

**Minutes of the Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT 111
June 29, 2004**

The regular meeting of the Olympia School District Board of Directors was called to order by President John McGee at 7:04 p.m., Tuesday, June 29, 2004, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also present were Vice President Michelle Parvinen, Directors Carolyn Barclift, Russ Lehman and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann.

The pledge of allegiance was led by Kyrie Benson.

PRESENTATION

Shelley Carr, Director of Communications, presented our 2004 Community Recognition Award to Chris Hawkins of Climate Solutions for their amazing support of the students, families and staff of the Olympia School District. Chris accepted the award on behalf of their organization and offered thanks back to the District and the many volunteers who partnered with them, expressing his hope that the District would continue its continuing education and outreach on how transportation impacts our environment and our quality of life.

VICE PRESIDENT PARVINEN MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 7, 2004, AS AMENDED. DIRECTOR BARCLIFT SECONDED. SIX AYES, MOTION CARRIED.

STUDENT REPRESENTATIVE JOE ANDERSON MOVED TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING OF JUNE 10, 2004. DIRECTOR BARCLIFT SECONDED. SIX AYES, MOTION CARRIED.

COMMUNITY COMMENT

Alice Capell of "Bridges" thanked Paula Akerlund and Superintendent Lahmann for their willingness to meet with them and asked if a date had been set for a special meeting between Bridges and the Board. President McGee clarified that the intent of the Board was for the administration to meet and work with the Bridges group and bring recommendations for Board review, with a target of mid to late October for a Board study session.

Mike Freeman, also of "Bridges", questioned the disposition of the revenue special education students bring to the District, asking that full consideration be given to that element of the equation. He voiced his concern that funding received for the education of special needs students was not being fully used for that purpose.

Marie Holloway, Stephen Martin, Heather Francks, Harry Branch, Tam Benson, Kyrie Benson, Bill Fleming and Nancy Cordell all spoke on behalf of the Program for Academically Talented Students ("PATS").

Marie Holloway spoke in support of the current program, although it represents a minimum of what would be desired, as it leaves many children out. She suggested that every school needs a PATS teacher, and that the current focus of math and science should be expanded to include other skill sets, addressing the needs of many more children.

Stephen Martin spoke both as a teacher who has worked in the PATS program for 15 years, and as a child who would have greatly benefited from a gifted program. He stated that reducing the class frequency is not an equitable solution, as many parents may choose not to enroll their children in a program that meets one day a week. In response to a question from Vice President Parvinen, Mr. Martin suggested that a way to increase funding was to offer a better program, thereby attracting more students. He went on to say that the District loses \$4,300 for each potential PATS child who leaves the District, and that, since the PATS program has not grown at all in 30 years, the program has effectively shrunk, thus already suffering major cuts over the years.

Heather Francks stated that highly capable kids are on the opposite end of the bell curve and they need to be taught by teachers who understand them. Harry Branch, whose daughter just completed four years of PATS emphasized that two half days had worked very well for her, but that three, two-hour days might have been even better. He stated that at one point his daughter described her time in the regular classroom as “waiting”, implying that she learned the material being presented so quickly, that she spent the rest of the lesson time waiting.

Tam Benson stated that she has one child who graduated this year from program, and one child being tested to enter the program. She stressed how incredibly important is their need to be with like minds, so important that her daughter will be going to NOVA next year, and she added her voice to those who believe the program, as it exists, is a bare minimum and should be expanded in order to reach more kids. Kyrie Benson, a student who spent four years in PATS, stated that her favorite days are PATS days because they are exciting.

Bill Fleming stated that the PATS students keep the averages up (test scores), but perhaps there should be more focus on those who need to catch up. He added that while it is true that PATS kids have special needs, it is also true that every student has special needs.

Nancy Cordell spoke in support of the PATS program as it currently exists. She voiced her concern that highly capable children already suffer from peer pressure, because they have special learning and emotional needs, needs that are the last to be met, and as a result they often tend to shut down or get lost. They need the same guidance and help, but from a different perspective; they need to be challenged by setting a higher bar. She stated that her daughter was in the Marshall Alternative Program (MAP), but she will be going to NOVA for the rest of middle school; her younger daughter will go directly to NOVA. She stated that in her opinion the current PATS program was a bargain. In response to a question from Director Nafziger, Mrs. Cordell stated there were other models, and probably better models; however, while changing to a one-day model might somewhat mitigate a current budget dilemma, in the long run it will prove to be much more costly. Director Lehman asked Mrs. Cordell her views about itinerant kids versus itinerant teachers. She responded by saying that ideally there would be programs like this in every school; not to be confused with having the program in every classroom—clearly an impossibility.

Carol Ann Skinner addressed the Board with her concerns about the changes being considered for Special Services and the direct impact such changes will have on classroom participation of students with special needs. Full inclusion needs to be retained or expanded in all classrooms. She spoke of her own daughter’s experiences of being fully accepted and valued in spite of her disabilities, and how her fellow students in her regular programs assisted her when needed, both in the classroom and on field trips, benefiting both her daughter and the students who learned to assist her classroom participation. As a result, her daughter was able to be a daily part of the class. Although unable to speak as a result of damaged vocal cords, she has very good comprehension, perception and listening skills, and she was able to learn ways of fully communicating—an opportunity that she might otherwise never have had.

Tamara Crane also spoke in support of special education, suggesting that perhaps cuts in music, sports, and other non-critical programs should be considered before impacting the quality of essential education.

Barbara Weaver spoke in support of PATS, suggesting that there are other models that could be considered and noting that all students are smart in different ways. She suggested that children's needs can be met in the regular classroom; that some models allow for regular classroom work in the morning, with special interest programs in the afternoon, based on the individual interests of the child. She stated that instead of increasing class sizes, reducing para-professional hours and reducing the amount of time and money devoted to special needs children, we should be looking beyond the current list to other areas where we could cut. We shouldn't "box" children or put them into categories..."these" children are all children.

Donna Paolo Perez spoke in support of para-educators and the impact they have had on her son, an IEP student. She agreed with those who spoke of special needs falling on both ends of the spectrum, as her son has no learning disorder, but is challenged in the classroom as a result of social, emotional and behavioral issues. Testing has shown that he is accelerating in some areas, and clearly the para-educators who have worked with him have made an impact, and played a vital role in his successes.

Gilda Stark spoke on behalf of her daughter Leyla Stark, captain of the swim team at Olympia High School, in support of the swim team. She spoke of the hopes and dreams of the swim team, their dream of state championship, and the strong friendships that are formed. No PE credit is given for swimming, yet 40 girls are currently signed up. For many, it is their only sport because it is fun for everyone. She talked about creative solutions—combining swim teams to share the cost; fundraisers to cover expenses; exploring the possibility of grants; and other concepts. Director Nafziger thanked her for the creative suggestions.

Daniel Stusser spoke as a parent of four children in the district, with three receiving special services. He suggested that the special service budget is not optional, but rather is a basic part of the budget.

Marie Halloway suggested that there are many students left out of the PATS program. Many children weren't tested who should have been, and many who were tested were not selected.

President McGee called a ten minute break at 9:18 pm. The meeting reconvened at 9:31 pm.

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

Director Nafziger applauded the work of the Superintendent and staff on the RIF list. He stated that Superintendent Lahmann and other members of the team demonstrated exceptional leadership in the process.

Director Barclift stated that she attended the WSSDA legislative committee last weekend and had information to share with the Board if they would let her know of their interest. She also noted that the Colorado Supreme Court had declared their voucher program unconstitutional. Our referendum on charter schools will be on the ballot. She suggested a future agenda item might be the adjustment of the description of the standard for the passage of the WASL, reducing from level 3 to level 2.

Director Barcliff also requested a change in the Board schedule for Budget adoption from the July 19th meeting to the first meeting in August, and suggested that another study session on the budget may be necessary. She spoke of her concern for the PATS program, stating that by seeking to reduce transportation costs, the delivery model of the program will change as well. She added that many people have stated that going from two half-days to one full-day will have a tremendous impact on the way information is received and retained by students. She also noted that making alterations to the program, then reviewing the program, was not the best way to proceed; rather, the evaluation should come first.

Director Lehman echoed the comments of Director Nafziger and commended the Budget Advisory Group and the administration for going through a very difficult process.

President McGee asked Superintendent Lahmann about the addendum to the agenda. Superintendent Lahmann stated we had received an inquiry about the way we list policies being considered by the Board, and after checking with legal counsel, it was recommended that we list separately each policy being considered, along with a brief summary of the policy. We plan to follow this model in the future.

DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA, AS MODIFIED TO REMOVE CONSENT AGENDA ITEMS 2.2 AND 3.2 TO THE REGULAR AGENDA. DIRECTOR NAFZIGER SECONDED. SIX AYES; MOTION CARRIED.

Consent Agenda

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, July 12, 2004, 7:00 p.m., **Public Hearing on the 2004-2005 Budget**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, July 19, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, August 9, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, August 23, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved three retirements, two resignations, one release from contract, one change in contract status, one change in employment status, one change in leave of absence status, eight leaves of absence and two new contracts, as follows:

RETIREMENTS

Brown, Gary – President, Olympia Education Association. Accepted effective the end of the 2003-04 school year.
Sortun, Kathy – Grade Three at LP Brown Elementary School. Accepted effective the end of the 2003-04 school year.
Ware, Lois – Grade Two at Roosevelt Elementary School. Accepted effective the end of the 2003-04 school year.

RESIGNATIONS

Anderson, Jennifer – Science at Reeves Middle School. Accepted effective at the end of the 2003-04 school year.
Degnin, Jill – Kindergarten at Garfield Elementary School. Accepted effective at the end of the 2003-04 school year.

RELEASE FROM CONTRACT

Reykdal, Kim – Counselor at Capital High School. Approved effective June 29, 2004.

CHANGE IN CONTRACT STATUS

Cline, Mary Beth – Speech/Language Pathologist with Special Services. Approved a continuing .30 FTE reduction in contract (from 1.0 to .70) effective the 2004-05 school year. (This voids and replaces previously approved .30 FTE leave of absence)

CHANGE IN EMPLOYMENT STATUS

Anders, Paul – Approved change in assignment from Jefferson Middle School Assistant Principal to Jefferson Middle School Assistant Principal (.50 FTE) and Dean of Students (.50 FTE).

CHANGE IN LEAVE OF ABSENCE STATUS

Howseman, Sue – Counselor and Teacher at Reeves Middle School. Approved a 1.0 FTE leave of absence effective the 2004-05 school year. (This voids and replaces previously approved .50 FTE leave of absence)

LEAVES OF ABSENCE

Banks, Daron – Physical Education at Olympia High School. Approved a one-year .70 FTE leave of absence (from .70 to .00) effective the 2004-05 school year. Letter included

Fettig, Kathe – Kindergarten at McKenny Elementary School. Approved a one-year .50 FTE leave of absence (from 1.0 to .50) effective the 2004-05 school year.

Hogan, Nancy – Last assignment was Librarian at Boston Harbor Elementary School. Approved a .245 FTE leave of absence (from .50 to .255) effective September 1, 2004 through the first semester of the 2004-05 school year (89 days @ .50 FTE).

Kerr, Sharyn – Humanities at Marshall Elementary School. Approved a one-year .40 FTE leave of absence (from 1.0 to .60) effective the 2004-05 school year.

Martin, Jennifer – Grade One at Pioneer Elementary School. Approved a one-year .50 FTE leave of absence (from 1.0 to .50) effective the 2004-05 school year.

Murray, Janette – Kindergarten at Roosevelt Elementary School. Approved a one-year .50 FTE leave of absence (from 1.0 to .50) effective the 2004-05 school year.

Rogers, Christy – Elementary Primary/Intermediate at Madison Elementary School. Approved a one-year .50 FTE leave of absence (from .50 to .0) effective the 2004-05 school year.

Womer, Felicity – Infant/Toddler at L. P. Brown Elementary School. Approved a one-year .10 FTE leave of absence (from .40 to .30) effective the 2004-05 school year.

NEW CONTRACTS

Brooks, David – Principal at Boston Harbor Elementary School (.60 FTE) and Professional Development Coordinator (.40 FTE). Approved a continuing 1.0 FTE contract effective the 2004-05 school year, beginning July 1, 2004.

Gribble, Susan – Principal at McKenny Elementary School. Approved a continuing 1.0 FTE contract effective the 2004-05 school year, beginning July 1, 2004.

2.2 MOVED TO REGULAR AGENDA - Issuance of 2004-05 Certificated Administrator Contracts

2.3 Executive Session

An Executive Session is requested for personnel and/or legal matters, and the Superintendent's evaluation.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated June 29, 2004.

3.2 MOVED TO REGULAR AGENDA - Unrepresented Classified Salary Schedule

4 PUPILS & PROGRAMS

4.1 Instructional Materials Review

The Instructional Materials Committee recommends approval of the list of instructional materials earlier submitted to the Board for review.

4.2 iGrant Applications for Title V and Highly Capable Programs

The administration recommends approval of the OSPI online iGrant applications for the Title V Innovative Programs federal grant, and the Highly Capable state grant.

4.3 Categorical Program Grant Applications

The administration recommends approval of the Learning Assistance Program (LAP) and State Bilingual (ESL) grant applications for the 2004-2005 school year.

5 BUILDINGS & GROUNDS

5.1 Facility use – District Summer Sports Camps and Clinics, Capital High School

The administration recommends approval of the use of District facilities and equipment for the following Capital High School summer sports camps:

Girls Volleyball	June 28 – July 1
Girls Basketball	June 21-24
Boys & Girls Basketball	July 5-8 and 16-17

6 BUILDINGS & GROUNDS – NEW CONSTRUCTION

6.1 Award of Bid – OHS Junior Varsity Baseball Field Reconstruction

The administration recommends award of bid to Athletic Fields Inc., in the amount of \$345,000, for the reconstruction of the junior varsity baseball field at Olympia High School.

6.2 Washington Middle School Additions and Modernization – Value Engineering Study

The administration recommends approval of the value engineering study conducted by Roen Associates for the Washington Middle School Additions and Modernization project.

8 FINANCES

8.1 Approval of Vouchers

The Board approved the following expenditures: Associated Student Body Trust Fund 7, Voucher 7, in the amount of \$152.00; Associated Student Body Fund, Vouchers 25819 through 25941, in the total amount of \$104,488.40; Capital Projects Vouchers 7543 through 7574, in the total amount of 390,767.44; General Fund Warrants 14848 through 1446, in the total amount of \$1,226,142.66; and, General Fund Vouchers 129497 through 129818, in the total amount of \$481,638.01.

8.2 Financial Reports

The Board approved the May 2004 Revenue and Expenditure Report for the General, Capital Projects, Debt Service, Associated Student Body and Transportation Vehicle Funds.

Regular Agenda

1 DIRECTORS

1.1 Election of Washington State School Directors' Association (WSSDA) Legislative Representative

In accordance with Policy 1210, the Board discussed the election of their WSSDA Legislative Representative for a two-year term.

VICE PRESIDENT PARVINEN NOMINATED DIRECTOR BARCLIFT TO SERVE A THIRD TWO-YEAR TERM AS LEGISLATIVE REPRESENTATIVE TO THE WASHINGTON STATE SCHOOL DIRECTORS ASSOCIATION (WSSDA). DIRECTOR NAFZIGER SECONDED. SIX AYES; MOTION CARRIED.

1.2 Selection of Administrators

Presentation of the administration's recommendation for the positions of Boston Harbor Elementary principal, McKenny Elementary principal, and Assistant Superintendent for K-12 Teaching and Learning.

Superintendent Lahmann recommended that the Board defer this item for consideration following Executive Session. President McGee concurred and so ordered.

1.3 New and Revised Policies – Section 3000, *Students*

New and revised Policies under Section 3000, ***Students***, are presented for first reading. See *addendum for listing*. Jeff Carpenter stated that all proposals are consistent with current practices and follow WSSDA guidelines. Director Nafziger asked for further clarification on Policy 3418 where it pertains to delegation of responsibility. Superintendent Lahmann suggested that a directive from a parent

President McGee asked if the District maintains a record of those students who are not immunized, stating that he would be interested in seeing those figures. Mr. Carpenter will provide the information as requested. President McGee also questioned whether our Food Service group was well informed on the needs of diabetic students, and Mr. Carpenter responded that they were, and that it was our stated practice that a diabetic student could have food at any time.

Director Lehman asked a further question on Policy 3418, particularly with respect to the phrase "not qualified". Mr. Carpenter stated that he would research the question and provide a response.

1.4 New and Revised Policies – Section 4000, *Community Relations*

New and revised Policies under Section 4000, ***Community Relations***, are presented for first reading. See *addendum for listing*. Director of Communications Shelley Carr reviewed each policy under consideration. Director Lehman questioned four policies as perhaps being unnecessary. He questioned our need for Policies 4010, 4110, 4300, 4330, suggesting that they don't say anything meaningful or state the law as it already exists. Director Carr stated that she would further review those policies. Director Nafziger asked about the issues of confidentiality and disclosure, and Mrs. Carr stated that she would provide clarification.

President McGee requested that the following items be moved from the Consent Agenda to the Regular Agenda:

2 CERTIFICATED PERSONNEL

2.2 Issuance of 2004-05 Certificated Administrator Contracts

The administration requests authorization to issue 2004-05 contracts to those administrators determined by the Superintendent to be entitled.

3 CLASSIFIED PERSONNEL

3.2 Unrepresented Classified Salary Schedule

The administration recommends approval of the Unrepresented Classified Salary Schedule to be presented in Executive Session.

6 BUILDING AND GROUNDS – NEW CONSTRUCTION

6.1 Educational Specifications – L.P. Brown Elementary Additions and Modernization

Director of Facilities and Operations Bob Wolpert introduced Project Manager John McLaren, who stated that the proposed specifications represented a close interpretation of the bond statements—a technical “wish list”. He then introduced Jay Peterson of Erickson McGovern Architects, who gave an overview of the process and reviewed conceptual drawings and designs of the proposed improvements.

8 FINANCE

8.1 Budget Update

Jim Crawford, Assistant Superintendent for Business and Support Services updated the Board on budget development, and provided additional budget information requested by the Board at the Thursday, June 24th budget work session. Mr. Crawford, Superintendent Lahmann and the Board discussed various aspects of the information provided, and other areas of interest regarding the Budget.

ITEMS TO BE BROUGHT UP BY PERSONS PRESENT

Superintendent Lahmann stated that the draft budget would be ready by July 10th, to be discussed at the Public Hearing on July 12th, and was required to be adopted by the end of August. Following discussion, it was determined that the schedule would be changed to include moving approval of the budget from July 19th to August 9th, and a special meeting on Thursday, July 8, 2004 at 6:00 pm. This will be a special meeting of the Board, conducted without opportunity for public comment. It was further suggested that another special meeting might be scheduled for Thursday, July 29th at 6:00 pm.

Director Barcliff asked whether there were Budget options available for their consideration. Superintendent Lahmann responded that at this point we did not have additional options to offer the Board, that staff could go back to the list of items that had been earlier reviewed but not recommended. He further stated that we could go back to the Budget Advisory Group recommendations and take another look at those items.

Vice President Parvinen asked if the Board was willing to move the next Board retreat to October; the Board agreed not to hold a Board Retreat in August.

FUTURE AGENDA ITEMS

- Budget Updates
- Policy Updates
- Board Email Communications
- WASL Standards

President McGee recessed the meeting to Executive Session at 11:56 p.m. The meeting reconvened at 1:25 a.m., when the following action was taken:

VICE PRESIDENT PARVINEN MOVED TO APPROVE THE APPOINTMENTS OF DAVID BROOKS, AS PRINCIPAL OF BOSTON HARBOR ELEMENTARY SCHOOL, AND SUSAN GRIBBLE, AS PRINCIPAL OF MARGARET McKENNY ELEMENTARY SCHOOL. DIRECTOR LEHMAN SECONDED. THREE AYES; MOTION CARRIED.

PRESIDENT McGEE MOVED TO APPROVE THE ISSUANCE OF 2004-05 CERTIFICATED ADMINISTRATOR CONTRACTS AS SUBMITTED AND RECOMMENDED BY SUPERINTENDENT LAHMANN. VICE PRESIDENT PARVINEN SECONDED. TWO AYES, ONE NAY; MOTION CARRIED.

VICE PRESIDENT PARVINEN MOVED TO APPROVE THE UNREPRESENTED CLASSIFIED SALARY SCHEDULE AS PRESENTED. PRESIDENT McGEE SECONDED. TWO AYES, ONE NAY; MOTION CARRIED.

President McGee adjourned the meeting at 1:35 a.m.

Respectfully submitted,

Secretary

President