** – The elimination of the bus has created the additional hardship of retrieving students at 2:30, imposing a burden in working parents’ workday.

Jeremy Bertrand – **Transportation** – He stated that he now has to pay two separate day care centers in order to have care for his child in the morning and in the afternoon.

Michael Bradley - **Transportation** – Mr. Bradley stated that he has ridden the city transit bus with his child, and although they ride in groups and handle it very well, it is an unpredictable situation. He asked the Board to consider the many impacts the bus cut is creating.

**ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

Director Barclift stated that many Districts’ WIAA (Washington Interscholastic Activities Association) representatives are not sending back the Association’s surveys in a timely manner. It is important that the process be followed in order to effectively establish schedules.

Director Barclift also noted that there was important information from the legislative assembly available online at WSSDA (Washington State School Directors Association), including information on special education.

Director Lehman requested follow up on the Board’s recent study session with high school principals, noting the comments from Joy Walton on Parent Partnership Education Centers. Superintendent Lahmann responded that Joy Walton could put together a presentation for a future Board meeting. Director Barclift requested that an information packet be made available in advance so the Board could submit direct questions to be addressed in the presentation.
DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA, WITH AN AMENDMENT TO THE BOARD RETREAT START TIME. VICE PRESIDENT PARVINEN SECONDED THE MOTION. SIX AYES, MOTION CARRIED.

**Consent Agenda**

1. **SCHOOL DIRECTORS**
   1.1 **Board Meeting Schedule**
   - Tuesday, October 26, 2004, 9:00 am, Board Retreat, Association of Washington School Principals, 1021 8th Avenue SE, Olympia, WA 98501.
   - Monday, November 8, 2004, 7:00 pm, Regular Board Meeting, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
   - Monday, November 22, 2004, 7:00 pm, Regular Board Meeting, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
   - Monday, December 6, 2004, 6:00 pm, Joint Meeting with Griffin School District Board, 6530 33rd Avenue NW, Olympia, Washington 98502.

2. **CERTIFICATED PERSONNEL**
   2.1 **Certificated Personnel Report**
   The Board approved three increases in contract and one new contract. All offers for new contracts are contingent upon successful completion of all background checks required by state law and district policy.

2.2 **Executive Session**
An executive session was approved for legal matters.

3. **CLASSIFIED PERSONNEL**
   3.1 **Classified Personnel Report**
   The Board approved the Classified Personnel Report dated October 25, 2004. All offers for employment are contingent upon successful completion of all background checks required by state law and district policy.

4. **PUPILS & SCHOOL PROGRAMS**
   4.1 **Overnight Field Trip Requests**
   The Board approved the following overnight field trips:
   - **Olympia High School** – DECA Fall Leadership Conference, Spokane, WA; develop leadership skills; 8 students, one teacher chaperone; October 21-24, 2004.
   - **Olympia High School** – DECA Western Region Leadership Conference, Phoenix, AZ; provide leadership opportunities and individual professional development; 10-20 students; one teacher chaperone; November 18-21, 2004.
   - **Capital High School** – DECA Western Region Leadership Conference, Phoenix, AZ; develop leadership skills and increase marketing knowledge; 14 students, two teacher chaperones; November 18-21, 2004.
   - **Capital High School** – National Dance Team Championship, Orlando, FL; invitational competition with exceptional teams from across the country; 12 students, 1 teacher chaperone, 5 parent chaperones; February 3-7, 2005.
   - **Hansen Elementary School** – Marine Biology Center, Sequim, WA; study habitats of beaches in area; 27 students, one teacher chaperone, 28 parent chaperones; November 5-7, 2004.
7 TRANSPORTATION
7.1 Call for Bids
The Board authorized the administration to call for bids to purchase six new buses during the 2004-05 school year.

8 FINANCES
8.1 Approval of Vouchers
The Board approved the following expenditures: Associated Student Body Voucher Nos. 26197 through 26262, in the total amount of $104,104.24; Capital Projects Voucher Nos. 7718 through 7739, in the total amount of $282,584.94; and, General Fund Voucher Nos. 130880 through 131068, in the total amount of $460,708.40.

8.2 Gift of Real Property – Roosevelt Play Equipment
The Board approved acceptance of a gift of real property from Big Toys to Roosevelt Elementary School for the installation of play equipment.

8.3 Facility Use Agreement – Center for Spiritual Awakening
The Board approved a one-year facility use agreement with Center for Spiritual Awakening for use of Lincoln Elementary School for Sunday worship services.

8.4 Declaration of Surplus - Buses
The Board granted permission to declare seven passenger buses and three motor pool vehicles as surplus.

8.5 Declaration of Surplus - Automobile
The Board granted permission to declare as surplus one automobile used in the Olympia High School Vocational program.
1  SCHOOL DIRECTORS
   School Improvement Plans / SPI 1497 Annual Minimum Basic Education Requirement
1.1  Compliance
    As a first step to this request, Ken Benny, Assistant Superintendent for K-12 Teaching and
    Learning, presented the 2004-05 School Improvement Plans (SIPs) and process at the last
    Board meeting. The SIPs are a requirement of the annual Basic Education Compliance report,
    now presented by Dr. Rick Wilson, Director of Personnel and Human Resources, and
    recommended for approval.

    Dr. Wilson noted that the District had one teacher on out-of-endorsement assignment, a
    situation required to be brought to the Board’s attention and approved by it. In response to a
    question from the Board, Superintendent Lahmann stated that this particular individual would
    probably not benefit from taking the necessary steps to gain the endorsement in question, as it
    is something he has been doing successfully and for which he has received successful
    evaluations. The cost to him in both dollars and time investment would be prohibitive.

    DIRECTOR BARCLIFT MOVED TO APPROVE THE OUT OF ENDORSEMENT ASSIGNMENT
    FOR BRIAN MORRIS FOR THE 2003-04 SCHOOL YEAR. DIRECTOR LEHMAN SECONDED
    THE MOTION. FIVE AYES, MOTION CARRIED.

    It is noted that Director Nafziger left the meeting as a result of illness.

    DIRECTOR LEHMAN MOVED TO APPROVE THE 2004-05 APPLICATION FOR
    ENTITLEMENT OT BASIC EDUCATION FUNDING WITH THE UNDERSTANDING THAT THE
    REPORT INCLUDES THE UTILIZATION OF THE ALLOWED AMOUNT OF CONFERENCE,
    RECESS AND PASSING TIME IN THE CALCULATION OF THE AVERAGE HOURS PER
    WEEK OF CONTACT TIME AND THE IMPLEMENTATION OF SCHOOL IMPROVEMENT
    PLANS. DIRECTOR BARCLIFT SECONDED. FIVE AYES; MOTION CARRIED.

6  BUILDINGS & GROUNDS – NEW CONSTRUCTION
6.1  Capital Projects – Status Report
    Bob Wolpert, Director of Facilities and Operations, presented a report on the status of the
    Capital Improvement Projects resulting from the 2003 bond election. He briefed the Board on
    changes that had been made to the plans for the Capital High School, Washington Middle
    School, Reeves Middle School, and L. P. Brown Elementary School. Modifications to the original
    design schematics were necessary due to the many cost increases that have occurred in recent
    months. Mr. Wolpert stated that while they didn’t like making changes, they had been able to do
    so while maintaining design integrity.
There were no items brought up by persons present.

**BOARD MEMBER COMMENTS**

Director Barclift commented that the schools did a very good job on the recent lockdowns, noting that staff handled the episodes with great professionalism.

Director Lehman asked if any progress had been made on establishing cost estimates to digitalize the Board meetings. Superintendent Lahmann stated that the administration had obtained hardware costs, but were still investigating related costs, and that they were checking with City of Olympia as to public access and other items that must be considered.

**FUTURE AGENDA ITEMS**

- Policy Updates
- Board Email Communications

An executive session of approximately one hour was required for personnel and legal matters, with no resulting action anticipated.

President McGee recessed the Board to Executive Session at 9:12 pm.

The Board reconvened and immediately adjourned at 10:30 pm.

Respectfully submitted,

___________________________________  ___________________________________
Secretary      President