



Olympia School District

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Draft

Board of Directors

Carolyn Barclift
Russ Lehman
Rich Nafziger
Michelle Parvinen
Bob Shirley
Adam Buchholz,
Student Representative

William V. Lahmann, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OCTOBER 8, 2007

A regular meeting of the Olympia School District Board of Directors was called to order by President Rich Nafziger at 6:30 pm on Monday, October 8, 2007, at the Knox Center, 1113 Legion Way SE, Olympia, Washington 98501. Also in attendance were Vice President Carolyn Barclift, Directors Russ Lehman, Michelle Parvinen and Bob Shirley, Student Representative Adam Buchholz, and Superintendent Bill Lahmann.

President Nafziger led the Pledge of Allegiance.

DIRECTOR LEHMAN MOVED TO ADD A MOTION TO THE AGENDA:

Director Lehman presented a motion to join the NEWS (Network for Excellence in Washington Schools) litigation to obtain full funding of education and authorize an expenditure of \$5,000 to join the litigation. He requested adding it to the agenda, noting that tonight's consideration could be a first reading, to be followed by second reading at the next Board meeting. Vice President Barclift said she would prefer to place it on the agenda for the next Board meeting to be prepared for first reading and discussion. Director Lehman said he had requested two weeks previously that it be on tonight's agenda, and he didn't see what preparation was needed to discuss something the Board had discussed and failed to pass over a year before.

President Nafziger said his response to Director Lehman's request was that committing to an expenditure for legal fees was not a good idea with the budget looking like it was going to be in worse shape next year, when the District can be involved as a "friend of the court" at no cost. Additionally, a component of our draft Strategic Plan includes advocating to the state and the public for additional resources, and the suggestion would be more appropriately considered after the Strategic Plan is adopted. Director Parvinen asked if a critical timeline exists, and Director Lehman responded that the effort is ongoing, many districts have joined the litigation in the time since this Board last discussed it, and the District needs to do what it can to have a seat at the table now. Director Shirley said the request to have the item on the agenda was made appropriately in a reasonable and respectful manner, and should be honored. Director Lehman said the Board has had a standing practice of respecting the request of a member to put an item on the agenda, and if the practice was going to be changed the Board should have that conversation. President Nafziger responded that this was an issue of timing, that both resolutions should be considered, the one costing money both to join and in added legal expenses, the other one with no expense to the District. He called for the vote:

TWO AYES, THREE NAYS; MOTION FAILED.

INTRODUCTION OF NEW OSD STAFF

Beth Scouller, Human Resources Director, recognized administrators (Brendon Chertok from McKenny Elementary School, Domenico Spatola-Knoll, Mike Velasquez from Avanti High School, Ed Pong from Student Support, Nancy Faaren from Capital High School, Kevin Evoy from Marshall Middle School, Maria Harrison from McLane Elementary School, Joni Wolpert from Washington Middle School, and Gayle Mar-Chun from Madison Elementary School) who, in turn, introduced their new staff members.

DIRECTOR PARVINEN MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 24, 2007, AS PRESENTED. DIRECTOR SHIRLEY SECONDED. SIX AYES; MOTION CARRIED.

No audience members were identified to address the Board as to agenda items or to speak under Community Comment.

CONSENT AGENDA

VICE PRESIDENT BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SIX AYES; MOTION CARRIED.

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Tuesday, October 9, 6:30 pm, **Strategic Plan Open House**, Capital HS
- Monday, October 15, 6:30 pm, **Study Session** (Budget Process), Knox Center
- Wednesday, October 17, 6:30 pm, **Strategic Plan Open House**, Olympia HS
- Thursday, October 18, 6:30 pm, **Strategic Plan Meeting**, Knox Center
- Saturday, October 20, 9:00 am, **Strategic Plan Meeting**, Knox Center
- Monday, October 22, 6:30 pm, **Regular Board Meeting**, Hansen ES
- Tuesday, November 13, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, November 19, 6:30 pm, **Study Session** (Graduation Requirements), Knox Center
- Monday, November 26, 6:30 pm, **Regular Board Meeting**, Washington MS

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved one amendment to a leave of absence, one change in position status, one increase in contract and four new contracts:

AMENDMENT TO LEAVE OF ABSENCE

Shenkel, Stacy – Special Education at McKenny Elementary School. Amend beginning date of her leave of absence from August 27th to September 24, 2007 through the end of the 2007-08 school year.

CHANGE IN POSITION STATUS – Effective September 1, 2007

McCormick, Cecilia – Director of Early Childhood Programs. Approved change from OEA unit position to certificated administrative non-represented supervisory position.

INCREASE IN CONTRACT – Effective the 2007-08 school year

Carlson, Michael – Special Education at Olympia High School. Approved .20 FTE one-year increase in contract (from .80 to 1.0).

NEW CONTRACTS – Effective the 2007-08 school year

Anderson, Debra – English Language Learners Coordinator. Approved 1.0 FTE contract, beginning September 1, 2007.

Costello, Kristen – English, Student Government and Psychology at Olympia High School. Approved .40 provisional contract, beginning September 13, 2007.

Staszak, Troy – Preschool/Integrated Kindergarten at Garfield Elementary School. Approved 1.0 FTE contract, beginning September 21, 2007.

Winsor, Donna – Special Education at McKenny Elementary School. Approved 1.0 FTE one-year contract (beginning September 19, 2007).

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the Classified Personnel Report dated October 8, 2007.

3.2 Ratification of Agreement

The Board ratified the collective bargaining agreement between the Olympia School District and Teamsters Local No. 252 Custodial, Maintenance and Transportation Employees, for the period September 1, 2007, though August 31, 2008.

4 PUPILS & PROGRAMS

4.1 Overnight Field Trips

The Board approved the following overnight field trips:

- **Hansen ES** – Goldendale, WA, Brooks Memorial State Park; TEAM BUILDING, STUDY OF WASHINGTON STATE HISTORY, GEOLOGY AND ASTRONOMY; 26 STUDENTS, ONE TEACHER, 25 PARENT CHAPERONES; OCTOBER 11-13, 2007.
- **Reeves MS** – Pacific Beach, WA; TEAM BUILDING, TIDE POOL EXPLORATION, RAINFOREST WALK, SCIENCE ACTIVITIES; 54 students, 2 teachers, 12 parent chaperones; October 8-10, 2007.

4.2 Instruction Materials Committee

The Board acknowledged the list of recommended materials for the Board's review. The materials will be available in the K-12 Teaching & Learning office until the October 22nd Board meeting.

8 FINANCES

8.1 Approval of Vouchers

The Board approved voucher cancellations totaling \$186,351.06, and the following expenditures: Associated Student Body Voucher Nos. 29706, 29707 and 29747 through 29807, in the total amount of \$75,679.55; Capital Projects Voucher Nos. 9513 through 9537, in the total amount of \$212,105.22; General Fund Voucher Nos. 139820 through 139929, in the total amount of \$465,625.48; and, Private Purpose Trust Voucher Nos. 1 and 2, in the total amount of \$2,175.00.

8.2 Gifts to District

The Board accepted a gift of \$2,000 to Jefferson Middle School for use in classrooms.

REGULAR AGENDA

2 CERTIFICATED PERSONNEL

2.1 Review of Pension System

David Johnston, President of the Olympia Education Association, presented current pension changes for TERS employees, to keep the Board informed of the impacts to our employees. President Nafziger asked how many OSD teachers were in which of the plans, and was told the information would be made available at a later date.

4 PUPILS & PROGRAMS

4.1 Annual School Improvement Planning Process & SPI 1497 Minimum Basic Education Requirement Compliance

Matt McCauley, Executive Director, K-12 Teaching & Learning, presented the Olympia School District's 2007-08 School Improvement Plans and SPI 1497, the annual report certifying compliance with the state Minimum Basic Education Requirement. Approval of SPI 1497 will be requested at the Board meeting of October 22, 2007. He discussed the process recently developed to create and utilize school improvement plans, including the significance of goal setting, and review in the spring of the plans.

President Nafziger asked if building plans would be linked to the Strategic Plan and Mr. McCauley replied that it would be essential for school improvement plans to line up with the Strategic Plan, and he expected that to occur through the action plan process following adoption of the Plan.

4.2 Technology Implementation

Ron Morsette, Coordinator, Technology, reported on the progress of the Technology Department in implementing the current Technology Plan. He introduced Bob O'Donnell and Kevin Hoonan, both Teachers on Special Assignment (TOSA) who spoke of their roles in the buildings working with students and staff during the implementation process.

Vice President Barclift said she has spoken with teachers who expressed appreciation for the trainings they have received. Director Lehman asked if there was a plan for a curriculum for students on the appropriate use of technology. Mr. Morsette talked about the current process utilized to assess tech literacy and fluency for 8th graders, including the ethical use of computers

and understanding the use of technology in our society. A safety training piece is being put in the schools, recognizing this area as a priority.

President Nafziger asked how the technology effort will assist with closing the achievement gap and providing more individualized learning, and the response was that technology dollars are providing many opportunities through equipment, curriculum, peer coaching and training.

8 FINANCES

8.1 2008-2013 Capital Facilities Plan

Tim Byrne, Supervisor, Capital Planning and Projects, and Jim Crawford, Assistant Superintendent, Fiscal and Operations, presented the draft 2008-2013 Capital Facilities Plan (CFP), including information regarding school impact fees. Director Shirley asked about the tools Thurston Regional Planning uses in projecting enrollment numbers and their degree of accuracy. It was noted that student generation ratios change from year to year depending on several factors. President Nafziger asked about overcrowding, particularly with reference to Olympia High School, and the extent those numbers are a result of out-of-district students. The administration will be reviewing facilities and will get back to the Board with recommendations, including short term adjustments.

8.2 Enrollment Report

Jim Crawford, Assistant Superintendent, Fiscal & Operations, presented an enrollment analysis based on October 2007 counts, reporting that the District will be about 25 student FTEs below budget, up from a September projected enrollment deficit of 139 student FTEs. He went on to say, based on enrollment, projected revenues will be about \$125,000 below budget, up from September's projected revenue deficit of about \$692,000.

FUTURE AGENDA ITEMS

Comprehensive Policy Review/Revision Process

The Board reviewed a timeline prepared for a review of Board policies, to be accomplished utilizing the Washington State School Directors Association (WSSDA) technical review and recommendation process. The comprehensive OSD policy review will run through September 2008. Board action on each policy series (i.e., 1000s, 2000s, etc.) will be scheduled approximately every other month beginning in November, with action scheduled after administrative and Board reviews and recommendations.

Strategic Plan Adoption Schedule

The Strategic Plan Committee process contemplates Board adoption of a new five-year Strategic Plan, with first reading on November 13 and second reading on November 26, 2007.

NEWS Litigation – will be put on the November 26th agenda.

BOARD MEMBER COMMENTS

Vice President Barclift asked if the District could provide an update to the 12-month planning calendar so the Board could be aware of scheduling availability and constraints when planning agenda items.

Director Parvinen noted that her position on the Thurston Regional Planning Council will need to be filled.

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Bill Lahmann, Board Secretary

Rich Nafziger, President