

**Minutes of a Regular Meeting of the Board of Directors of  
OLYMPIA SCHOOL DISTRICT 111  
August 14, 2006**

A regular meeting of the Olympia School District Board of Directors was called to order by President Russ Lehman at 7:00 pm, Monday, August 14, 2006, at the Knox Center, 1113 Legion Way SE, Olympia, Washington 98501. Also attending were Vice President Rich Nafziger, Directors Carolyn Barclift, Michelle Parvinen and Bob Shirley, Student Representative Rachel Reclam and Superintendent Bill Lahmann.

The pledge of allegiance was led by President Lehman

**DIRECTOR PARVINEN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 17, 2006, AS PRESENTED. DIRECTOR SHIRLEY SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.**

**DIRECTOR PARVINEN MOVED TO APPROVE THE MINUTES OF THE PUBLIC HEARING OF JULY 17, 2006, AS PRESENTED. DIRECTOR BARCLIFT SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.**

Audience members who wished to address the Board regarding agenda items were identified.

There were no persons identified to address the Board under Community Comment.

<b>CONSENT AGENDA</b>
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**DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA, AS PRESENTED. DIRECTOR PARVINEN SECONDED THE MOTION. FIVE AYES/ MOTION CARRIED.**

**1 SCHOOL DIRECTORS**

**1.1 Board Meeting Schedule**

- Monday, August 28, 7:00 pm, **Regular Board Meeting**, Knox Center
- Monday, September 11, 7:00 pm, **Regular Board Meeting** Knox Center
- Monday, September 18, 6:30 pm, **Study Session**, Knox Center
- Friday, September 22, 8:30 am, **Board Retreat** (proposed), AWSP
- Monday, September 25, 7:00 pm, **Regular Board Meeting**, Madison ES
- Monday, October 9, 7:00 pm, **Regular Board Meeting**, Knox Center
- Monday, October 16, 6:30 pm, **Study Session**, Knox Center
- Monday, October 23, 7:00 pm, **Regular Board Meeting**, Lincoln ES

**2 CERTIFICATED PERSONNEL**

**2.1 Certificated Personnel Report**

The Board approved two releases from contract, two amendments to leaves of absence, three leaves of absence, one reduction in contract, three increases in contract and seventeen new contracts.

**RELEASES FROM CONTRACT**

Cecil, Anne – Science at Capital High School. Requests release from her 2006-07 contract effective immediately.

Rogers, Christy – Grade Three at Centennial Elementary School. Requests release from her 2006-07 contract effective immediately.

**AMENDMENT TO LEAVES OF ABSENCE**

**Foor, Amelia** – English and TOSA at Capital High School. Requests that her previously approved .40 FTE leave of absence be amended to a .20 FTE leave of absence effective the 2006-07 school year. (Ms. Foor will be filling the .20 TOSA position for one year only.)

**Hallett, Kelly** – Grade Four at Centennial Elementary School. Requests that her previously approved 1.0 FTE leave of absence be amended to a .80 FTE leave of absence effective the 2006-07 school year, contingent upon the approval of Mary Jo Stientjes' leave request (Ms. Hallett will be filling Mary Jo Stientjes' .20 leave of absence.)

**LEAVES OF ABSENCE**

**Gilman, Carolyn** – English at Olympia High School. Requests a one-year .10 FTE leave of absence (from .70 to .60) effective the 2006-07 school year.

**O'Neal, Susan** – Grade Five at McLane Elementary School. Requests a one-year 1.0 FTE leave of absence effective the 2006-07 school year.

**Stientjes, Mary Jo** – Grade Four at Centennial Elementary School. Requests a one-year .20 FTE leave of absence (from 1.0 to .80) effective the 2006-07 school year.

**REDUCTION IN CONTRACT**

**Sainsbury, Shirley** – Special Education at Olympia High School. Requests a continuing .20 FTE reduction in contract (from .60 to .40) effective the 2006-07 school year.

**INCREASES IN CONTRACT**

**Musser, Caren** – Kindergarten at Roosevelt Elementary School. Request a continuing .10 FTE increase in contract (from .40 to .50) effective the 2006-07 school year. (Filling FTE vacated by Susan Ott's transfer to Garfield Elementary School. Ms. Musser is transferring from her .40 FTE position as a Speech/Language Pathologist.)

**Strong, Allison** – Speech/Language Pathologist. Request a continuing .20 FTE increase in contract (from .60 to .80) effective the 2006-07 school year. (Filling .20 of the .70 FTE vacated by Mary Beth Cline's retirement.)

**Tomlinson, Amanda** – Social Studies and Math at Olympia High School. Request a continuing .40 FTE increase in contract (from .60 to 1.0) effective the 2006-07 school year. (Ms. Tomlinson filled this FTE on a one-year basis the 2005-06 school year.)

**NEW CONTRACTS**

**Alexander, Devin** – Grades One and Two at L. P. Brown Elementary School. Request a provisional 1.0 FTE contract effective the 2006-07 school year. (Filling newly allocated FTE needed for enrollment.)

**Brush, Crystal** – Grade One at Garfield Elementary School. Request a provisional .20 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Harlyne Huhta's reduction in contract.)

**Carlson, Barbara** – Assistant Director, Elementary Special Education. Request a continuing 1.0 FTE contract effective the 2006-07 contract year. (New position.)

**Chance Pape, Robyn** – Sixth Grade Block at Washington Middle School. Request a one-year .40 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Samantha Chandler's leave of absence.)

**Cousino, Michael** – Science and Math at Reeves Middle School. Request a provisional 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Kathy LaTourrette's retirement.)

**Dinsmore, Cynthia** – Music at Jefferson Middle School. Request a provisional .60 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Cathy Bennett's transfer to Marshall Middle School.)

**Flynn, Carolyn** – Grades Two and Three at Madison Elementary School. Request a one-year 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Aaron Vail's leave of absence.)

**Hancock, Heather** – School Nurse (RN) with K-12 Teaching and Learning. Request a provisional 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Kathy Shea's resignation.)

**Hardy, Debbi** – Director of Curriculum. Request a continuing 1.0 FTE contract effective the 2006-07 contract year, beginning date yet to be determined. (New position.)

**Hooper, Brad** – Director of Career and Technical Education. Request a continuing 1.0 FTE contract effective the 2006-07 contract year, beginning date yet to be determined. (Filling FTE vacated by Mike Hickman's resignation.)

**Jessee, Robert (Wyeth)** – Assistant Director, Secondary Special Education. Request a continuing 1.0 FTE contract effective the 2006-07 contract year. (New position.)

**LeBaron, Kelly** – Grade Three at L. P. Brown Elementary School. Request a provisional 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Julie Mickelson's transfer to McLane.)

**Mickelson, Julie** – Grade Five at McLane Elementary School. Request a continuing 1.0 FTE contract effective the 2006-07 school year. (Filling new allocation for enrollment.)

**O'Leary, Leo** – Humanities at Marshall Middle School. Request a one-year .40 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Sharyn Merrigan's leave of absence.)

**Olmsted, Spencer** - Grade Five at L. P. Brown Elementary School. Request a provisional 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Kristi Goodman's transfer to Garfield.)

**Williams, Kyla** – Kindergarten at L. P. Brown Elementary School. Request a continuing 1.0 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Maribeth Simmon's transfer to Lincoln Elementary School.)

**Zodrow, Michelle** – Social Services Coordinator at Roosevelt Elementary School. Request a provisional .50 FTE contract effective the 2006-07 school year. (Filling FTE vacated by Cheryl Deviny's resignation.)

**3 CLASSIFIED PERSONNEL**

**3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report dated August 14, 2006.

#### **4 PUPIL & PROGRAMS**

##### **4.1 Instructional Materials Committee**

The Board acknowledged the list of instructional materials provided by the IMC for review. The materials will be available for study in the K-12 Teaching & Learning office for a period of three weeks.

#### **5 BUILDINGS & GROUNDS**

##### **5.1 Waterline Easement – Stevens Field (Lincoln ES)**

The Board approved an easement requested by the City of Olympia for a new waterline to serve the existing elevated water tank located on the southeast side of Lincoln Elementary School, adjacent to Stevens Field.

#### **6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

##### **6.1 Final Acceptance – Bid 581, JV Baseball Field Reconstruction, OHS**

The approved final acceptance of the field reconstruction project for the junior varsity field reconstruction project located at Olympia High School.

##### **6.2 Construction Change Order Nos. 33 & 34 – Capital HS, Additions & Modernization**

The Board approved Change Order No. 33, Paint Booth Revisions, and Change Order No. 34, Security System Upgrades, for the Capital High School Additions and Modernization project.

##### **6.3 Final Acceptance – Bid 588, North Street Field Reconstruction, OHS**

The Board approved final acceptance of the field reconstruction project for the North Street Field located at Olympia High School.

#### **8 FINANCES**

##### **8.1 Approval of Vouchers**

The Board approved the following expenditures: Associated Student Body Voucher Nos. 28444 through 28449, in the total amount of \$17,797.58; Capital Projects Voucher Nos. 8745 through 8792, in the total amount of \$3,437,038.18; and, General Fund Voucher Nos. 136426 through 135525, in the total amount of \$1,251,789.51.

##### **8.2 Financial Report – July 2006**

The Board approved the July 2006 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General, and Transportation Vehicle Funds.

##### **8.3 Mitigation Agreement – College Place Development, D.R. Horton, Inc.**

The Board approved a mitigation agreement with D. R. Horton, Inc., for the development of College Place, located south of Mud Bay Road and west of Kaiser Road. This development consists of 241 single-family units, 24 duplex units, 24 townhouse units and 117 multi-family units.

##### **8.4 Declaration of Surplus**

The Board approved a declaration of surplus for miscellaneous classroom and office furniture, equipment, materials, and food service and maintenance equipment, currently stored in the Knox Administrative Center gymnasium and at Reeves Middle School auxiliary gymnasium. All items are surplus to the educational and operational programs of the District, or are beyond economic repair or functional usefulness.

REGULAR AGENDA

**1 SCHOOL DIRECTORS**

**1.1 Second Reading, Revised Policy 3141, Nonresident – Inter-District Transfers**

The administration consulted with legal counsel in order to revise the language of this policy to clarify the process and protect the applicant's right to appeal when a request for transfer is denied. Language has been revised from first reading to reflect the 45-day requirement for notice of approval or denial of a transfer request.

Superintendent Lahmann provided explanations for the added language regarding 45-day approval/denial notification, and for the practices of the District in that regard.

**DIRECTOR SHIRLEY MOVED TO APPROVE THE REVISION TO POLICY 3141, NONRESIDENT—INTER-DISTRICT TRANSFERS, AS PRESENTED. DIRECTOR BARCLIFT SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.**

**8 FINANCES**

**8.1 City of Olympia Impact Fees - Deferred Payment Proposal**

Bob Wolpert, Director of Facilities & Operations, introduced background and Information regarding the City of Olympia's proposal to defer payment of school impact fees for downtown residential projects. Subir Mukerjee, Assistant City Manager, explained that school impact fees are already reduced in the downtown area, and the City's request for deferment does not provide any further reduction, merely delays payment. He explained that the impact fees for downtown are based on student generation data that, on balance, warrants the deferment. Mr. Wolpert reported that the downtown area generates one-tenth the number of students typical in other developments. Superintendent Lahmann stated he became comfortable with the proposal based on the fact that, as a District, we do not have to go out and build capacity for downtown development.

**8.2 Resolution 433 – 2006-07 Budget**

Jim Crawford, Assistant Superintendent, Fiscal & Operations, presented the 2006-07 Budget and asked for adoption of Resolution 433 as presented.

**Mike Freeman** – spoke of those Special Education items which did not “make the cut”, particularly Federally-mandated “compliance issues”. Those are delayed start of school dates and shortened school days, and transition-to-adult life services. He asked the Board to take another look at the Transitions program, as well as provide a coordinator for that program. As well, he stated that individualized education is an imperative and the District is at risk for failure to comply.

**Stephen Bray** – spoke of high school culminating projects and the need for a culminating projects coordinator at each high school; with new graduation requirements going into effect in 2008, the District has not provided the necessary student support to explain and guide them through the process. He said in order to ensure success, students need someone for ongoing guidance, tracking their progress. He noted that one person, working from a .2 FTE position, developed a very thick blueprint for culminating projects, but someone at each school must be available to explain the requirement to students and the expectations to teachers. He urged to Board to staff the positions in the current budget.

A discussion ensued, during which the Board explored the possibility of creating a class for culminating projects, but noted it could result in the loss of an academic class; Matt McCauley, Executive Director of K-12 Teaching & Learning, spoke of the potential for establishing a common model for the two comprehensive high schools; Student Representative Rachel Reclam stated she was an advocate for a coordinator position and noted that students see it as a major, time-consuming hoop to jump through rather than a tool. Mr. Bray suggested that if there was sufficient justification for a Teacher on Special Assignment (TOSA), it should be possible to find funds to assure students will graduate.

**DIRECTOR BARCLIFT MOVED FOR PASSAGE OF RESOLUTION 433, AS PRESENTED. VICE PRESIDENT NAFZIGER SECONDED THE MOTION.**

**VICE PRESIDENT NAFZIGER MOVED APPROVAL OF BUDGET AMENDMENT #4, \$71,000 FOR A TRANSITION COORDINATOR IN SPECIAL SERVICES. DIRECTOR BARCLIFT SECONDED THE MOTION.**

In the ensuing discussion of Amendment #4, Hans Landig, Executive Director, Student Support, agreed with Mr. Freeman that districts are required to provide transition services for special needs students, and noted that districts are now struggling with updated requirements to the 2004 revisions. Superintendent Lahmann stated his concern that the District would not be able to move forward with the Transitions program, given the new federal requirements, without additional support. Following further discussion, President Lehman called the vote on Amendment 4:

**FIVE AYES; MOTION CARRIED**

A ten minute break was requested and approved at 8:55pm; the meeting reconvened at 9:05pm.

**DIRECTOR SHIRLEY MOVED FOR APPROVAL OF BUDGET AMENDMENT #1, \$2,500 FOR A REGIONAL EDUCATION SYMPOSIUM. PRESIDENT LEHMAN SECONDED THE MOTION.**

Director Parvinen stated her support of the concept, but discomfort with allocating funds, given the possibility that other organizations might take the lead. Director Barclift agreed, as did Vice President Nafziger, who suggested the Center for Educational Improvement might come in during a study session to present some thoughts on professional development.

Director Shirley withdrew Amendment #1 and Amendment #3.

**DIRECTOR SHIRLEY MOVED FOR APPROVAL OF AMENDMENT #2, \$1,000 TO PURCHASE HARDWARE AND SOFTWARE TO CREATE DIGITAL AUDIO FILES OF BOARD MEETINGS. PRESIDENT LEHMAN SECONDED THE MOTION.**

Following discussion:

**FIVE AYES; MOTION CARRIED.**

Vice President Nafziger noted he would recuse himself from a discussion of Amendment #5 and abstain from the vote.

**DIRECTOR SHIRLEY MOVED TO APPROVE BUDGET AMENDMENT #5, \$5,000 PER YEAR TO JOIN A COALITION FOR A POTENTIAL ARTICLE IX "BASIC EDUCATION" LAWSUIT. PRESIDENT LEHMAN SECONDED THE MOTION.**

President Lehman described this as creating a placeholder in the event the Board would make a decision to join the coalition known as Network for Excellence in Washington Schools (NEWS), created for the purpose of possible litigation regarding lack of funding for mandated requirements legislated by the state. President Lehman noted it was important for the District to avail itself of every tool that might come before it. He also noted that districts are not eligible for membership unless their association counterpart agrees to join, and the same is true for the association.

Following discussion:

**TWO AYES, TWO NOES, ONE ABSTENTION; MOTION FAILED ADOPTION.**

Consideration was given to a new amendment for a culminating project director position at the high schools. President Lehman commented that the points raised earlier by Mr. Bray were good ones and involved a segment of our student population that was probably among the most vulnerable. Superintendent Lahmann noted that a huge amount of work has been done on culminating projects; Mike Hickman spent an entire year working with a task force from Avanti, Capital and Olympia High Schools to come up with their project requirements. He said the thought is to give it a dry run this year, working with the staff we currently have and see how it plays out; then review the year and consider recommendations for next year and beyond.

Vice President Nafziger suggested that the Board be kept advised of the progress being made during the year.

**PRESIDENT CALLED FOR THE VOTE ON RESOLUTION 433 AND THE 2006-07 BUDGET, AS AMENDED. FIVE AYES; MOTION CARRIED.**

The meeting was adjourned at 9:47pm.

Respectfully submitted,

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Secretary

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President