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by the Board at its  
next meeting.

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
OLYMPIA SCHOOL DISTRICT  
June 25, 2002**

**REGULAR MEETING AGENDA**

The regular meeting of the Board of Directors of the Olympia School District was called to order by President Parvinen at 7:00 p.m., Tuesday, June 25, 2002, at Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington. Present were: President Parvinen, Directors Barclift, Keeffe, Lehman and McGee, and Superintendent Lahmann.

Cathy Williams led the flag salute.

**MINUTES**

**DIRECTOR KEEFFE MOVED AND DIRECTOR McGEE SECONDED APPROVAL OF THE JUNE 10, 2002, REGULAR MEETING MINUTES, AS PRESENTED. MOTION CARRIED.**

**SPECIAL PRESENTATIONS/RECOGNITION**

Director of Communications Shelley Carr presented the 2002 Awards of Recognition for outstanding contributions to the Olympia School District to the Hands-On Childrens' Museum, the Washington State Historical Society, and volunteer Cathy Williams. Ms. Carr introduced Director Patty Belmonte and Education Consultant Pat Wald of the Hands-On Childrens' Museum, and said the museum fosters learning, and has extended learning for families and a learning lab for teachers. Patty Belmonte said, when she started with the museum, the site was too small to accommodate field trips from schools and there was no education program. She said they now have on-site programs for schools, and have rural outreach for schools who cannot go to the museum. She thanked the Board for the recognition and said it has been a great partnership. Ms. Carr introduced Traveling Exhibit Curator Melissa Parr, Education Curator Susan Rohrer of the Washington State Historical Society, and Alki Parent/Partner Jan Olmstead. The society has outreach programs and materials which have benefited our students where experts visit classrooms, and have partnered in programs such as "Facing Washington" where students do research on Washington State governors and create a portrait of that governor; "From Here to There: Transportation in 2050", a high school student project, and the district's Sesquicentennial celebration. Melissa Parr thanked the Board and said they have been proud to serve the Olympia community. She said a program called "Perspectives of Puget Sound" is an interdisciplinary curriculum teaching history from the land point of view. She commented that it has created a cultural exchange between the Reeves Middle School Alki class and the Wa-He-Lute School, and shared two blankets that were created. Ms. Carr introduced Cathy Williams who has volunteered in the district in many capacities including classroom volunteer, boundary committee and Strategic Plan II member, charter member of the Olympia School District Educational Foundation, Treasurer and Campaign Manager of the Olympia Citizens for School, member of the 2001-02 Ad Hoc Citizens Facilities Advisory Committee and public relations ambassador for the district. Ms. Carr also noted that Cathy Williams received the Crystal Apple Award for public relations from the Washington State Public Relations Association. Ms. Williams said she accepted the award on behalf of all the people who volunteer and work in the district. She said she has told many that they cannot complain about something unless they get involved, and has encouraged others to get involved. She said, if she could, she would share this recognition with each Board member. She also said the levy and bond campaigns would be irrelevant without all of the people in the district who do quality jobs.

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## **ITEMS BROUGHT UP BY MEMBERS OF THE BOARD**

Director Keeffe thanked Cathy Williams for convincing him to run for the Board eleven years ago.

Director Keeffe said all the graduations were wonderful once again. He extended his thanks to all the administrators, and to the students for all the work they have done while in the care of the district.

Superintendent Lahmann extended his thanks to Cathy Williams, noting that he has known her since his son was in Cub Scouts in the second grade. He said she is a leader, and said he appreciates all she has done for the community and his family.

## **ACTION ON CONSENT AGENDA**

**DIRECTOR MCGEE MOVED AND DIRECTOR BARCLIFT SECONDED APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS. MOTION CARRIED.**

### **1. SCHOOL DIRECTORS**

#### **1.1 Board Meeting Schedule**

- Monday, July 15, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, August 5, 2002, 6:00 p.m., Board Study Session on Budget, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, August 12, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, August 26, 2002, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.

### **2. CERTIFICATED PERSONNEL**

#### **2.1 Certificated Personnel Report**

##### **Retirement**

**Rebekah Minton** - Math at Olympia High School, effective the end of the 2001-02 school year.

##### **Resignation**

**Daniel Jensen** - Math at Capital High School, effective the end of the 2001-02 school year.

##### **Change in Leave of Absence Status**

**Catherine Amos** - Special Services Teacher at L.P. Brown Elementary School, Board approved rescinding her .40 FTE leave of absence (from 1.0 to .60) which was approved at the April 22, 2002, Board meeting.

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##### **Leaves of Absence**

**Amanda Adrian** - Grade Four at Garfield Elementary School, a one-year-only .50 FTE leave of absence (from 1.0 to .50) effective the 2002-03 school year.

**Tamara Barnes** - Social Services Coordinator at Washington Middle School, a one-year-only .30 FTE leave of absence (from 1.0 to .70) effective the 2002-03 school year.

**Kristin Davis** - Speech Language Pathologist with Special Services, a one-year-only .30 FTE leave of absence (from 1.0 to .70) effective the 2002-03 school year.  
**Pamela Krueger** - Social Studies at Olympia High School, a one-year-only .20 FTE leave of absence (from 1.0 to .80) effective the 2002-03 school year.  
**Dawn Offrink** - Grade Two at Garfield Elementary School, a one-year-only 1.0 FTE leave of absence effective the 2002-03 school year.  
**Richard Robinson** - Math at Olympia High School, a one-year-only .40 FTE leave of absence (from 1.0 to .60) effective the 2002-03 school year.  
**Tim Stampfli** - Block and Technology at Reeves Middle School, a one-year-only 1.0 FTE leave of absence effective the 2002-03 school year.

#### **Increases in Contract**

**Karen Ferguson** - Block and Electives at Jefferson Middle School, a continuing .90 FTE increase in contract (from .10 to 1.0) effective the 2002-03 school year.  
**Chelsea McArdle** - Block at Jefferson Middle School, a continuing .60 FTE increase in contract (from .40 to 1.0) effective the 2002-03 school year.

#### **New Contracts**

**Christopher Heistand** - Speech Language Pathologist with Special Services, a continuing 1.0 FTE contract issued effective the 2002-03 school year.  
**Scott LeDuc** - Technology at Capital High School, a one-year-only 1.0 FTE contract issued effective the 2002-03 school year.  
**Lynn Rae** - Japanese at Capital High School, a .60 FTE contract issued effective the first trimester of the 2002-03 school year only.  
**Bonnie Walsh** - Grades Two and Three at Boston Harbor Elementary School, a one-year-only 1.0 FTE contract issue effective the 2002-03 school year.

## **2.2 Executive Session**

An Executive Session was held for personnel, legal and real estate matters.

## **3. CLASSIFIED PERSONNEL**

### **3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report for June as submitted.

## **4. PUPILS AND SCHOOL PROGRAMS**

### **4.1 Instructional Materials**

The Board approved the following list of instructional materials as recommended by the Instructional Materials Committee: Trophies, Leon's Story, The Well, Mummies in the Morning, Bud, Not Buddy, Homeless Bird, Dive: A Book of Deep-Sea Creatures, Max's Dragon Shirt, Duke Ellington, Know--HIV/STD Prevention Grades 7-8, Know--HIV/STD Prevention Grades 9-10, Know--HIV/STD Prevention Grades 11-12, Life: The Science of Biology 6th Edition, The Americans, Modern Biology, The Blood Runs Like a River Through My Dreams, The Things They Carried, Elements of Literature, Arts and Culture, Arts and Culture Volume 1, Arts and Culture Volume 2.

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### **4.2 Consolidated Grant Application**

The Board approved the consolidated grant application for Title I (Part A), Learning Assistance Program (LAP), State Bilingual (ESL), Title V (Part A), and the State Highly Capable Students Program.

### **4.3 Student Travel**

Capital High School teacher Russ Bennett-Cumming requested approval to take ten Capital High School students to Ocean Shores, Washington, June 8-9, 2002, for a Spanish Club team building. Superintendent Lahmann approved the travel in accordance with Policy No. 6153.

## **8. FINANCES**

### **8.1 Approval of Vouchers**

The Board approved General Fund Vouchers 116669 through 116986 in the amount of \$255,132.10, General Fund Vouchers 116987 through 116991 in the amount of \$9,277.45, General Fund Voucher 116992 in the amount of \$27,365.10, Capital Projects Fund Vouchers 6636 through 6662 in the amount of \$254,594.34, and ASB Fund Vouchers 22378 through 22503 in the amount of \$71,979.31, dated June 25, 2002, and warrants were issued in their payment.

### **8.2 Draft Capital Facilities Plan for 2003-08**

Board members approved the draft of the Capital Facilities Plan for 2003-08.

### **8.3 Financial Reports**

The Board received the May 2002 Revenue and Expenditure Reports for the General, Debt Service, Capital Projects, ASB and Transportation Vehicle Funds.

### **8.4 Facility Use Request--Rivers of Grace Church**

The Board approved the facility use request from Rivers of Grace Church to use Madison Elementary School for Sunday worship services until June 30, 2003.

### **8.5 Facility Use Request--Cornerstone Presbyterian Church**

The Board approved the facility use request from Cornerstone Presbyterian Church to use McLane Elementary School for Sunday worship services until June 30, 2003.

## **REGULAR AGENDA**

### **1. SCHOOL DIRECTORS**

#### **1.1 Election of WSSDA Legislative Representative**

**IN ACCORDANCE WITH POLICY NO. 9368.1, DIRECTOR KEEFFE MOVED AND DIRECTOR McGEE SECONDED APPOINTMENT OF DIRECTOR BARCLIFT AS LEGISLATIVE REPRESENTATIVE TO THE WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION FOR A TWO-YEAR TERM. MOTION CARRIED.**

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### **4. PUPILS AND SCHOOL PROGRAMS**

#### **4.1 Report on Testing**

Program Administrator for Assessment and School Improvement Alice Burman reported on the Iowa and OlyALT test results for 2002. Olympia School District students are above the national average on Iowa test results with third graders at the 68th percentile in reading and 76th percentile in math, sixth graders at the 65th percentile in reading and the 64th percentile in math, and ninth graders at the 71st percentile in reading and the 72nd percentile in math (the national average is at the 50th percentile). The state Iowa test results show that scores are up for most ethnic groups, and the district stays ahead of state averages. In closing the achievement gap, district third grade scores for white students are 104 percent of the previous year, while scores for non-white students are 120 percent of last year's scores; sixth grade scores for white students improved to 105 percent of the previous year, while scores for non-white students improved to 144 percent; and ninth grade scores show less change as a group, however, the

gap narrows between low and high groups, and scores for Black/African American students are 133 percent of last year. The OlyALT scores are the highest they have ever been. The OlyALT is administered each spring for grades two to eight, and it measures individual student growth between grades. Olympia School District student scores continue to be one-half to one grade level above national averages, as measured by expected growth from grade to grade. District level tests show continuous improvement and, in most cases, "cohorts" (following a group of students from year to year) also show movement out of lower levels into higher levels. Washington Assessment of Student Learning (WASL) levels movement needs further analysis, as shifts from levels 1-2-3-4 are not always consistent with overall improvements in test scores. Ms. Burman gave each Board member a copy of the pamphlet "Measuring Your Child's Achievement" with sample OlyALT questions and the growth scale, and the pamphlet "Take the WASL" which includes a short sample test. She invited Board members to take both tests. Director Barclift commented that she appreciates Ms. Burman's enthusiasm for this subject and for making it very understandable. Superintendent Lahmann commented that Ms. Burman has done a great job. He said that she has been very well received when she has gone to the schools, and that teachers have appreciated getting the data and having it explained in an understandable format. He commented that each school is developing data-driven plans, and the information Ms. Burman has put together has been very helpful. He said that, over the last several years, staff has worked hard to implement state reform. He complimented the teachers and the staff who support them for getting these results.

## **6. BUILDINGS AND GROUNDS -- NEW CONSTRUCTION**

### **6.1 Knox Administration Center Improvements**

Director of Facilities and Operations Bob Wolpert presented an update on the cost reductions and bidding schedule for the Knox Administration Center improvements project. He said the following reductions are proposed for the Knox Center in order to meet the initial project budget of \$2.7 million: sitework, general exterior work (painting shall be an alternate bid), general interior work, no finish work and minimal heat in the auditorium, entry stair, each floor level reductions, roof, mechanical systems, and electrical systems. The total cost reductions come to \$821,240, bringing the new scope cost total to \$2,699,760. The original budgeted amount was \$2,700,000. Bids can be received by August with work starting in September. The move back is expected to take place during the summer of 2003. Director Barclift asked about the impact of replacing the exterior windows related to energy savings. Mr. Wolpert said the building's energy use was analyzed for that purpose. Since the work required for the windows would result in a payback for ten to twelve years, it was not considered to be an energy efficient upgrade. Director Keeffe asked if the reductions for Avanti would have an impact on the

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### **6.1 Knox Administration Center Improvements (continued)**

program. Mr. Wolpert said the program would retain all the classrooms, but the inability to upgrade the auditorium will have an adverse affect on the program. He said there will also be a reduction of storage cabinetry in the classrooms. President Parvinen asked if the auditorium was considered by the Ad Hoc Citizens' Facilities Advisory Committee. Mr. Wolpert said that, during the time they were working, they did not know that the auditorium would be left out. He said the committee did allocate \$750,000 to include items that were not allowed in the budget. Director McGee commented that the expansion of the Avanti program could affect the overcrowding at Capital and Olympia High Schools. The Board asked that this be put on the July 15 agenda.

## **8. FINANCES**

### **8.1 Preliminary Budget Report**

Assistant Superintendent for Human and Financial Resources John Nugent presented the district's preliminary budget for the 2002-03 school year. He spoke about the major assumptions related to the 2002-03 preliminary budget including new revenues, projected recurring fund

balance increases, new expenditures, revenue and expenditure reductions, levy income, net loss of net state revenue, decrease in annual average student full-time equivalents (FTE), special education enrollment less than or equal to the maximum IEP count, increase in basic education teaching staff, maintenance of a 2001-02 increase in elementary and secondary teaching staff, maintenance of the district's 2001-02 formulas for staff and monetary support of school budgets, unfunded Initiative 732 salary increases, improved union contract provisions, allocations for equipment replacement and for deferred or preventive facility maintenance, and purchase of social studies instructional materials. Mr. Nugent also presented a multi-year comparison for the General Fund, an ending fund balance analysis, certificated and classified FTE positions, capital projects fund, transportation vehicle fund (including bus replacement schedules), associated student body fund, and debt service fund. Discussion followed on restricted versus unrestricted funds.

#### **10. Board Member Comments**

Director Barclift commented about the Board retreat for this summer. She asked Board members to let her know their summer vacation schedules so she can see what dates will be available.

Director Barclift asked about the noise from the HVAC equipment at Capital High School. Mr. Wolpert said an acoustic engineer has done an investigation and the district should have a report this week. He said attachments have been placed on the ends of the units for noise abatement, and the units are turned off at night.

Superintendent Lahmann said he has been approached by School Resource Officer Bert McKillip about the possibility of having a car rodeo for district students at Capital Mall. The rodeo will be in conjunction with the Olympia Police Department and State Farm Insurance, and will emphasize car safety. The idea is to reduce insurance costs by teaching students to drive safely. Director Keeffe said he would not want to see blatant State Farm advertising. Superintendent Lahmann commented that State Farm would like some recognition, but that there would be no one there trying to sell insurance. Director McGee said this could be awkward in light of the district's investigation into commercialism, but if it was done tastefully it

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#### **10. Board Member Comments (continued)**

would be okay. Director Lehman said he would like to know more about what State Farm will get out of this. Superintendent Lahmann commented that the focus is to create better drivers. Director McGee commented that this could be looked at as the Board members work on developing their new policy. President Parvinen said it looks like the Board is okay with going forward on this.

#### **11. Future Agenda Items**

- Study Session on the Facilities Report. President Parvinen said the Board received a letter from Griffin School District asking to be kept informed. Director Keeffe said this is important because if the Capital High School project becomes too expensive, this could be an impetus for Griffin to building their own high school.
- Knox Administration Center Improvements -- July 15.

The Board recessed into Executive Session at 9:05 p.m. Superintendent Lahmann said there would be a personnel matter, Superintendent's contract discussion, unrepresented staff salary discussion and the Superintendent's evaluation.

The Board reconvened at 11:13 p.m.

**12. Action as a Result of Executive Session**

**DIRECTOR KEEFFE MOVED AND DIRECTOR BARCLIFT SECONDED APPOINTMENT OF MARK DAVIS AS ASSISTANT PRINCIPAL OF OLYMPIA HIGH SCHOOL. MOTION CARRIED.**

**DIRECTOR McGEE MOVED AND DIRECTOR LEHMAN SECONDED EXTENSION OF THE SUPERINTENDENT'S CONTRACT TO A THREE-YEAR PERIOD COMMENCING JULY 1, 2002, AND ENDING JUNE 30, 2005; AND INCREASING THE SUPERINTENDENT'S SALARY BY 3.6 PERCENT TO \$125,911. MOTION CARRIED.**

**DIRECTOR BARCLIFT MOVED AND DIRECTOR McGEE SECONDED APPROVAL OF THE NON-REPRESENTED CERTIFICATED ADMINISTRATIVE STAFF SALARY SCHEDULE EFFECTIVE JULY 1, 2002; THE NON-REPRESENTED CLASSIFIED ADMINISTRATIVE STAFF SALARY SCHEDULE AND THE NON-REPRESENTED CLASSIFIED STAFF SALARY SCHEDULE, BOTH EFFECTIVE SEPTEMBER 1, 2002. MOTION CARRIED WITH DIRECTOR LEHMAN VOTING NO.**

The Board adjourned at 11:18 a.m.

Respectfully submitted,

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Secretary

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President