

**Minutes of the Board of Directors
OLYMPIA SCHOOL DISTRICT NO. 111
September 22, 2003**

The regular meeting of the Olympia School District Board of Directors was called to order by President Barclift at 7:03 p.m. on Monday, September 22, 2003, in the Board Room at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington. Present were President Barclift, Directors Keeffe, Lehman, McGee and Parvinen, and Superintendent Lahmann.

Matt Grant, Principal of Olympia High School, led the flag salute.

MINUTES

DIRECTOR PARVINEN MOVED AND DIRECTOR McGEE SECONDED APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 8, 2003. MOTION CARRIED.

INTRODUCTION OF NEW STAFF MEMBERS

Dr. Pam Farr, Assistant Superintendent for Educational Services facilitated the introduction of new certificated staff to the Board. Presented were:

- Jane Curtright – 2nd grade – Boston Harbor Elementary
- Jodi Muller – Librarian – Boston Harbor Elementary
- Mark Kimble-Rehm – Special Services – Capital High School
- John Luckey – Special Services – Capital High School
- Christopher McNabb – Math – Capital High School
- Casey Monahan – Social Studies – Capital High School
- Sally Otton – Physical Education – Capital High School
- Todd Pehowski – Business – Capital High School
- Caroline Street – English – Capital High School
- Betty Miller – Nurse – Boston Harbor Elementary and Reeves Middle School
- Erika Boysen – Math – Jefferson Middle School
- Patricia Smith – 7/8 Reading – Jefferson Middle School
- Brian Winkler – Health and Wellness – Jefferson Middle School
- Amber Bell – Kindergarten – Lincoln Elementary
- Angela Leonard – K/1 – Lincoln Elementary
- Dee Freeman – Social Services and School Psychologist – McKenny Elementary
- Caroline Gilman – English – Olympia High School
- Brian Greenough – English – Olympia High School
- Marianne Lang – English – Olympia High School
- Erin Noyes – Physical Education – Olympia High School
- Paul Rae – Math – Olympia High School
- Dawn Williams – German – Olympia High School
- Cheryl Deviny – Counselor – Roosevelt Elementary
- Kelly Johnson – Preschool – Roosevelt Elementary
- Carolyn Michael – Speech Language Pathologist – Marshall Middle and Capital High Schools
- Amy Ottavelli – Occupational Therapist
- Jill Rose-Roger – Speech Language Pathologist – Pioneer Elementary & Jefferson Middle Schools
- Samantha Chandler – 6th grade – Washington Middle School
- Emily Garrison – Health and Physical Education – Washington Middle School

At 7:27 p.m., immediately following the introductions, President Barclift called a brief recess to provide the Board an opportunity to greet the new staff.

President Barclift reconvened the meeting at 7:47 p.m.

No audience members wishing to speak to agenda items were identified.

There was no comment from anyone representing the community.

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

Director Keeffe commented upon a meeting held at Pioneer Elementary School regarding the use of Ingersoll Stadium and the planned changes, stating that it was a very interesting meeting conducted by Bob Wolpert, Director of Facilities and Operations, with a total of 10 to 13 people present. Those attending expressed their concern that not enough of the surrounding neighborhood knew of the meeting, so another meeting is scheduled for October 23, 2003, at 7:30 p.m. Thurston County Title has been asked to provide the names and addresses of a rather wide perimeter around the stadium for purposes of notification.

Director Keeffe requested an overview of enrollment numbers and whether the current projection provides adequate numbers for the District to feel comfortable moving forward. Superintendent Lahmann asked Jim Crawford, Assistant Superintendent for Business and Support Services, to address the Board, stating that he has done a great job of reviewing how the District has traditionally done things and also looking at options. Mr. Crawford stated that the District is very close to the projected budget, that the numbers shared with the Board at the last meeting are essentially the latest available numbers, and that October numbers will determine where we are. Superintendent Lahmann concurred, stating that the October numbers provide the springboard for budgetary decisions.

President Barclift commented on a Legislative Conference she attended recently, stating that she addressed the meeting during a discussion on impact fees. The proposal was that WSSDA (Washington State School Directors' Association) support legislation that would direct jurisdictions to collect the impact fees when they are levied. At that point the direction changed to a debate on the merits and evils of impact fees, wherein President Barclift stated that the point of the proposal was being missed—that it was intended to address situations like we have in the Olympia School District where we have three jurisdictions, with two collecting the impact fees for us while the third one will not. The clarification seemed to make a difference as the meeting clearly approved WSSDA's support of the proposed legislation. Additional information is available on the WSSDA website.

Superintendent Lahmann requested that the Board give consideration to potential dates for a February retreat; the Board agreed to respond this week. Superintendent Lahmann then presented the Board with the credentials of Dr. Mitch Denning, who is available to act as facilitator for an evaluation session, and suggested October 20, 2003, as an appropriate date. The Board agreed to respond this week and, if approved, Dr. Denning will attend the regular Board meeting on October 13, 2003, to present the Board with a self-evaluation questionnaire to be completed and summarized prior to the October 20th meeting.

ACTION ON CONSENT AGENDA

DIRECTOR KEEFFE MOVED AND DIRECTOR LEHMAN SECONDED APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS. MOTION CARRIED.

1. **SCHOOL DIRECTORS**

1.1 **Board Meeting Schedule**

- Monday, October 13, 2003, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, October 27, 2003, 7:00 p.m., **Regular Board Meeting**, Madison Elementary School, 1225 Legion Way SE, Olympia, Washington 98501.
- Saturday, November 8, 2003, 10:00 a.m. to 2:00 p.m., **Open House** at Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, November 10, 2003, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

2. **CERTIFICATED PERSONNEL**

2.1 **Certificated Personnel Report**

The Board approved two increases in contract and five new contracts, as follows.

INCREASES IN CONTRACT

Normoyle, Eli – Language Arts at Marshall Middle School. Approved a .60 FTE one-year increase in contract (from .40 to 1.0) effective the 2003-04 school year or until Mr. Joe DeBruyne returns from leave, whichever comes first.

Noyes, Erin – Physical Education and Health at Olympia High School. Approved a .20 FTE one one-year increase in contract (from .40 to .60) effective the 2003-04 school year.

NEW CONTRACTS

Howe, Sarah A. – Eighth Grade Block at Jefferson Middle School. Approved a 1.0 FTE one-year contract effective the 2003-04 school year.

Post, Margaret – Primary Teacher at Lincoln Elementary School. Approved a 1.0 FTE one-year contract effective the 2003-04 school year.

Quimby, Katie – Alternative Program Teacher at Marshall Middle School. Approved a 1.0 FTE one-year contract effective the 2003-04 school year.

Scales, Amanda – Grade One at McKenny Elementary School. Approved a 1.0 FTE one-year contract effective the 2003-04 school year.

Williams, Kyla – Kindergarten at Garfield Elementary School. Approved a .50 FTE one-year contract effective the 2003-04 school year.

3. **CLASSIFIED PERSONNEL REPORT**

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Classified Personnel Report

The Board approved the Classified Personnel Report for September.

4. PUPILS & SCHOOL PROGRAMS

4.1 The Board is in receipt of a list of instructional materials for study.

8. FINANCES

8.1 Approval of Vouchers

The Board approved General Fund Voucher Nos. 124547 through 124699 in the amount of \$644,145.51; General Fund Voucher Nos. 124700 through 124820 in the amount of \$175,607.28; ASB Voucher Nos. 24540 through 24594 in the amount of \$48,333.19; TVF Voucher No. 40 in the amount of \$245,379.95; Capital Projects Voucher No. 7169 in the amount of \$31,291.09; and Capital Projects Voucher Nos. 7152 through 7168 in the amount of \$253,578.98.

8.2 Approval of Interdistrict Cooperative Agreement

The Board approved the 2003-04 Interdistrict Cooperative Agreement with the New Market Vocational Skills Center.

ACTION ON REGULAR AGENDA

5. BUILDINGS AND GROUNDS

5.1 Bob Wolpert, Director of Facilities and Operations, introduced Katy Keeslar and Ellis Pequirigan of Pequirigan Designs who presented the Board with three of five photographic murals proposed to be installed in the Knox Administrative Center. The murals are based on five themes: Achievement, Community, Creativity, Diversity and Knowledge, and will be placed in five strategic locations in the Knox Administrative Center: one in the Board Room, one in the Auditorium and one at each of three levels in the north stairwell of the Center. The Board was very impressed with the three pieces presented and eager to see the last two in this collection of sepia-toned historical montages, taken from a large collection of photographs dating back as far as the 1800s. Mr. Wolpert stated that they hope to have the murals in place by November 8th, the date of the Knox Administrative Center Open House.

9. No items were brought up by persons present.

10. Board Member Comments

Director Parvinen informed the Board that the Champions for Kids event in February 2004 is once again scheduled in conflict with a Board meeting, February 23rd.

Superintendent Lahmann presented information on the NSBA (National School Boards Association) 64th annual conference, March 27-30, 2004, in Orlando, Florida, stating that registration to the conference is required prior to hotel reservations being accepted, and asking that the Board check their calendars for availability on those dates.

Director Lehman requested a summary of district boundaries and the process by which boundaries may change. Superintendent Lahmann presented an overview of the process by which outside areas may be incorporated into the District, then reviewed the process for moving the boundaries within the District. He asked Bob Wolpert for input, and Mr. Wolpert outlined some history on District boundaries, advising caution in pursuing changes in boundaries unless a new school is proposed, adding that, even then, it can create a volatile situation.

Superintendent Lahmann suggested that it might be the right time to take a look at the data for both the east and west sides, reiterating that it is a very emotional process and recommending that emphasis be placed on projections for areas that are not yet developed. Director Keeffe remembered that areas with apartment complexes cannot easily be projected due to the constant changing of populations within them; that "solid" numbers are

not so solid when they include high percentages of apartments. He further recalled that in looking at 1995, it was a very tough process, very acrimonious.

Director Lehman expressed concern that when one school experiences a trend where classes are three to five students larger than the same grade level at a school in an adjoining district, we **must**, as a District, try to equalize that if we can by moving boundaries, unhappy as some people might become. Superintendent Lahmann offered a description of a past solution utilized by the District, where a student would be registered at the school in the area where he resides, but be bused to an adjoining school that was less crowded; pointing out that such a solution obviously doesn't work when the adjoining district is equally crowded.

Director Parvinen noted that the Graduation Requirements meeting interfered with some Curriculum Nights. Superintendent Lahmann stated that they had trouble with scheduling and it simply came down to there not being a date that wasn't in conflict with something.

11. Future Agenda Items.

- South Sound Reading Foundation (October 13th)
- Basic Education Compliance Report (October 13th)
- Review of Athletic Policy (October 13th)
- Board Evaluation Session (October 20th)
- TCTV (October 27th)
- Thurston County Regional Planning Commission (October 27th)

There being no further business to come before the Board, the meeting was adjourned at 8:47 p.m.

Secretary

President

