

~ Draft ~

Unofficial  
until  
approved by  
the Board

**Minutes of a Regular Meeting of the Board of Directors of  
OLYMPIA SCHOOL DISTRICT 111  
May 23, 2005**

A regular meeting of the Olympia School District Board of Directors was called to order by President Michelle Parvinen at 7:00 pm, Monday, May 23, 2005, at Centennial Elementary School, 2637 45<sup>th</sup> Avenue SE, Olympia, Washington 98501. Also attending were Vice President Russ Lehman, Directors Carolyn Barclift, John McGee and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann

The pledge of allegiance was led by President Parvinen.

Darcie Bigelow, principal of Centennial Elementary, welcomed the Board and, with assistance from their Education Leadership Team, presented information on Centennial's School Improvement Plan including past efforts as well as plans for the 2005-2006 school year. Their reading and writing programs were highlighted. They have currently 21 action plans in place for reading—their goal is for students to leave Centennial not only reading, but loving to read. Studies indicate girls simply do better in reading and writing than boys, and they are looking at ways of motivating boys to increase their desire to read. Mrs. Bigelow also introduced those Centennial members in attendance.

**DIRECTOR McGEE MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 9, 2005. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FOUR AYES, TWO ABSTENTIONS; MOTION CARRIED.**

Audience members who wished to speak to agenda items were identified.

**COMMUNITY COMMENT**

Susanne Scuderi, a parent with children at L.P. Brown, asked about plans for the construction of additional District schools, and where special education students would be located during Brown's renovation. She will contact Bob Wolpert on both issues.

Mike Hickman, Director of Career & Technical Education, introduced students from the Careers in Education Program at Olympia High School, who were attending the Board meeting to fulfill a requirement of their program.

There were no items brought up by members of the Board.

**DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.  
DIRECTOR McGEE SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

Consent Agenda

**1 SCHOOL DIRECTORS**

**1.1 Board Meeting Schedule**

- Monday, June 6, 2005, 6:30 pm, **Study Session – Budget**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Thursday, June 9, 2005, 4:00 pm, **OSD Retirees Ice Cream Social**, OHS Commons, 1302 North Street SE, Olympia, WA 98501.
- Monday, June 13, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

- Wednesday, June 15, 2005, 6:00 pm, **Avanti High School Graduation**, Knox Auditorium, 1113 Legion Way SE, Olympia, WA 98501.
- Thursday, June 16, 2005, 7:00 pm, **Capital High School Graduation**, St. Martin's Pavilion, 5300 Pacific Avenue, SE, Olympia, WA 98501
- Friday, June 17, 2005, 7:30 pm, **Olympia High School Graduation**, St. Martin's Pavilion, 5300 Pacific Avenue SE, Olympia, WA 98501.
- Monday, June 20, 2005, 6:30 pm, **Study Session – Budget**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Tuesday, June 28, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

## **2 CERTIFICATED PERSONNEL**

### **2.1 Certificated Personnel Report**

The Board accepted one retirement, and approved two releases from contract and five leaves of absence, as follows:

#### **RETIREMENT**

**Amidon, John** – Health and PE at Olympia High School. Effective at the end of the 2004-05 school year.

#### **RELEASES FROM CONTRACT**

**Heffernan, Nancy** – Itinerant School Nurse. Requests release from her 2004-05 contract effective May 28, 2005. Ms. Heffernan's last day will be on May 27, 2005.

**Rae, Kirsten** – PE and Block at Jefferson Middle School. Requests release from her 2005-06 contract effective May 23, 2005.

#### **LEAVES OF ABSENCE**

**Fettig, Kathe**- Kindergarten at McKenny Elementary School. Requests a .50 FTE leave of absence (from 1.0 to .50) effective the 2005-06 school year.

**Martin, Jennifer** – Grades One and Two Reading at Pioneer Elementary School. Requests a .50 FTE leave of absence (from 1.0 to .50) effective the 2005-06 school year.

**Neuenschwander, Donald** – Foreign Language at Capital High School. Requests a 1.0 FTE leave of absence (from 1.0 to .0) effective the 2005-06 school year.

**Rae, Paul** – Math at Olympia High School. Requests a .20 FTE leave of absence (from 1.0 to .80) effective the 2005-06 school year.

**Samson, Kelli** – Grade Three at Madison Elementary School. Requests a .40 FTE leave of absence (from 1.0 to .60) effective the 2005-06 school year.

### **2.3 Executive Session**

An Executive Session was held for personnel matters.

## **3 CLASSIFIED PERSONNEL**

- 3.1** The Board approved the Classified Personnel Report dated May 23, 2005.

## **4 PUPILS & SCHOOL PROGRAMS**

### **4.1 Instructional Materials Committee Report**

The Board approved the instructional materials submitted to the Board for review on April 18, 2005.

## **6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

### **6.1 Utility Easement for Puget Sound Energy (PSE), Capital High School**

The Board approved a utility easement for Puget Sound Energy to provide underground electrical service to serve the relocated portables at Capital High School during the additions and modernization project.

### **6.2 Award of Bid 596 – Relocation of Portables to Rogers Elementary School**

The Board approved award of Bid 596 to Olympia Construction Services in the amount of \$162,999 to relocate four existing portable classroom buildings from Washington Middle School to John Rogers Elementary School.

### 6.3 Award of Bid - Washington Middle School Sustainable Design

The Board approved the following awards of bid for the Sustainable Schools Hardware to be incorporated into the Washington Middle School project:

- Bid 599: to Rainfilters of Texas in the amount of \$10,412..
- Bid 603, Bid A: to Air Commodities Inc. in the amount of \$10,100.
- Bid 603, Bid B: to Cleaver Brooks in the amount of \$46,835.
- Bid 603, Bid C: to Trane in the amount of \$133,000.
- Bid 603, Bid D: to Dorse and Company in the amount of \$61,825.

## 8 FINANCES

### 8.1 Approval of Vouchers

The Board approved the following expenditures: Associated Student Body Voucher Nos. 26948 through 27005, in the total amount of \$48,205.68; Capital Projects Voucher Nos. 8010 through 8030, in the total amount of \$530,361.70; and, General Fund Voucher Nos. 132797 through 133022, in the total amount of \$537,984.92.

### 8.2 Request for Matching Funds

#### ◆ CAPITAL HIGH SCHOOL

The Board approved a request from the Capital High School Debate Team for the District to absorb one-third, or \$1,718.60, of the travel costs for the participation of a student in the National Forensics League Tournament in Philadelphia, Pennsylvania, June 12-17, 2005.

### 8.3 Financial Report – April 2005

The Board approved the April 2005 Revenue and Expenditures Report for the General, Capital Projects, Debt Service, Associated Student Body and Transportation Vehicle Funds.

### 8.4 Interlocal Cooperative Agreement – Clover Park Technical College

The Board approved a 2005-06 Interlocal Cooperative Agreement with Clover Park Technical College.

## Regular Agenda

## 1 SCHOOL DIRECTORS

### 1.1 Revision to Policy 1000.1 – Student Representative, 2<sup>nd</sup> Reading

Superintendent Bill Lahmann presented for second reading a proposed revision to the Student Representative section of existing Policy 1000.1, offering clarification to the responsibilities of the position.

**DIRECTOR NAFZIGER MOVED TO APPROVE THE REVISION TO POLICY 1000.1 AS PRESENTED. DIRECTOR BARCLIFT SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

### 1.1a Revision to Proposed Policy 2108, Remediation Programs, 2<sup>nd</sup> Reading

Proposed Policy 2108 returned for second reading, including a revision to the first paragraph clarifying the phrasing of the District's financial obligations under the Learning Assistance Program (LAP) and Title 1 of the No Child Left Behind Act (NCLB). The wording of the procedure was unchanged.

**DIRECTOR BARCLIFT MOVED TO ADOPT POLICY 2108 AS PRESENTED. VICE PRESIDENT LEHMAN SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

### 1.2 New Policy 2127, Health and Fitness, 2<sup>nd</sup> Reading

Jeff Carpenter, Coordinator of Health, Fitness and Athletics, presented New Policy 2127 for second reading. The policy is designed to formally establish the district's programs for health and fitness, as required by state and federal laws.

**DIRECTOR McGEE MOVED TO ADOPT POLICY 2127 AS PRESENTED. DIRECTOR BARCLIFT SECONDED THE MOTION. SIX AVES; MOTION CARRIED.**

**1.3 Revised Policy 3231, Student Records, 2<sup>nd</sup> Reading**

Jeff Carpenter, Coordinator of Health, Fitness and Athletics, presented a second reading of a revision to Policy 3231, specifically under the section titled "Access by School Personnel," to allow access by selected non-certificated and non-ESA staff in order to provide appropriate and necessary services to students.

**DIRECTOR BARCLIFT MOVED TO ADOPT POLICY 3231 AS PRESENTED. VICE PRESIDENT LEHMAN SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

**1.4 Revised Policy 3405, District Nutrition Standards,**

Paul Flock, Director of Child Nutrition Services, returned with the subject policy for continued discussion and direction from the Board. Revised Policy 3405, as presented, is created to establish District standards for distribution of food and beverage at all school levels. Mr. Flock addressed some of the issues raised at the previous meeting and asked for questions from the Board.

Question and comments from the Board included the subject of percentages, how a 10 or 20 percent base would be monitored, what challenges would be encountered by reducing the time frame by a year, what basis the advisory committee used for its phasing recommendation, pricing options, and clarifying that no foods were being banned from the school—rather, the focus was on the types of foods being sold.

Mr. Flock indicated that the greatest challenges would likely be encountered in the first two years while vendors made the transition to healthier offerings for our District, as well as many other districts across the country.

**Larry Walsh**, Assistant Principal at Capital High School, and member of the nutrition advisory committee, asked for protection of funding if the policy resulted in a reduction in ASB revenues, and emphasized the importance of extra-curricular activities to the many students who would be unable to participate if not as fully supported by ASB.

Vice President Lehman asked about the detail the nutrition advisory committee gathered from other districts on phasing and marketing opportunities, and Mr. Walsh indicated that the committee had really not had adequate time to do that type of investigative work. President Parvinen offered a book she had acquired as a good resource for those issues. Director Barclift indicated her support of the committee and her appreciation of the time and effort they devoted to this formidable task. She added that this policy should not be seen as an end point, but rather a step or a beginning.

**Allison Oatman**, business teacher and student store advisor at Capital High School, who also served on the nutrition advisory committee, spoke of the diversity of the committee and the process by which they achieved a recommendation that was supported by all but one member of the committee. She stated that the phasing process would provide students time to adapt, but, more importantly, would provide vendors with much needed time to bring their products in line with the guidelines. She reported on a trip to the Healthy Foods Expo with several of her students, finding that more time was essential from a quality and quantity perspective.

**Samir Raad**, student at Olympia High School, ASB vice president, DECA president, and member of the nutrition advisory committee – addressed the committee's process and the flexibility required by everyone individually for the committee to arrive at the phasing recommendation.

**David Eby**, teacher and advisor at Olympia High School, and member of the nutrition advisory committee – asked the Board to consider the considerable efforts of the committee in reaching consensus, and how that recommendation is now being challenged by a “vocal minority”. He spoke of the budget shortfall that will be created and offered details on current marketing and sales numbers. He asked for the District's assistance if their proceeds didn't meet current levels as a result of the new policy.

**Kathy Krout**, member of the nutrition advisory committee—spoke of the complexity of the task and the time limitations, as well as the diversity of opinion on the committee when they began. She stated the importance of the phasing plan to allow staff time to work with vendors, assess changes and move in the right direction.

**Jennifer Fabritius**, marketing teacher at Capital High School, DECA advisor, student store advisor, and member of the nutrition advisory committee—stated that it was erroneous to assume that the work stopped once the committee had made its recommendation and was no longer meeting. Students have been attending trade shows and have been researching marketing options and products. With costs rising every year, adequate time for transition is essential. A potential loss of funding could result in fewer programs for our kids.

**Amy Belko**, as a physician, speaking from a medical perspective—the Board must consider academic performance: kids do better with healthy foods; research in clear on better test scores. In light of the recommended 80/20 compromise, performance issues, not the reduced funding of ASB, are our most important concern. It is not just the long- term chronic health of our children, it is how well they are going to function in our schools.

In response to a question from Director Nafziger, Dr. Belko stated that she supported the recommendation of the committee, based on the hard work of the committee and its efforts are reaching an acceptable compromise. In response to a request for clarification from Vice President Lehman, she stated that while it was difficult for her to recommend the compromise position, the likelihood of better acceptance was greater with the phasing plan.

President Parvinen called a brief recess at 8:38 pm; the meeting was reconvened at 8:50 pm.

The Board engaged in discussion of the nutrition policy and requested the administration return with amendment options addressing the primary concerns of phasing, sugar content and classroom rewards.

- 1.5 New Policy 6810, Energy and Resource Management and Education, 2<sup>nd</sup> Reading**  
Brittin Witzenburg, Resource Conservation Manager, presented new Policy 6810 for second reading, created to establish District guidelines for appropriate use of natural resources.

**DIRECTOR BARCLIFT MOVED TO ADOPT POLICY 6810 AS PRESENTED. DIRECTOR McGEE SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

## **2 CERTIFICATED EMPLOYEES**

### **2.1 Ratification of Bargaining Agreements**

Rick Wilson, Director of Personnel and Employee Relations presented for ratification the District's bargaining agreements with the Olympia Education Association (OEA) (teachers), the Olympia Education Association Activities and Athletics Department (OEAAAD) (coaches), and the Olympia Para-educators Association (OPA).

Superintendent Lahmann requested discussion of the bargaining agreements in Executive Session prior to consideration for motion. Accordingly, President Parvinen tabled further consideration of the item to Executive Session.

## **6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

### **6.1 Award of Bid 587, L. P. Brown Elementary School Additions and Modernization**

Bob Wolpert, Director of Facilities and Operations, presented the administration's recommendation for the award of bid for the L.P. Brown Elementary School Additions and Modernization project to Babbit Newman Construction Company in the amount of the Base Bid plus Alternates M-1 and A-8D: \$5,119,800.

## **8 FINANCES**

### **8.1 Budget & Enrollment Update**

Jim Crawford, Assistant Superintendent for Business and Support Services, provided an update on the 2004-05 budget status, current revenue/expenditure projections, and informed the Board of an opportunity from the Office of the Superintendent of Public Instruction (OSPI) to participate, along with other districts and states across the country, in using a consistent methodology for capturing the costs of No Child Left Behind (NCLB). He also discussed the role of the Budget Advisory Committee and the need to review their role, with a view toward the possibility of establishing an ongoing, year-round committee in order to provide a longer-term view. He spoke of the Strategic Plan initiatives being developed by the administration, and the overlap in the preliminary work done by administrators to the work of the Board at its last retreat. He also stated that the 2005-06 budget was going to be largely maintenance in nature, with no major revenue changes.

There were no additional comments offered by persons present.

### **BOARD MEMBER COMMENTS**

Director Barclift stated that her daughter has been selected for a trip to Japan, as a result of the Sister City program. She also offered her appreciation to the staff at Washington Middle School.

The Board discussed the number of meetings or events scheduled for June, and the possibility of a greater utilization of study sessions

### **FUTURE AGENDA ITEMS**

Director Nafziger asked about the Technology Levy and how it would relate to student achievement. Superintendent Lahmann stated that the District was in the very beginning stages of the study and would keep the Board informed.

President Parvinen recessed the Board to Executive Session at 10:02 pm, and reconvened at 11:30 pm.

**DIRECTOR NAFZIGER MOVED TO RATIFY THE CONTRACT WITH THE OLYMPIA PARA-EDUCATORS ASSOCIATION (OPA) AND THE CONTRACT WITH THE OLYMPIA EDUCATION ASSOCIATION ACTIVITIES AND ATHLETICS DEPARTMENT (OEA-AAD) AS PRESENTED. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.**

**DIRECTOR McGEE MOVED TO RATIFY THE CONTRACT WITH THE OLYMPIA EDUCATION ASSOCIATION (OEA) AS PRESENTED. DIRECTOR NAFZIGER SECONDED THE MOTION. FOUR AYES, ONE ABSTENTION; MOTION CARRIED.**

President Parvinen adjourned the meeting at 11:35 pm.

Respectfully submitted,

---

Secretary

---

President